

BOARD OF PUBLIC WORKS

Wednesday, June 15, 2011

4:30 p.m.

Board met on call. The following members were present: Mayor Justin M. Nickels, City Attorney Juliana Ruenzel, and Alderpersons Alex Olson and James Brey.

Absent: Dir. of Public Works/City Engr. Valerie Mellon, Interim Finance Director/Treasurer Tony Scherer and Alderperson Dave Soeldner.

Also present was City Clerk Jennifer Hudon, Deputy Clerk Deborah Neuser and bidders representatives.

Mayor Nickels called the meeting to order at 4:30 p.m.

Board met to open bids for 2011 Televising Miscellaneous Sewers II, Project WU-11-13. City Clerk reported having received two (2) envelopes. Same were opened, read out loud, and are as follows:

Bidder	Bid Bond or Check	Amount
Great Lakes TV Seal, Inc. 3600 Kewaunee Rd. Green Bay, WI 54311	Bid Bond	\$43,819.01
Green Bay Pipe & TV, LLC 1100 Columbia Ave. Green Bay, WI 54303	Bid Bond	\$55,285.75

Moved by Alderperson James Brey, seconded by City Attorney Juliana Ruenzel, and unanimously carried to refer the bids to the City Engineer for tabulation and recommendation. Ayes, 4. Nays, none.

City Clerk submitted the following City Engineer=s estimates for approval and payment:

Name	Project	No.	Amount
AECOM	City Centre Dockwall -HAP -	Est. #5	\$21,532.40
Lunda Construction	City Centre Dockwall Impr. &	Est. #5	\$13,594.12
PTS Contractors	Sanitary Sewer & Storm Sewer	Est. #1	\$68,827.12
Vinton Construction	2011 Concrete Curb & Gutter &	Est. #2	\$9,748.77
Vinton Construction	2011 Concrete Paving WS-11-1	Est. #2	\$42,176.79
Fahrner Asphalt Sealers	2010 Slurry Sealing Program	Est. #2 & Final	\$2,122.56
Green Bay Pipe and TV	2011 Televising Misc. Sewers I	Est. #3 & Final	\$2,617.71
Mead & Hunt Inc.	Prof. Services to Administer the	Est. #5 & Final	\$1,884.80
Robert E. Lee & Associates	Inspection of 40 th St. & Archer St.	Est. #5 & Final	\$4,745.51
Strand & Associates Inc.	Sanitary Sewer Capacity Analysis	Est. #12 & Final	\$2,391.03

Moved by City Attorney Juliana Ruenzel, seconded by Alderperson Alex Olson, and unanimously carried to approve payment. Ayes, 4. Nays, none.

City Clerk submitted the following Change Orders for approval:

Green Bay Pipe & TV	2011 Televising Misc. Sewers I	Change Order #1	(\$1,413.79)
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	WU-11-5	(Closeout) 5/31/11	
Lunda Construction	City Center Dockwall Impr & Dredging WO-10-14	Change Order #3 6/3/11	\$2,375.00
Fahrner Asphalt Sealers	2010 Slurry Sealing Various Streets WS-10-6	Change Order #1 (Closeout) 7/19/10	(\$17.17)

Moved by Alderperson Olson, seconded by City Attorney Juliana Ruenzel, and unanimously carried to approve the change order. Ayes, 4. Nays, none.

City Clerk reported that the assessment maps for 2010 special assessments have been received from the office of the Director of Public Works/City Engineer, and the assessments have been computed by the City Clerk=s office.

It was then moved by Alderperson James Brey, seconded, and unanimously carried to approve the assessments as presented by the City Clerk, to authorize the public hearing to be held on Wednesday, July 20, 2011, and to instruct the City Clerk to issue the proper legal notices as required under Section 7.275 of the Municipal Code and Chapter 66.0701 of the Wisconsin Statutes, in accordance with the following policy:

(1) That the assessments for street improvements be levied against abutting property owners in accordance with Section 7.280, "STREET ASSESSMENT POLICY," and for sanitary sewers and storm sewers with Section 7.276, "SEWER ASSESSMENT POLICY," of the Municipal Code;

(2) That the assessments for the 2010 Street Improvement Program be paid in full on or before November 1, 2011;

(3) That any unpaid assessments on November 1, 2011 of any property owner having a total assessment exceeding \$250.00 automatically will be placed on a five year annual installment payment plan, with interest at seven per cent (7%) beginning with the first day of the month of November, 2011, as provided for in Section 7.285 of the Municipal Code. The first installment with interest through December 31, 2011, will be collected in the 2011 tax roll due and payable at the City Treasurer's office after January 1, 2012. Property owners desiring to pay the balance of an assessment can do so at the City Clerk's office at any time, including the total balance of interest to date of payment.

(4) All other assessments unpaid on November 1, 2011, will be placed in full on the 2011 tax roll due and payable with other city taxes at the City Treasurer's office after January 1, 2012; these assessments shall include interest at seven per cent (7%) on the unpaid amount for the period from November 1, 2011, to December 31, 2011.

(5) That the abutting property owners be given delayed assessments if the total assessment cost exceeds the sum of One Thousand Dollars (\$1,000.00) provided they do not directly benefit by said improvement at the time the improvement is made, and their land is unimproved or unplatted in accordance with Section 7.290 of the Municipal Code, upon the filing of a waiver to the City of Manitowoc waiving their rights under the Statutes of the State of Wisconsin;

(6) That the abutting property owners having agreements with the City of Manitowoc for delayed assessments be given delayed assessments in accordance with the agreements;

(7) That the corner lot adjustments be given as provided by Sections 7.276(1)(c)&(d) and 7.28(1)(a)2

C of the Municipal Code;

(8) That in those instances where property has not been dedicated for street purposes and the same abuts a street paved, the assessment be made for the actual frontage on the street; and

(9) That the property owners be assessed for the full frontage of their lot where a sanitary sewer was installed, even though the sewer does not extend the entire length of the frontage.

Ayes, 4. Nays, none.

Assessments are as follows:

*****(List of Assessments is Attached)*****

Moved by Alderperson Brey, seconded by Alderperson Olson, and unanimously carried, Board adjourned at 4:35 p.m.

Respectfully submitted,

City Clerk Jennifer Hudon
Secretary, Board of Public Works