

**MANITOWOC WASTEWATER TREATMENT FACILITY BOARD  
SEPTEMBER 12, 2017 MEETING MINUTES**

Board members present: Chairman Brian Rasmussen  
Dave Luckow  
Nick Brisch  
Dan Koski  
Alderman Mike Howe

Excused Board member(s): Tim Peterson

Also present: Mike Jaeger Pete Dombrowski Deb Duane

1. **Meeting called to order** at 4:02 pm by B. Rasmussen
2. **No Public input**
3. **Consent Agenda**
  - a. Minutes - July 11, 2017
  - b. Financial statements - June & July 2017
  - c. Plant report - July & August 2017

Motion made by D. Koski to approve consent agenda as submitted. Second made by D. Luckow. Motion carried unanimously.
4. **Discussion and Action items**
  - a. **WWTF upgrade status report**
  - b. **Change Order No. 2** - new clarifier pile testing and additional installation costs
  - c. **2018 Budget review**

Motion made by B. Rasmussen to approve 2018 budget as presented. Second made by N. Brisch. Motion carried unanimously.
  - d. **WWTF personnel update** . Request was made to hire a new WWTF Electrician ahead of current Electrician's retirement.

Motion made by D. Luckow to get the process started immediately to hire a new Electrician to start training with the current Electrician who's leaving due to retirement. Second made by B. Rasmussen. Motion carried unanimously.
5. **ADJOURNMENT 4:49pm**

Motion made by D. Luckow. Second made by N. Brisch. Motion carried unanimously.

