

MINUTES OF THE MEETING OF
THE MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES
OCTOBER 24, 2011

The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President David Gratz at 5:30 p.m., Monday, October 24, 2011.

TRUSTEES PRESENT: Gratz, Hunter, Kornely, Schmidt, Sczygelski, Stokes, Vollendorf, and Waldron

TRUSTEES ABSENT: Hazlewood and Hennessey

OTHERS PRESENT: Stewart, Davis, Muchin Young, and Faye Malek (Family Living Educator for Manitowoc County)

It was by unanimous consent to move agenda item #11a **New Business** – Review proposal for Partners in Literacy Services: Coordinated by Manitowoc Public Library and Manitowoc UW-Extension, to item #2. Faye Malek was introduced at this time.

NEW BUSINESS: (11a) A motion was made by Kornely, seconded by Vollendorf, to approve and authorize the funding in the amount of \$9,200 for the **Partners in Literacy Services** program. Upon further discussion, Kornely moved to amend the main motion to read, move to approve the start-up and funding of the **Partners in Literacy Services** program. Motion carried.

MINUTES: A motion was made by Schmidt, seconded by Sczygelski, to approve the minutes of the September 26, 2011 Board of Trustees regular meeting. Motion carried.

FINANCIAL MANAGEMENT REPORT: A motion was made by Kornely, seconded by Hunter, to approve the Financial Management Report for the month of September 2011 in the amount of \$181,226.08. Motion carried.

CHECK REGISTER: A motion was made by Kornely, seconded by Stokes, to approve the Manitowoc Public Library operating check register for the month of October 2011 in the amount of \$32,795.65. Motion carried.

A motion was made by Kornely, seconded by Vollendorf, to approve the Manitowoc Public Library Foundation Checking check register for the month of October 2011 in the amount of \$3,654.79. Motion carried.

PUBLIC COMMENT: Nothing to report

CORRESPONDENCE: Nothing to report

COMMITTEE REPORTS: Trustee Vollendorf, Chair of the Building Committee, reported on the meeting that took place on Monday, October 24, 2011 at 4:30 p.m., regarding the proposal for the second boiler replacement.

NEW BUSINESS: (11b) A motion was made by Vollendorf, seconded by Sczygelski, to proceed with the boiler replacement, with money taken from Special Projects, and not to exceed \$25,000. Motion carried.

DIRECTOR'S REPORT: Copies of the Director's Report for the period September 15 – October 15, 2011 were included in the board packets, as well as highlight from the Department Managers' Reports for the month of September 2011.

Stewart reported that a contract has been signed with Comcast Cable for internet service on the public use terminals.

TRUSTEE MANUAL REVIEW: Trustee Sczygelski will report on Chapters 16 and 17 at the November 28, 2011 meeting.

OLD BUSINESS: There was discussion regarding the 2012 Budget. Stewart reported there being a shortfall of \$86,155.00; suggesting several options to make up the difference. No action needed at this time.

The next meeting of the Board of Trustees will be Monday, November 28, 2011 at 5:30 p.m.

There being no further business to come before the Board, a motion was made by Kornely, seconded by Waldron, to adjourn. The meeting adjourned at 6:19 p.m.

Respectfully submitted,

Mary Davis,
Recording Secretary