

**STREETS AND SANITATION COMMITTEE
MEETING MINUTES**

*February 28, 2011
6:30 p.m.*

MEMBERS PRESENT

Dave Soeldner
Jason Sladky
Allan Schema
Nic Levendusky
Jim Brey

STAFF PRESENT

Valerie Mellon
Greg Minikel
Sonja Birr
Kevin Glaeser

OTHERS

Rodger Whiteside, 1021 N. 8th

MEMBERS ABSENT

Approval of the Minutes from 1/24/11

N. Levendusky made a motion to approve the minutes from the January 24, 2011 meeting. J. Sladky seconded the motion. Motion carried unanimously, no further discussion.

Discussion and possible action regarding a request for the City to pave alley for the residence of 1021 N. 8th Street

Mr. Whiteside sent the City a request to pave the remaining 50-60 feet of the alley so he could build a new garage. G. Minikel said that when the alley was paved in 1983, there were no garages in this area, so the City did not pave to the end of the alley Right-of-Way.

Mr. Rodger Whiteside is requesting approval which would allow him access over unimproved right-of-way to build a garage this year.

N. Levendusky questioned how we would assess. G. Minikel said that the abutting property owners will be assessed if the alley is extended.

Mr. Whiteside said that his concern is the area of grass that will be in between his garage and the alley. He doesn't want to be driving over grass onto new concrete. N. Levendusky suggested graveling the area.

V. Mellon recommended that the City grant the property owner an access over the unimproved Right-of-Way agreement to allow him to access the new garage. This type of agreement has been used several times before for situations like this. Mr. Whiteside will be responsible for the cost and maintenance of any and all improvements including graveling and/or paving in order to provide access to his new garage, until the City decides to extend and pave the alley for the remaining length of the Right-of-Way (60 feet). It was also noted that the City would not reimburse Mr. Whiteside for any costs he incurs for graveling, paving and maintenance of the temporary access driveway.

Currently, we plow to the middle where the pavement ends. If he builds a driveway, then the City will put the snow on both sides instead of in the middle.

J. Brey made a motion to have the City Attorney draft and enter into access agreements with Mr. Whiteside. J. Sladky seconded the motion.

N. Levendusky made a request to amend the motion to include access over unimproved area. J. Brey amended the motion and J. Sladky seconded.

Motion carried unanimously, no further discussion.

Discussion and possible action of Citizen Park building and Aquatic Center building maintenance

Kevin Glaeser was present to discuss the Parks Dept buildings and maintenance of the Aquatic Center. There are currently only 2 employees that are trained to maintain the Aquatic Center and the Citizen Park building. One of the employees will be on lay off and the other may retire. K. Glaeser and V. Mellon are requesting to cross-train other Parks employees ASAP.

J. Sladky questioned if anyone checked with Jim Muenzenmeyer. He believes that Jim was also trained to maintain the Aquatic Center. J. Sladky felt confident with the Parks Department maintaining the Aquatic Center as we now have a competent team.

J. Brey said that instead of lay offs, utilizing different departments and cross-training will be beneficial to the City.

The Parks and Recreation Committee should be the deciding committee and this should be included on the upcoming agenda.

V. Mellon said that she brought this issue here because DPW issues were always brought to the Streets Committee and now that she is in charge of Parks, she will try to sort out which items to bring to the Streets Committee and which ones should go to Parks Committee and some issues may be discussed in both places. Val and Kevin will meet with Jim Muenzenmeyer in the morning.

Discussion and future action regarding plowing and future maintenance of Plank Road

Dave Korte was unable to attend this meeting. This issue was tabled until the next meeting, March 14, 2011.

Discussion and possible action regarding 2011 Spring Cleanup

N. Levendusky made a motion to approve the news release as submitted. J. Brey seconded the motion.

V. Mellon explained that she met with Randy Junk to discuss. Typically, DPW will do pavement patching as well as spring cleanup. R. Junk explained that the month of April will be dedicated to spring cleanup as the priority, if lay offs are in effect, then items like curb and gutter repair and pavement patching will go on the back burner.

Motion carried unanimously, no further discussion.

Discussion and possible action regarding display flags in March 2011 in conjunction with Quilt Show

V. Mellon explained the Quilt Show sent a letter to the City stating they weren't going to hold the event as they couldn't afford to pay for the labor and equipment charges. She informed the Committee that since the Quilters are not a City sponsored event or a Police order, then typically, there is a charge for these other special events.

A few years ago when the Quilters first approached the City it was to put up a few flags, which were done at no charge. This Special Events Request expanded requiring more labor and equipment. This is why DPW put in a cost.

In January 2008, the Streets Committee recommended not charging for City sponsored events or Police orders.

D. Soeldner said that Parks and Recreation Committee also discusses Special Events requests and it is hard to determine one specific policy to use.

J. Sladky explained that for a non-profit group, he doesn't foresee a problem with absorbing all costs, if these services are provided by our crews during normal working hours.

J. Brey said he has a hard time determining where to draw the line. Many of the events are good events that bring in many people. He recalled that Parks and Recreation had a policy of charging half the costs for all for-profit organizations.

V. Mellon would like further direction. The Committee will place this communication on file. Non-profit organizations shouldn't be charged, as long as there aren't any extra incurred costs, such as overtime. For-profit organizations should continue to be charged. We should include an area on the form to indicate whether the organizations are for-profit or non-profit.

Communication (11-057) from DP Enterprises, LLC asking for removal of the portion of sidewalk installation for their property in Shar-Ann Subdivision #2, Block 2, located on South 21st Street between Dewey and Summit Street until their lots are sold or the economy improves

Paul Roekle of DP Enterprises, LLC requested delaying the sidewalk installation of their property in the Shar-Ann Subdivision. The street was paved in 2007. The estimated assessment cost for the new concrete sidewalks is approximately \$8,300. Only one home currently exists in this subdivision on the west side of South 21st Street.

N. Levendusky requested delaying until more homes are built.

J. Sladky made a motion to grant the one year request. J. Brey seconded the motion.

Motion unanimously approved, no further discussion.

J Sladky made a motion to adjourn the meeting at 7:34 p.m., N. Levendusky seconded the motion. All in favor.



Valerie Mellon, P.E.
Director of Public Works
and City Engineer