



CITY OF
MANITOWOC

Joseph S. McLafferty
Director, Parks, Recreation
and Senior Center

**MANITOWOC PARKS AND RECREATION COMMITTEE
CITY HALL-WEST ENGINEERING-PLANNING ROOM
Monday, October 19, 2009, 5:00 pm**

M i n u t e s

- Members Present: Chairman Raymond Geigel, Dave Soeldner,
Nic Levendusky, and Jason Sladky,
Excused Absent: Dean Graunke
- Staff Present: Joe McLafferty; Randy Albright; Denise Larson and
Jeremy Crees
- Guests Present: Jim Muenzenmeyer, Mayor Nickels, Damon Ryan,
Al Brixius, Jay Muchin, Amy Fricke-Weigel, Pat Wade,
Jim Brey



OFFICE OF
PARKS, RECREATION
AND SENIOR CENTER

1. The meeting was called to Order by Chairman Geigel at 5:00pm.
2. A motion was made by D. Soeldner, seconded by N. Levendusky to approve the minutes of the Parks and Recreation Committee Minutes from the September 8, 2009 meeting. The motion carried all in favor.
3. Requests
 - a. The following requests were approved by the Director over the past month:
 - 1) PR2009-040, request from NAMI to utilize Washington Park Metro Stage to host a support vigil for mental illness.
 - 2) PR2009-044, request from MPPA to host 7th Annual MPPA Police Chase 4 mile Run/Walk fundraiser starting at Silver Creek Park, and through Red Arrow Park.
 - b. The request PR2009-042, from the Wisconsin Maritime Museum concerning the hosting of the Maritime History Ghost Walk in Shipbuilders Park on October 9th, 16th, 23rd, and 30th was also approved by the Director because of the timeframe involved.



- c. A request PR2009-043, to serve beer for Jim Lau's 90th birthday party at Manitowoc Senior Center on December 12, 2009 was entertained by the Committee. Beatrice Dornus-Lau knows that she must obtain approval from the Common Council and fulfill the requirements from the City Clerks office as well. Liability would be the same as any cabin or fieldhouse rental. A motion was made by N. Levendusky, seconded by J. Sladky to approve the request and place on file. The motion carried all in favor.
- d. A request from Marion Parworth , PR2009-041, to use Washington Park on June 12, 2010 for the Manitowoc Garden Fair was sent to the Committee to keep the same fee arrangements as last year, being charged \$15 per vending table and \$50 for the use of the MetroStage if that is being used during the event. A motion was made by N. Levendusky, seconded by J. Sladky to approve the event and to charge the same amount as in 2009. The motion carried all in favor.

4. Old Business

- a. Jim Muenzenmeyer gave the Committee the update for the Aquatic Center. J. Muenzenmeyer stated that change orders 9 & 10 have been made with an umbrella added and to replace the wood posts with plastic posts. The windows are being installed in the building and the concrete deck work is on schedule this week. The contingency fund started with \$235,000 and now has \$125,000 left.

5. New Business

- a. The Friends of the Aquatic center were present at the meeting to discuss resident and non-resident fees for the new Aquatic Center. R. Geigel stated problems with verifying non- resident fees and is against proposal. J. Sladky donated to project and is not in favor of two separate fees. D. Soeldner understands the burden on tax payers, but feels if the price goes up then the attendance goes down. Not a good marketing technique. J. Brey made a decision as chairman to oppose two separate fees. A motion was made to send to finance committee to not change non-resident fees by R. Geigel, seconded by N. Levendusky. The motion carried all in favor. Damon Cattani read a statement from the Friends Board to send a message to the finance committee and Mayor that they are not in support of the non-resident fees.

- b. The Parks Tree Management Plan was presented to the Committee for adoption. Logan Nelson, ASCA Registered Consulting Arborist worked with our Department and the Northeast Wisconsin Department of Natural Resources to implement a Parks Tree Management Plan for the City of Manitowoc. This was part of the grant process that we have been working with over the past year. The Management Plan includes general information about the City of Manitowoc and the Forestry Program that runs through the Manitowoc Parks and Recreation Department. It focuses on the Potential Strengths and Weaknesses of the current program and the Summary of Needs for the program to be successful. It introduces the Goals and Objectives and provides a cost/benefit summary for the City of Manitowoc. Comments on the plan from the Committee were to send ordinances electronically.

- c. At a special meeting was held Thursday, October 8, 2009 by the Municipal Tree Commission and a recommendation was made to move forward with the proposed EAB Action Plan. The purpose of the EAB Management Plan is to take a proactive role in minimizing the spread of EAB. This plan suggested covering the costs of removals and plantings over a three to five year period of time. Director McLafferty explained that the loss of hundreds of dead or dying ash trees at one time could create a liability problem if not removed. Removing and replanting in the areas where trees are affected could lessen the impact of providing a method to diversify species and protect the urban forest far into the future. This recommendation will be tabled until the November 2nd Parks & Recreation meeting.

- d. The Lincoln Park Zoological Board at their September meeting recommended forwarding the Long Range Plan to the Parks and Recreation Committee. The 2009 to 2014 Long Range Plan covers the mission of the zoo. The purpose and vision of the facility for the next five years. The plan addresses goals identified by the Manitowoc Zoological Board, the Manitowoc County Zoological Society and City of Manitowoc staff with the intention of providing guidance for future improvements to the Zoo. Director J. McLafferty mentioned that Emergency Procedures are currently being addressed for the Lincoln Park Zoo through the Personnel Department. The intention is to include this as one of the action items in the new plan. Director J. McLafferty would like committee to look at plan and make comments before the plan goes to Common Council. This will be tabled until the November 2nd Parks & Recreation meeting.

- e. A discussion on the Draft Action Plan for Law Enforcement in Parks between the City of Manitowoc Police Department and the Parks and Recreation Department ensued. Director J. McLafferty explained that he and Randy Albright contacted the Police Department with concerns over several issues with Manitowoc Parks. The Police Department came up with an action plan and strategy to reduce disorderly behavior, reduce incidents of vandalism and damage to park property, reduce litter and garbage left by parks patrons, and reduce the incidents of aggressive driving by park patrons. From October 2 to October 9 the number of police visits at Silver Creek Park was 18. J. Sladkey would like to see the police do more.
- f. A preliminary design of Emma Radandt Park was included in the Committee member's packet. Included in the design was a basketball court, a playground area, a shelter, potential for a regulation soccer field, park benches, and trees on this 5.18 acre parcel. A motion was made to approve the concept of the plan with the exception of changing the restroom facility to be closer to Flambeau Street by N. Levendusky. The motion dies to adopt the design.
- g. A preliminary design of Silver Ridge Park was presented to the Committee by Director J. McLafferty. Included in the design are two tennis courts, an off street parking lot, a playground area, a shelter, a play field area, potential lighting and asphalt trail, park benches, additional trees. A motion was made by R. Geigel to accept the concept as is; the motion dies to adopt the design. J. Sladky and D. Soeldner are not interested in endorsing the concept at this time.
- h. The City of Manitowoc Parks and Recreation Department is applying for a Wisconsin Coastal Management Grant through the State of Wisconsin. This is a 50/50 grant and the total amount would be \$12,000 to complete an engineering study and wetland delineation service. If successful the City would have to come up with \$6,000 from the general fund or from other sources to cover the initial plan. This would be the first stage of the process for the Little Manitowoc River as requested a few months ago. The resolution will go to the Common Council tonight due to time factor of grant. A motion was made by D. Soeldner, seconded by J. Sladky to submit an application to the State of Wisconsin for a Wisconsin Coastal Management Program grant. The motion carried all in favor.

6. The next regular meeting will be held November 2, 2009, at 5:00 pm at City Hall – East Hearing Room.
7. A motion was made by N. Levendusky, seconded by R. Geigel to adjourn the meeting at 6:41pm. The motion carried all in favor.