



CITIZENS ADVISORY COMMITTEE MEETING

CITY HALL, First Floor Conference Room West

Tuesday, May 1st, 2018 at 4:00 PM

MINUTES

Present: Mary Balte, Dan Becker, Theresa Collins, Rhienna Gabriel, June Kramer, Anthony Mack, and Mayor Justin Nickels

Absent: Janet Breuer, Edward Rappe, Erin Schultz, Joanne Vogds, Gloria Wallace, and Anna Marie Wood

Guest: Ralph Kramer

Minutes: Stacey Groll, Assistant to Mayor Nickels

- I. Call meeting to order
 - a. Meeting was called to order by Anthony Mack at 4 p.m.
- II. Approve April meeting minutes
 - a. Approved without changes
- III. City of Manitowoc Update by Mayor Justin Nickels
 - a. \$500,000 EPA grant was received by the City
 - i. \$200,000 for the former Mirro site (phase 1, phase 2, testing to be done this summer, etc.)
 - ii. \$300,000 to be used City-wide
 - b. Façade for former Book World site
 - i. Has not yet been brought to committee for approval
 - c. Downtown Master Plan
 - i. Going through draft review, hopefully going to be presented at the May Council meeting
 - d. Parking Study
 - i. Permit parking vs leased parking (leased will cost more, but will be available 24/7 to those leasing; permit parking will allow spots to be used in evenings and on weekends, when not typically used by permittees)
 - ii. Getting rid of chalk lines on vehicles, replacing that method with a digital version
 - iii. Working to narrow 2 hour parking areas so they can be better monitored and enforced
- IV. Committee Input on City Topics
 - a. Plaques
 - i. Many downtown businesses currently have plaques on their buildings stating what was there in the past; Mayor Nickels said those plaques were obtained not through the City, but through the State Historical Society

AMENDMENT: It was determined that the plaques can be obtained through the City – interested parties can contact the Mayor’s Office for more information.

- b. Vision 2022
 - i. Nic Sparacio (Community Development Director) has been attending these meetings
 - ii. Peter Wills (Progress Lakeshore) attends as well
 - iii. Mayor Nickels’ focus has been on the downtown portion of these meetings
- c. Capitol Civic Centre Parking
 - i. Ordinance being brought to the Common Council in May to allow the CCC to have temporary handicap spots on performance dates on Jay Street
 - ii. Kathie’s Stage Door Pub being removed, will be more accessible to handicapped individuals as well
- d. Waldo Boulevard
 - i. In 2019, the road from N. 18th Street to Lake Michigan will be done
 - ii. In 2020, the road from N. 18th Street to TimeOut will be done
 - iii. Roundabout will be at the Maritime/Memorial intersection
- e. Return of the Carferry
 - i. Kids from First German school have committed to attending (weather dependent)
 - ii. Manitowoc Marine Band is planning to attend (weather dependent)
 - iii. Manitowoc Area Visitor and Convention Bureau will be handing out bags with coupons to local businesses as visitors come off the ferry
 - iv. Red Hatters group plans to attend (weather dependent)
 - v. High school bands plan to attend (weather dependent)
- f. Fourth on the Shore
 - i. Expanding the event somewhat this year to include a motorcycle stunt show in the Y parking lot
 - ii. Vendors will be selling products and food from the area of the Wisconsin Maritime Museum to the Y parking lot
 - iii. Yacht Club is once again planning live entertainment and food available for purchase
 - iv. NEWGLSF Salmon Derby is once again planning live entertainment and food available for purchase
 - v. City of Manitowoc Marine Band will be performing, as well as other contracted live entertainment
- g. Emergency Repairs to Carferry Dock
 - i. \$750,000 in Emergency Funding was received from the State for repairs to the dock area
 - ii. 80/20 split – State/City
 - iii. Will include putting in large rocks and sheet wall to better protect this area in the future
 - iv. Local companies like Translink, McMullen & Pitz are working on the project
- h. Pizza Garden Property
 - i. Raze order is in effect
- i. Housing Inspection
 - i. Goal is to spruce up areas that need improvement
 - ii. Demolish blight
 - iii. Some demos will be used in training exercises for the Manitowoc Police Department and Manitowoc Fire Rescue Department
- j. Wisconsin Aluminum Foundry
 - i. Adding on another addition

V. Discussion regarding reorganization of the committee

- a. Mayor Nickels distributed an informal document providing:
 - i. Original Purpose: Manitowoc Municipal Code 3.330 “It shall be the duty of this committee to advise the Common Council about local issues and to make recommendations which address such issues.”

- ii. Current Purpose: Update from Mayor and update from a City Department or non-profit group
- iii. Former Boards/Commissions that were disbanded: Citizens Physical and Sensory Disability Commission, and the Diversity Council
 - 1. This Commission and Council were very popular in the 1990's, but eventually disbanded
- iv. Recommendations:
 - 1. Include diversity and inclusion (add members in this category)
 - a. The City of Manitowoc embraces and celebrates diversity and inclusion. It is our hope that community members will see Manitowoc as a welcoming and inclusive place to live, work and play
 - b. The City of Manitowoc is committed to diversity and inclusion efforts within the City of Manitowoc as an organization and throughout the community
 - c. We believe that supporting diversity and inclusion efforts will encourage a shift in attitudes with employees
 - d. We want community members to feel welcome and included in all levels of government
 - 2. Include physical and sensory disabilities (add members in this category)
 - a. The City of Manitowoc wants to ensure all of its citizens are able to utilize or partake in any city function
 - b. We will work to ensure the City of Manitowoc is ADA compliant in all of its facilities
 - 3. Include on the agenda a discussion from committee on recommendations for Mayor/Council consideration
 - 4. Add 1 more council member (2 total)
 - 5. "It shall be the duty of this committee to advise the Mayor and Common Council on issues concerning the City of Manitowoc, including but not limited to: diversity issues, physical and sensory disability issues, suggestions for change throughout the City, or discussing any issues the Mayor and Common Council should address."
 - 6. Theresa Collins noted that there is already a reassembling happening of the Multi-Cultural Coalition, whose focus is on education police, fire, and other places about cultural diversity
 - a. This group has a more focused approach, and will continue to work on very specific issues and initiatives
 - b. Coalition could work with this committee about cultural diversity
 - 7. June Kramer noted that having speakers on a monthly basis evolved from former Mayor Crawford's unavailability to attend monthly meetings of this committee due to other commitments
 - a. Mayor Nickels noted he would like to continue to see occasional staff updates taking place at this committee
 - b. 15 minutes could be the Mayor's update, 15 minutes could be a speaker or staff update, and the remaining 30 minutes could be used to discuss current issues/concerns
 - 8. Mayor Nickels noted that ADA Compliance is a current initiative of the City departments, and that this committee may be able to review those changes
 - 9. If you know anyone interested in serving on this committee (or any committee), have them go to this link: <http://www.manitowoc.org/FormCenter/Mayor-3/Citizen-Committee-Interest-Form-37>

10. Committee discussed other potential forms of communication to include a Facebook page, and Mayor Nickels mentioned he sees this group as more of a targeted solution-oriented group – which Facebook often is not
 - a. Committee agrees that it should be encouraged that people submit constructive suggestions in a respectful way, with solutions-oriented intent.
 - b. This is currently tabled, and discussion will continue at the next meeting
- VI. Discussion regarding meeting in the summer months
 - a. Historically, this committee takes the months of June, July, and August off (original reason unknown)
 - b. Theresa Collins suggested that the meetings continue over the summer months and that monthly work continue all year long – committee members were in agreement
 - c. Beginning next month, the Citizens Advisory Committee will meet every month on the first Tuesday of the month at 4 p.m.
- VII. Commendation – Anthony Mack
 - a. In recognition of Anthony’s numerous years of service to this committee, Mayor Nickels presented Anthony with a commendation
- VIII. Adjournment – 4:50 p.m. – Next meeting 06/05/18 at 4 p.m. in First Floor Conference Room West