

City of Manitowoc
MEETING MINUTES
Wastewater Treatment Facility Board

Tuesday, February 13, 2018

4:00pm

1015 S Lakeview Dr

Board members present: Dave Luckow, Vice-Chairman
Nick Brisch
Dan Koski
Tim Petersen

Excused: Al Schema
Brian Rasmussen
Alderman Mike Howe

Also present: Mike Jaeger Pete Dombrowski Rhienna Gabriel

1. **Meeting called to order** at 4:05 by D. Luckow
2. **No public input**
3. **Consent Agenda**
 - a. Minutes - December 5, 2017 (No January meeting)
 - b. Financial statements - November & December 2017
 - c. Plant report - December 2017 & January 2018

Motion made by N Brisch to approve Consent Agenda. Second by D. Koski.

Motion passed 4-0

4. **Discussion and Action items**
 - a. WWTF Upgrade status report
 - Change orders
 - b. WWTF Personnel update
 - Electrician
 - Additional Operator
 - Performance Reviews
 - Employee Appreciation

Motion made by T. Peterson to approve an end of year Wastewater Treatment Facility employee appreciation dinner to be held offsite, which can be paid from the WWTF budget with parameters set by the Superintendent with provision that No funds are used for alcohol purchase. Second by N. Brisch. Motion passed 3-0 (D. Koski abstained)

- c. Sludge Reports 2017

d. South 19th Lift Station update

e. WPDES Permit

f. Risk Management Plan - approval to continue contract to finalize in 2018

Motion made by D. Koski to accept the estimate as proposed by HS&E for \$9,100 to enter agreement to complete the Risk Management Plan in 2018. Second by D. Luckow. Motion passed 4-0

g. Manitowoc Municipal Code Chapter 25 - change to language

Motion made by N. Brisch to change the language of Manitowoc Municipal Code 25 as amended by City Attorney. Second by T. Petersen. Motion passed 4-0

5. **Motion to ADJOURN** made by D. Luckow. Second by N. Brisch. Motion passed 4-

0. Meeting adjourned at 4:55pm