

**CITIZENS ADVISORY COMMITTEE**  
**CITY HALL, PLANNING/ENGINEERING CONFERENCE ROOM (WEST)**  
**Tuesday, October 1, 2013 at 4:00 PM**

**MINUTES**

Present: Mayor Justin Nickels, Alder Chris Able, Grace Brandl, Janet Breuer, Pat Chermak, Jerry Censky, Linda Hunter, June Kramer, Charles Stangel

Absent: Anthony Mack

Guest(s): Ned Breuer, Ralph Kramer, Assistant City Attorney Kathleen McDaniel

Minutes: Submitted by Linda Hunter, Secretary

- I. Meeting called to order at 4:02pm by Vice Chairperson Chris Able.
- II. Alder Able asked for a moment of silence in acknowledgement of the loss of two Citizens Advisory Committee members who passed away since we last met: Roger Drape and LaVerne Hartl. A moment of silence occurred.
- III. Update from Mayor Nickels
  - a. Balanced budget ready for the Common Council
  - b. Small increase in taxes (1.99%)
  - c. We had stopped borrowing for purchases with a life of less than 20 years, but we had to make an exception this year because of the initial large deficit
  - d. Strong TIF districts offset the weaker ones
  - e. No layoffs this year
  - f. Small contingency fund of \$229,000
  - g. His focus will be on Lincoln Park this year – perhaps overnight camping
  - h. MPU loan getting paid off – drops after 2017
  - i. The question of the Fire Department was raised. The Finance Director was monitoring the situation. The City is encouraging changes in budgeting toward asking for lowering expectations of revenue.
  - j. Kamogawa trip was a celebration of the 20<sup>th</sup> anniversary of the relationship. Forty people went. A group of twenty-seven from Kamogawa will be here this week, Thursday until Sunday.
  - k. The Mayor was asked about the large retention pond on Dewey. The maintenance costs for the ponds are about \$1.5 million. New businesses have to provide their own ponds.
  - l. The special needs ball park was paid for by Festival, Goodwill, the Manitowoc Company and other businesses.
  - m. Qdoba and Buffalo Wild Wings will open in November
- IV. Guest Speaker – Assistant City Attorney Kathleen McDaniel, City of Manitowoc
  - a. ACA McDaniel described the duties of the City Attorney's Office
  - b. There were 4000 citations last year bringing in \$150,000 in revenue supporting the office with a contribution to the general budget as well
  - c. There will be a new Teen Court for young (12-17) first offenders. They will have a jury of their peers at night. The goal is to get the teen on the right track rather than simply to punish with a fine. The office works with Human Services, Two Rivers and Manitowoc Police Departments

and the school systems. They recruit from the high schools. The juries of teens who make the judgments about consequences make decisions in proportion to the seriousness of the infraction. ACA McDaniel also teaches a civics class making clear some of the consequences of being convicted of a felony even as a minor.

- d. The Truancy Program is also new. She conducts court at the schools not downtown. In the case of elementary schools she works with the parents rather than the students.
- e. The office also buys insurance for the City including Workers Compensation, liability, property and auto insurance.
- f. It also writes resolutions and ordinances
- g. It reviews contracts
- h. Another question was with regard to waivers for committee members. City volunteers are asked to sign a standard waiver to help them know how and what is covered.
- i. These new programs for Teens and Truancy are reviewed and records are kept.

V. Next meeting will be Tuesday, 11.05.2013, beginning at 4:00pm at the City Hall, Planning/Engineering Conference Room (West.)

VI. Meeting adjourned at 4:55pm