

YOU MAKE THE

# Difference

City of Manitowoc

## STAR Award

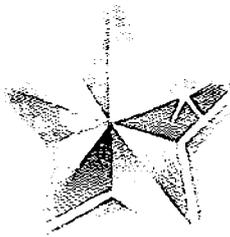
Presented to

**Jeff Bonin**

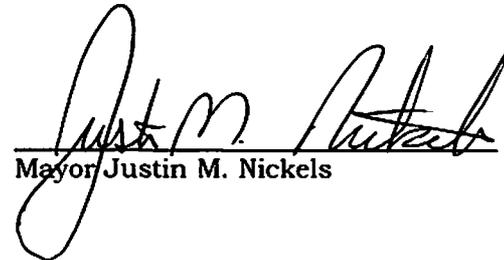
The City of Manitowoc takes great pleasure in presenting you with this Award recognizing you for going above and beyond your assigned scope of work!

Your work ethic is commendable! On behalf of the citizens of our City we congratulate you!

Dated this 30th Day of January  
Two Thousand and Fifteen.



For the  
**CITY OF MANITOWOC**

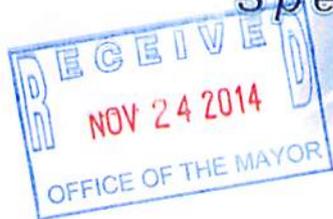
  
Mayor Justin M. Nickels





STAR

Special Thanks and Recognition



Date:

11/14/2014

Employee Recognized:

Jeff Bonin

Recommended By:

Staine Schroeder / GREG VANNEY

Short description of "STAR-worthy" action:

See Attached

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Setting up the numerous Christmas trees for our annual Christmas in the Mansion has always been chaotic. Trees were stored wherever we could find room, the boxes were either held together with rope or non-existent, and worst of all the trees never seemed to be on the same floor as the room the decorators wanted to use them in, requiring us to carry them up or down the stairs from one floor to the other.

Jeff took it upon himself to inventory all of the trees and purchase containers for the trees that no longer had usable boxes. This made them much easier to store and they took up less room, since we could now stack them. He measured each tree and labeled the containers accordingly. Using this information, we were able to determine which tree would best fit in each room.

Jeff then created an inventory sheet showing where each tree was stored and which room it was to be used in for Christmas. Each tree is now stored on the same level as the room it is designated for.

Thanks to Jeff, we now know exactly how many trees we have, where they are, and most importantly, we no longer have to haul trees up or down three flights of stairs to get them to their final location for the Christmas decorating.

This has freed up storage space and saved us a great deal of time and effort setting up this annual exhibition.