

AGENDA
MANITOWOC PUBLIC LIBRARY
BOARD OF TRUSTEES
Monday, May 21, 2012
5:30 P.M.

1. Call to Order
2. Approval of Minutes (*action requested*)
 - a. Personnel Committee (May 14, 2012)
 - b. Regular Board Meeting (April 23, 2012)
3. Approval of Financial Management Report (*action requested*)
 - a. April 2012
4. Approval of Bills/Check Register (*action requested*)
 - a. MPL Operating/Budget with the City of Manitowoc (May, 2012)
 - b. MPL Foundation/Checking Account (May, 2012)
5. Public Comment (General Comment on Issues Germane to the Operation of the Library)
6. Correspondence (Review of Correspondence Germane to the Operation of the Library)
7. Committee Reports
 - a. Personnel Committee Report
8. Director's Report
 - a. Manager report highlights
9. Trustee Education
 - a. Demonstration on features of Overdrive audio and eBook service
 - b. Request volunteer to review Chapter 19 - *Library Director Certification* – from the Trustee Essentials
10. New Business
 - a. Review new Employee Policy Manual (*possible action*)
 - b. Review request by librarian to include previous years of employment to apply toward vacation total accrual (*possible action*)
 - c. Request to allocate \$100K from Undesignated Reserve account to Special Project account (*possible action*)
11. Adjourn

**Next regular meeting:
June 25, 2012 at 5:30 p.m.**