

AGENDA  
MANITOWOC PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Monday, December 17, 2012  
5:30 P.M.

1. Call to Order
2. Approval of Minutes (action requested)
  - a. Personnel Committee Meeting (November 26, 2012)
  - b. Regular Board Meeting (November 26, 2012)
3. Approval of Financial Management Report (action requested)
  - a. November 2012
4. Approval of Bills/Check Register (action requested)
  - a. MPL Operating/Budget with the City of Manitowoc (December 2012)
  - b. MPL Foundation/Checking Account (December 2012)
5. Public Comment (General Comment on Issues Germane to the Operation of the Library)
6. Committee Reports
  - a. Personnel Committee
7. Trustee Education
  - a. Demonstration of Automated Material Handler
8. **Director's Report**
  - a. Manager Highlights
9. Old Business
  - a. 2013 Budget (discussion)
10. New Business
  - a. Adoption of Strategic Plan 2013-18 (possible action)
  - b. Service Hours for 2013 (possible action)
  - c. **Revise "Sick Leave Payout" of Employee Policy Manual** (possible action)
11. Convene in Closed Session

Notice is hereby given that the above governmental body will adjourn to a closed session as authorized by Wis. Stat. 19.85 (1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The specific subject matter which will be considered in the closed session is the following:

- a. Salary for Assistant Coordinator of Materials
12. Reconvene in Open Session with action upon matters discussed in closed session (action requested)

13. Adjourn

**Next regular meeting:  
January 28, 2013 at 5:30 p.m.**