



CITY OF
MANITOWOC

Joseph S. McLafferty
Director, Parks, Recreation
and Senior Center

**MANITOWOC PARKS AND RECREATION COMMITTEE
CITY HALL-EAST HEARING ROOM
Monday, May 4, 2009, 5:00 pm**

Minutes

Members Present: Chairman Raymond Geigel, Chris Able; Co-Chairman Dean Graunke

Staff: Joe McLafferty; Randy Albright; Denise Larson and Jeremy Crees

Guests: Jim Muenzenmeyer, Val Mellon, John Zimmer, Greg Gottsacker, Howard Hamann, Jim Coulson, Charles Sontag, Judy Schroeder, Norman Schroeder, Justin Winga, Dave Hanson, Erich Pitz, Tima Kugler, Craig Glowaski

1. The meeting was called to order by Chairman Geigel at 5:05pm.
2. A motion was made by C. Able, seconded by D. Graunke to approve the minutes of the April 6, 2009 Parks and Recreation Committee meeting. The motion carried 3-0.
3. Requests
 - a. Request approved by Director:
 - 1) PR2009-10 for National Day of Prayer at Washington Park on May 7, 2009 was approved prior to the meeting by Director J. McLafferty.
 - b. PR2009-14 New Life/Iglesia De Cristo Piedras Vivas, Hispanic Church for Washington Park August 1, 2009 was presented to the Committee. A motion was made by C. Able, seconded by D. Graunke, to approve this request. The group expects about 100 people. There will not be food sales at the event. The motion carried 3-0.
 - c. PR2009-15 Wisconsin Aluminum Foundry Family Picnic at Silver Creek Park July 19, 2009 request was made to the Committee. The event is expected to have 250-400 people. In this case, we usually are concerned with security, cleanliness of the park, and there will be an inflatable jump house on site from Grand Rental Station. A motion was made by C. Able, seconded by D. Graunke, to approve the request. The motion carried 3-0.



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- d. PR2009-16 Amvets Post 99 requesting the use of Wenger Band Shell on May 25, 2009 was presented to the Committee. Amvets Post 99 is requesting waiver of fees for use of the Wenger Band Shell. In the past they have let our department use their bars from their facility for our July 4th event at Silver Creek Park. The rental charge and set up fee will be \$100.00 for the Wenger Band Shell. A motion was made by C. Able, seconded by D. Graunke to approve the request. The motion carried 3-0.

4. Old Business

- a. Jim Muenzenmeyer gave an update of the Aquatic Center with work continuing on the demolition. Jim hopes to have the camera up for security concerns.
- b. Meetings set up for the Little Manitowoc River – Tuesday, May 5, with R.A. Smith National and Friday, June 12 with Knowles and Associates to discuss the situation. Monday, April 20th meeting with the WDNR and the Wisconsin Waterfowl Association and Erich Pitz. Erich and Randy recommended going to the US Wildlife Fish Service that may have grant money. WWA believes it may be a doable project. Knowles & RA Smith will be meeting with Val Mellon, Joe McLafferty and Erich Pitz to discuss the engineering aspects to move the project along. There are 3 stream bed profile maps available. Any consideration of dredging that can be done is a question that needs to be checked into for information.
- c. PR2009-13, City of Manitowoc – Red Arrow Beach Park Dune and Trail Reconstruction Notice to Proceed, May 4, 2009 was given to K&L Construction., owner Ken Lemberger, II. The company should start on the project within the next week and the scheduled completion date is May 29, 2009. Lincoln HS and surrounding neighbors and the ball programs will all be notified of the project.

5. New Business

- a. Assistant Parks Director R Albright and Director J. McLafferty are meeting with the Friends Group of Henry Schuette to discuss potential improvements to the park playground equipment and surface. We intend to put additional rubber chips under the playground areas, potentially relocate the lower gazebo and we are working with them to put in the security cameras that we talked about last fall. Currently, we have \$5,126.04 in donations for the security cameras. The estimate cost of the cameras from O & W Communications and Backus Electric is \$13,100. We will know after this meeting if we have the entire amount to go ahead with the project.

b. Pond on Clay Pit road and DPW

The DPW will be doing a storm water retention pond at the end of clay pit road and Riverview Park. This pond will catch all the runoff from the banks and that area. Work is expected to begin some time in the fall with a completion date in October of 2009. The pond over on Dewey Street will go from a dry pond to a wet pond with reshaping of the surrounding berms. At this time the pond will not be expanded as originally thought. That work could begin as early as summer 2010. R. Geigel is concerned over the fencing for that area and the legal opinion of City Attorney Juliana Ruenzel.

c. A new adult baseball league is starting in Manitowoc called the Manitowoc Heat. Manager Andy Froelich has scheduled 7 dates at Citizen Park for the 2009 season. This team will be part of the Shoreline League with teams from the surrounding areas.

d. A historical marker will be placed near the Waldo rest area around of the shipwreck Steam Barge Francis Hinton. This is part of the State Historical records for Wisconsin's Maritime Trails. The ship wrecked 1/25 mile offshore in about 15' of water on November 16, 1909. The memorial will be placed next week on the site.

e. Manitowoc received the Tree City, USA 26th year award and a second Growth Award for the parks tree inventory, the GIS mapping and updating of our Street Trees. A grant was received from the WDNR to complete the updates. Stratapoint, Inc. from Minnesota will be completing the training for staff in the very near future.

f. A Friends Group of Union Park started a web site blog to discuss different options to upgrade the Park, 255 hits were made on the blog.; <http://unionparkproject.blogspot.com>. They completed a park clean up day on Wednesday April 29, 2009. They are brainstorming on how funds can be raised to help move forward with park improvements. The group would like to maintain the basketball courts and put back the tennis courts. Tina Kugler and Craig Glowacki are spear-heading the efforts and they are working in cooperation with the Parks and Recreation Department.

g. Payoff of Beach Grooming Machine

The final payment of rent to own for the Beach Grooming Machine is due in 2010. We contacted the company to see if we paid off the contract in 2009 what the savings would be. We could save \$330 if we wrote the final check now. We have money left in our equipment account that could be used to make the final payment. The director's recommendation would be to make the final payment. A motion was made by C. Able, seconded by D. Graunke to move this process to the Finance Committee for possible action on this request. The motion carried 3-0.

- h. In the fall of 2008, the old concession stand at Municipal Field was demolished because of its poor condition. The bandits approached the Parks and Recreation Committee in late fall of 2008 to go ahead with a new concession area for the Municipal Baseball Field. James Maurer, Business Manager for the Bandits suggests that the Bandits organization put up a small garage to do concession out of temporarily until a larger facility with restrooms/shelter can be built. The Manitowoc County Health Department met with Mr. Maurer and the Parks and Recreation staff to ensure that a building such as this could be used as a concession stand. J. McLafferty recommended to the Committee that Mr. Maurer and the bandits be allowed to move forward with building a small garage behind the third base stands. Once the new facility is built, the garage can be used for storage. A motion was made by C. Able, seconded by D. Graunke, to allow the Bandits Organization to move forward with the new garage. The motion carried 3-0. The design and location will be sent to the Planning Department for their review.
 - i. PR2009-17 Senior Center to purchase a new TV with use of funds from the Senior Center Trust Fund. This is money that was given to the Center to upgrade the facility and make improvements that area beneficial to senior citizens. A motion was made by C. Able, seconded by D. Graunke to allow the purchase of a new TV for the Manitowoc Senior Center by using the Trust Fund monies allocated for such improvements. The motion carried 3-0. This will go to Council this evening for their approval.
 - j. A request was received from Jean Wakefield, Executive Director the Manitowoc Habitat for Humanity to look into developing the Emma Radandt Park area. She is requesting that a dedication ceremony take place and a sign go up in that location. Director J. McLafferty informed the Committee that we need to do a Park Plan for the future Silver Ridge Park area on the South West section of town. Paul Braun will help with some ideas for how to move forward with a plan for this area. At this point, there are no funds for the development in this area.
- 6. Next regular meeting, June 1, 2009, at 5:00 pm at City Hall – East Hearing Room.
 - 7. A motion was made by C. Able, seconded by D. Graunke to adjourn the meeting at 6:01 pm. The motion carried 3-0.