

MINUTES OF THE MEETING OF
THE MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES
APRIL 25, 2011

The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President David Gratz at 5:30 p.m., Monday, April 25, 2011.

TRUSTEES PRESENT: Diedrich, Gratz, Hazlewood, Kornely, Pfeffer, Schmidt, Stokes, Vollendorf, and Waldron

TRUSTEES ABSENT: Kadow and Sczygelski

OTHERS PRESENT: Stewart, Davis, Eisenschink, Cerkas, Horbeck, Herrmann, and Koch

MINUTES: A motion was made by Schmidt, seconded by Pfeffer, to approve the minutes of the March 28, 2011 Board of Trustees regular meeting. Motion carried.

FINANCIAL MANAGEMENT REPORT: A motion was made by Pfeffer, seconded by Stokes, to approve the Financial Management Report for the month of March 2011 in the amount of \$191,767.28. Motion carried.

CHECK REGISTER: A motion was made by Pfeffer, seconded by Schmidt, to approve the Manitowoc Public Library operating check register for the month of April 2011 in the amount of \$43,790.62. Motion carried.

A motion was made by Pfeffer, second Vollendorf, to approve the Manitowoc Public Library Foundation Checking check register for the month of April 2011 in the amount of \$1,098.40. Motion carried.

PUBLIC COMMENT: None

CORRESPONDENCE: A letter of thanks from the League of Women Voters of Manitowoc County was enclosed in the board packets.

COMMITTEE REPORTS: Trustee Kornely updated the Board on the Personnel Committee meeting which took place Monday, April 25, 2011 at 4:30 p.m.

DIRECTOR'S REPORT: Copies of the Director's Report for the period March 23 thru April 15, 2011 were included in the board packets, as well as highlights from the Department Managers' Reports for the month of March 2011.

TRUSTEE MANUAL REVIEW: Trustee Hazlewood presented a very thorough review of Chapter 11 "Planning for the Library's Future" noting the importance of knowing the community we serve and how we can meet their needs.

Trustee Vollendorf reviewed the handout "What is a Meeting".

OLD BUSINESS: None

NEW BUSINESS: A motion was made by Kornely, seconded by Stokes, so move we adopt the **Wellness Health Plan** for represented employees, contingent upon Wisconsin Act 10 becoming effective. Motion carried.

President Gratz presented an explanation of how the **Grievance Procedure** process would work under Wisconsin Act 10. Discussion followed with no action being taken at this time.

There was discussion on amending the summer "**Early Hour**" for represented employees, no action was taken at this time.

There was discussion regarding extending hours Monday thru Thursday (until 8 p.m.) and Saturday (9-5) for the 2011 summer schedule which would start Memorial Weekend. No action was taken at this time.

Stewart explained that the goal for the **Proper Name Index Project** has expanded, and the cost of creating a searchable database which can be easily used by staff and the public, has increased. No action was necessary on this item; the Board was in full support of the project.

A motion was made by Kornely, seconded by Diedrich, so move we expand our **Freegal Subscription Service** to unlimited downloads. Discussion continued regarding the specifics and cost involved. The motion was withdrawn by Kornely and tabled until the May 2011 meeting.

A motion was made by Vollendorf, seconded by Waldron, so move we reschedule the June 27, 2011 board meeting to June 20, 2011. Discussion continued regarding who would be available for the rescheduled date. The motion was withdrawn by Vollendorf.

A motion was made by Vollendorf, seconded by Schmidt, so move we reschedule the December 26, 2011 board meeting to December 19, 2011. Motion carried.

The next meeting of the Board of Trustees will be Monday, May 23, 2011 at 5:30 p.m.

There being no further business to come before the Board, a motion was made by Schmidt, seconded by Waldron, to adjourn. Motion carried. The meeting adjourned at 6:57 p.m.

Respectfully submitted,

Mary Davis
Recording Secretary

