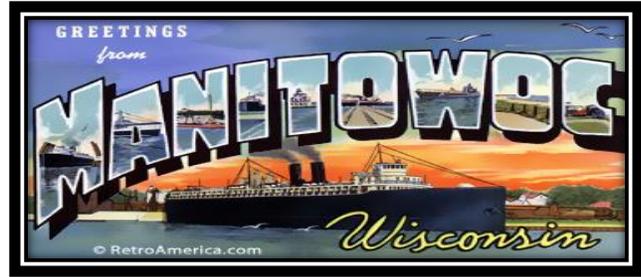


## **SAFETY STEERING TEAM APRIL MEETING MINUTES**

5/19/2015 @ 8:00am



### **ATTENDEES:**

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Stacey Bialek, Rochelle Blindauer, Ben Nolen, Jim Muenzenmeyer, Dave Vorpahl, Darren Laine

### **AGENDA:**

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1. Recurring Business:
  - a. Inspection and Drill Update
  - b. Safety Nomination Program Update
  - c. Lost Time Injury Program Update
  - d. MSDS Online Program
2. New Business:
  - a. 2015 Goals/Budget
    - i. Wellness/Safety Meeting on Health Fair
    - ii. Safety Flip Chart Next Steps
    - iii. Tips & Tricks
      1. Slip/Tip/Fall
      2. Lifting
      3. Stretching/Bending
      4. Burns
  - b. Open Forum

### **RECURRING BUSINESS:**

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- Inspection and Drill Updates-Nothing scheduled.
- Safety Nomination Program-
  - One new nomination concerning wiring at a municipal ball field.
  - RB-information about safety concerns & awards still in newsletter.
- Lost Time Injury Program Update-
  - 3 perhaps 4 lost time injuries
  - JM- these occurrences do give the opportunity to review safety training & procedures.
  - RB-Couple of reports are from ergonomic concerns, such as carpal tunnel (overuse of mouse or design of mouse)
  - RB reports that Wellness Committee investigating purchase of Yoga Ball Chairs.

- First round of Pizza Party reward parties slated for June.
- MSDS Online Program Next Steps-
  - EE training is complete.
  - RB-Fire Dept. perhaps getting Ipads or similar formats to utilize apps to access MSDS Online.
  - JM, DV, RB-Perhaps using radio and having Data Sheets read over the air.

**NEW BUSINESS:**

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- 2015 Goals/Budget-
  - Wellness/Safety Committees Joint Meeting
    - RB will set up joint meeting 6/3, @ 9am to discuss Health Fair.
  - Safety Flip Charts
    - RB asks that all affected representatives get a script of building specific language for the topics covered for the Flip Charts.
  - Tips & Tricks
    - JM added that we could talk more about the upcoming Health Fair at the June joint meeting.
- Open Forum-
  - Discussed influx of disposed hypodermic needles around city, especially at bus stops and in water catch basins.
    - Discussed the use and availability of proper hand protection or devices to pick up needles safely-DL, BN, JM.
    - Discussion about possible need for hazardous duty preventative vaccines, need for knowledge on identifying and disposal of hazardous wastes. DV mentioned that FD tentatively takes such Bio-Hazards as needed for disposal.
  - Discussion of safety electrical equipment that could be used at WWT and has not been purchased. Oversight mentioned by an alderperson. JM added that we could possibly get a Hazardous Duty Evaluation from CVMIC. RB will contact B.Rank from CVMIC.
  - JM mentioned the purchase and viability of videos on lifting and stress management. Added that \$299 price was really not the best option.
  - DV stated that there was an upcoming CVMIC Safety Refresher Course @ CVMIC.
  - RB asked if there should be a Tornado Drill for City Hall. JM agreed there should be. No further action taken.
  - RB asked about any possible new members suggested for SST. RB said she would look into some candidates from City Hall.
- **Next Meeting: Friday, June 19, 2015 @ 8am. 2<sup>nd</sup> floor Conference Room, City Hall**

Name	Department
Darren Laine	WWTF
Dave Vorpahl	PD
Ben Nolen	Transit
Karl Puestow	PD
Stacey Bialek	Library
John Powalisz	Parks
Gene Riley	DPW
Jim Muenzenmeyer	Buildings/Transit
Gregg Kadow	Fire
Rochelle Blindauer	Human Resources
*Bruce Jacobs (Inspection sub-committee team)	PD

Submitted – Stacey Bialek