

**JOINT MANITOWOC PARKS AND RECREATION COMMITTEE  
CITY HALL-EAST HEARING ROOM  
Tuesday, January 3, 2012 5:00 pm  
Minutes**

Members Present: Jason Sladky, Parks and Recreation Chairman  
Matthew Kadow, Parks and Recreation Vice-Chairman  
Jim Brey  
Dave Soeldner  
Allan Schema

Staff Present: Val Mellon

1. The meeting was called to order at 5:00 pm by Chairman J. Sladky.
2. Approval of the Parks and Recreation Committee Minutes from the January 3, 2012 meeting.
  - a. M. Kadow made a motion to approve the minutes.
  - b. Seconded by A. Schema
  - c. Motion passed unanimously.
3. New Business
  - a. **Discussion and possible action regarding the Resolution for the Friends of Citizen Parks & Recreation Center Group** – V. Mellon gave a brief update on the formation of the Friends Group and indicated that they appear to be well organized and serious about raising \$150,000 by June 30, 2012. J. Sladky expressed concern that no one has talked to the Comstocks about the status of the Rollaire lease. V. Mellon assured the committee that we (or someone from the Attorney’s Office) would contact them during the next week to find out their intention.

*1/5/12 UPDATE: Jim Muenzenmeyer spoke to Juliana and she urged sending a letter to the Comstocks letting them know that the City would not be renewing the existing lease. Val set up a meeting with the Comstocks for a January 24<sup>th</sup> meeting with a letter to follow.*
  - b. **Discussion and possible action to put up a secure and locked donation box in the lobby of the C.P. Rec. Center** – The committee is supportive of the donation tube, but want the City Parks & Recreation Department to regularly empty the funds and put them in a segregated account for the C.P. building. When the Friends Group has completed the 501(c)(3) process, and we have an official agreement with them, then perhaps we might have them take over and track these funds along with their own donations. This was so moved by J. Brey, seconded by M. Kadow, motion carried unanimously.

- c. **Request from Steve Steeno for donation of a memorial bench at lower Schuette Park** – The Committee discussed and agreed to the concept with the actual location to be determined by Kevin Glaeser, so that it would not require additional trail maintenance beyond what we normally mow. So moved by D. Soeldner, seconded by M. Kadow, motion carried unanimously.

4. Old Business

- a. **Discussion and possible action regarding Manitowoc Lions Club, Staate Hayward, fundraising for fenced in dog areas** – The Lions Club communication was placed on file. After meeting with Staate Hayward, the club is re-thinking their original “Dog Park” fundraising ideas in lieu of participating in some other Parks projects. V. Mellon may contact them for things like a C.P. Community Building project donation instead.
- b. **Update on status of Cabin #1– K.Glaeser, G. Minikel** – A brief update was given on the completion of cabin #1. The completion of the final punchlist items is being coordinated by K. Glaeser with Mike Check within the next two weeks. J. Sladky inquired if any money was left in the cabin #1 account for security cameras outside of the public restroom areas.
- c. **Discussion and possible action regarding potential improvements at Silveridge Park** – The Silveridge Park improvements were discussed and the committee was in agreement that the only Parks seasonal crew commitment was for mowing after the developer fine grades and seeds the park area. It was also discussed that some soccer nets could be provided, if the developer paid for them.
- d. **Discussion and possible action regarding the animal acquisition and disposition policy** – V. Mellon provided the animal acquisition and disposal policy. The committee decided to put it on hold until the Zoo Board could review it and recommend any changes.
- e. **Discussion and possible action concerning the price for wood delivered to property owners** – V. Mellon updated the committee regarding the price charged for wood delivered to property owners. When DPW and Parks combined into one department, V. Mellon & K. Glaeser began reviewing the tasks and found that the Parks workers were cutting the wood into small pieces, splitting, and delivering the wood. This was extremely labor-intensive work. They no longer do this. It makes sense for residents to take the wood, so we don’t have to find places to stockpile it, but now we just cut it to fit into the truck (roughly 8’ lengths) and deliver it for \$50 for two ton truckload dumped in a pile. It is mixed hard and soft wood. Residents call the Parks office and are put on a list to receive the wood as it becomes available.