

AGENDA
MANITOWOC PUBLIC LIBRARY
BOARD OF TRUSTEES
Monday, February 28, 2011
5:30 P.M.

1. Call to Order
2. Approval of Minutes (*action requested*)
 - a. Regular Meeting (January 24, 2011)
3. Approval of Financial Management Report (*action requested*)
 - a. Final December 2010
 - b. January 2011
4. Approval of Bills/Check Register (*action requested*)
 - a. MPL Operating/Budget with the City of Manitowoc (February 2011)
 - b. MPL Foundation/Checking Account (February 2011)
5. Public Comment (General Comment on Issues Germane to the Operation of the Library)
6. Correspondence (Review of Correspondence Germane to the Operation of the Library) - Bob Bocher, DPI
7. Committee Reports
 - a. Personnel Committee
8. Convene in closed session (*action requested*)

Notice is hereby given that the above governmental body will adjourn to a closed session as authorized by Section 19.85 (1) (e) of the Wisconsin Statutes which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Section 111.70 of the Wisconsin Statutes which authorizes the governmental body to convene in closed session for the purpose of collective bargaining. The specific subject matter which will be considered in the closed session is the following:

- a. Hearing of Grievance dated January 17 (2011-02) – Library’s use of volunteers
- b. Hearing of Grievance dated January 4 (2011-01) - Library revised job descriptions
- c. Discussion of negotiations and strategy for Grievance dated February 11 (2011-04) - Management refuses to schedule employees as in the past

and

Notice is hereby given that the above governmental body will adjourn to a closed session as authorized by Section 19.85 (1) (g) of the Wisconsin Statutes which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The specific subject matter which will be considered in the closed session is the following:

- a. Update on pending litigation
9. Reconvene in open session, *possible action* on closed session matters
10. Director's Report
11. Trustee Manual Review
- a. Chapter 11 "Planning for the Library's Future" presented by Trustee Hazlewood
12. New Business
- a. Proposal of Trustee Biography Form (*possible action*)
 - b. Foundation Funding Plan for 2011 (*possible action*)
 - c. Meeting Room Policy and Procedure updates (*possible action*)
 - d. State Budget Repair Bill (discussion)
13. Adjourn

**Next meeting:
March 28, 2011 at 5:30 p.m.**