

## PERSONNEL COMMITTEE MINUTES

**Tuesday, September 27, 2011**

The Personnel Committee of the City of Manitowoc met in the Second Floor Conference Room, 900 Quay Street, Manitowoc, Wisconsin on September 27, 2011 at 5:15 p.m. Members present were Chair Chris Able, Alderpersons McMeans, Hennessey and Schema. Others present were Charlie Mathews, Julie Ruenzel, Brian Helminger, Jennifer Hudon, Val Mellon, and Deb Geiger, HR & Safety Coordinator.

1. The meeting was called to order at 5:15 p.m.
2. Discussion regarding development of the Employee Policy Manual. Discussion continued relative to development of an Employee Policy Manual.
3. Adjourn. The meeting was adjourned at 6:48 p.m.

Respectfully submitted,

Debra Geiger  
Human Resources & Safety Coordinator