

**PUBLIC NOTICE OF A MEETING OF THE  
CEMETERY COMMISSION  
OF THE CITY OF MANITOWOC**

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the **CEMETERY COMMISSION** of the City of Manitowoc will be held on **Thursday, August 25, 2016 at 6:00 P.M.** at the Evergreen Cemetery shop, 2221 Michigan Ave., Manitowoc, Wisconsin.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call meeting to order
2. Annual election of chairperson and vice-chairperson
3. Approval of the minutes from the January 22, 2015 meeting
4. Updates to by-laws
5. Review of lot sales and burials
6. Annual review of cemetery fees
7. Perpetual care fund status
8. Use of perpetual care fund for equipment expenditures
9. Future maintenance plans
10. Staffing / future retirement
11. Entrance signs
12. Memorial Tree Program
13. Updates to the Rules & Regulations booklet
14. Any new ideas to fulfill the commission's duty to ensure financial stability, formulate plans for infrastructure improvements, propose marketing ideas and positively influence the growth and prosperity of the cemetery
15. Next meeting date

16. Adjournment

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950 or for additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Dated this 22<sup>nd</sup> day of August 2016

---

Ted Dirkman  
Cemetery Commission Chairman

***Cemetery Office(E-mail):***

Ald. Jason Sladky  
Dennis Harrigan  
Atty. John Bilka  
Ted Dirkman, Chairman  
Dennis Schneider  
Eric Zabel  
Kent Salomon

Mayor  
Dan Koski, Director of Public Works  
Chad Scheinoha, Operations Division Manager – Cemetery,  
Parks & Bridges

---

***Clerk's Office:***

**POSTED:**  
Bulletin Board – \_\_\_\_\_ 2016 – Clerk's Office  
**MAILED:**  
Comcast  
**DELIVERED:**  
Cable Programmer – Clerk's Office  
**E-MAIL:**  
WOMT  
WCUB  
Official Newspaper  
Lakeshore Chronicle  
Common Council  
City Managers