



CITIZENS ADVISORY COMMITTEE MEETING

CITY HALL, First Floor Conference Room West

Tuesday, May 1st, 2018 at 4:00 PM

MINUTES

Present: Mary Balte, Dan Becker, Theresa Collins, Rhienna Gabriel, June Kramer, Anthony Mack, and Mayor Justin Nickels

Absent: Janet Breuer, Edward Rappe, Erin Schultz, Joanne Vogds, Gloria Wallace, and Anna Marie Wood

Guest: Ralph Kramer

Minutes: Stacey Groll, Assistant to Mayor Nickels

- I. Call meeting to order
 - a. Meeting was called to order by Anthony Mack at 4 p.m.
- II. Approve April meeting minutes
 - a. Approved without changes
- III. City of Manitowoc Update by Mayor Justin Nickels
 - a. \$500,000 EPA grant was received by the City
 - i. \$200,000 for the former Mirro site (phase 1, phase 2, testing to be done this summer, etc.)
 - ii. \$300,000 to be used City-wide
 - b. Façade for former Book World site
 - i. Has not yet been brought to committee for approval
 - c. Downtown Master Plan
 - i. Going through draft review, hopefully going to be presented at the May Council meeting
 - d. Parking Study
 - i. Permit parking vs leased parking (leased will cost more, but will be available 24/7 to those leasing; permit parking will allow spots to be used in evenings and on weekends, when not typically used by permittees)
 - ii. Getting rid of chalk lines on vehicles, replacing that method with a digital version
 - iii. Working to narrow 2 hour parking areas so they can be better monitored and enforced
- IV. Committee Input on City Topics
 - a. Plaques
 - i. Many downtown businesses currently have plaques on their buildings stating what was there in the past; Mayor Nickels said those plaques were obtained not through the City, but through the State Historical Society

- b. Vision 2022
 - i. Nic Sparacio (Community Development Director) has been attending these meetings
 - ii. Peter Wills (Progress Lakeshore) attends as well
 - iii. Mayor Nickels' focus has been on the downtown portion of these meetings
- c. Capitol Civic Centre Parking
 - i. Ordinance being brought to the Common Council in May to allow the CCC to have temporary handicap spots on performance dates on Jay Street
 - ii. Kathie's Stage Door Pub being removed, will be more accessible to handicapped individuals as well
- d. Waldo Boulevard
 - i. In 2019, the road from N. 18th Street to Lake Michigan will be done
 - ii. In 2020, the road from N. 18th Street to TimeOut will be done
 - iii. Roundabout will be at the Maritime/Memorial intersection
- e. Return of the Carferry
 - i. Kids from First German school have committed to attending (weather dependent)
 - ii. Manitowoc Marine Band is planning to attend (weather dependent)
 - iii. Manitowoc Area Visitor and Convention Bureau will be handing out bags with coupons to local businesses as visitors come off the ferry
 - iv. Red Hatters group plans to attend (weather dependent)
 - v. High school bands plan to attend (weather dependent)
- f. Fourth on the Shore
 - i. Expanding the event somewhat this year to include a motorcycle stunt show in the Y parking lot
 - ii. Vendors will be selling products and food from the area of the Wisconsin Maritime Museum to the Y parking lot
 - iii. Yacht Club is once again planning live entertainment and food available for purchase
 - iv. NEWGLSF Salmon Derby is once again planning live entertainment and food available for purchase
 - v. City of Manitowoc Marine Band will be performing, as well as other contracted live entertainment
- g. Emergency Repairs to Carferry Dock
 - i. \$750,000 in Emergency Funding was received from the State for repairs to the dock area
 - ii. 80/20 split – State/City
 - iii. Will include putting in large rocks and sheet wall to better protect this area in the future
 - iv. Local companies like Translink, McMullen & Pitz are working on the project
- h. Pizza Garden Property
 - i. Raze order is in effect
- i. Housing Inspection
 - i. Goal is to spruce up areas that need improvement
 - ii. Demolish blight
 - iii. Some demos will be used in training exercises for the Manitowoc Police Department and Manitowoc Fire Rescue Department
- j. Wisconsin Aluminum Foundry
 - i. Adding on another addition

V. Discussion regarding reorganization of the committee

- a. Mayor Nickels distributed an informal document providing:
 - i. Original Purpose: Manitowoc Municipal Code 3.330 “It shall be the duty of this committee to advise the Common Council about local issues and to make recommendations which address such issues.”
 - ii. Current Purpose: Update from Mayor and update from a City Department or non-profit group

- iii. Former Boards/Commissions that were disbanded: Citizens Physical and Sensory Disability Commission, and the Diversity Council
 1. This Commission and Council were very popular in the 1990's, but eventually disbanded
- iv. Recommendations:
 1. Include diversity and inclusion (add members in this category)
 - a. The City of Manitowoc embraces and celebrates diversity and inclusion. It is our hope that community members will see Manitowoc as a welcoming and inclusive place to live, work and play
 - b. The City of Manitowoc is committed to diversity and inclusion efforts within the City of Manitowoc as an organization and throughout the community
 - c. We believe that supporting diversity and inclusion efforts will encourage a shift in attitudes with employees
 - d. We want community members to feel welcome and included in all levels of government
 2. Include physical and sensory disabilities (add members in this category)
 - a. The City of Manitowoc wants to ensure all of its citizens are able to utilize or partake in any city function
 - b. We will work to ensure the City of Manitowoc is ADA compliant in all of its facilities
 3. Include on the agenda a discussion from committee on recommendations for Mayor/Council consideration
 4. Add 1 more council member (2 total)
 5. "It shall be the duty of this committee to advise the Mayor and Common Council on issues concerning the City of Manitowoc, including but not limited to: diversity issues, physical and sensory disability issues, suggestions for change throughout the City, or discussing any issues the Mayor and Common Council should address."
 6. Theresa Collins noted that there is already a reassembling happening of the Multi-Cultural Coalition, whose focus is on education police, fire, and other places about cultural diversity
 - a. This group has a more focused approach, and will continue to work on very specific issues and initiatives
 - b. Coalition could work with this committee about cultural diversity
 7. June Kramer noted that having speakers on a monthly basis evolved from former Mayor Crawford's unavailability to attend monthly meetings of this committee due to other commitments
 - a. Mayor Nickels noted he would like to continue to see occasional staff updates taking place at this committee
 - b. 15 minutes could be the Mayor's update, 15 minutes could be a speaker or staff update, and the remaining 30 minutes could be used to discuss current issues/concerns
 8. Mayor Nickels noted that ADA Compliance is a current initiative of the City departments, and that this committee may be able to review those changes
 9. If you know anyone interested in serving on this committee (or any committee), have them go to this link: <http://www.manitowoc.org/FormCenter/Mayor-3/Citizen-Committee-Interest-Form-37>
 10. Committee discussed other potential forms of communication to include a Facebook page, and Mayor Nickels mentioned he sees this group as more of a targeted solution-oriented group – which Facebook often is not

- a. Committee agrees that it should be encouraged that people submit constructive suggestions in a respectful way, with solutions-oriented intent.
 - b. This is currently tabled, and discussion will continue at the next meeting
- VI. Discussion regarding meeting in the summer months
 - a. Historically, this committee takes the months of June, July, and August off (original reason unknown)
 - b. Theresa Collins suggested that the meetings continue over the summer months and that monthly work continue all year long – committee members were in agreement
 - c. Beginning next month, the Citizens Advisory Committee will meet every month on the first Tuesday of the month at 4 p.m.
- VII. Commendation – Anthony Mack
 - a. In recognition of Anthony’s numerous years of service to this committee, Mayor Nickels presented Anthony with a commendation
- VIII. Adjournment – 4:50 p.m. – Next meeting 06/05/18 at 4 p.m. in First Floor Conference Room West