

Maritime Metro Transit
Transit Commission
Minutes
Wednesday, November 30, 2011

Members and Advisory Staff Present - Derek Muench, Transit Manager, Valerie Mellon, Director, DPW, Linda Grider, Mobility Manager, Linda Schultz, Claudia Halonen, Neil Halonen, David Koenig, Mickey Veleke, Transit Clerk

Members not present - Alderman Representative, Janet Paszkewicz, Tom Keil,

Call meeting to order - Claudia called the meeting to order at 4:20 PM

Agenda - Linda moved to approve the agenda, Neil second - was approved

Approval of the minutes - Neil moved to approve the minutes, Linda second - were approved

Public Input - there was none

Update on 2012 budget - Derek reported transit funding was cut by 10% from the state level and will be maintained for 2012 -

- Derek had cuts of \$193,000 to make which was an increase of \$50,000 to \$90,000 more than what he presented to the commission last month
- \$22,000 came back from DOT as a paratransit refund
- Needed to make \$150,000 in cuts
- Derek's proposal
 - Saturday service all routes will run on an hour headway
 - Routes 2 and 3 will be combined
 - Routes 4 and 5 will be combined
 - Route 6 will remain the same
 - Route 1 will remain the same
 - The hours will remain the same
 - This will eliminate 2 buses and 2 drivers from Saturday service
- Weekday 2 hour reduction in Manitowoc and 1 hour reduction in Two Rivers- \$25,000
- Eliminate lunch relief- \$27,000
- Move the cleaning of the buses to in-house- \$17,000
- Will be collecting an Agency Fare for paratransit rides - City will now be reimbursed for the full cost of the ride- \$15,000
- Marketing reduction- \$10,000
- No wage increase and reduction in mechanic staff- \$77,000

Discussion

- Neil agreed

- Claudia was afraid we drop hours we will never get them back
- Commission did not want to lose ridership by raising passes too much
- Derek said he looked at cleaning services but none of them were comparable
 - drivers will do some of the mechanicals since we will be losing hours of a mechanic
 - Stevens Point, Beloit, Fond du Lac and Oshkosh were used as comparables

Linda made a motion to accept Derek's proposal and recommend the proposal to the Public Utilities and Licensing Committee and Dave seconded. Motion carried

Update on new transfer facility - was given by Val. Preliminary work will continue and an estimated start date on the facility will be April with completion of November or December. Hamann Construction will be awarded the contract. There will not be a rented area for the office during construction. The office tentatively will be moved to the city hall buses will use 11th and 12th street by Washington Park for pick up and drop off so passengers and drivers can use the public bathrooms in the park.

Update on Passenger survey- Derek apologized but with all the attention he has been giving to the budget he had to put the survey on hold. Derek is hoping to dedicate one day in the spring possibly April or May for the survey.

MMT Mission Statement- Derek feels MMT needs a Mission Statement. Derek asked the commission to think about a statement - phrases - words and we will try to put one together next meeting.

Other business- Derek stated he feels our accountability needs to be higher. Derek said he cannot be on the buses at all times so he would like to have a passenger as a route supervisor. This person would report to Derek about any unsafe things the drivers might be doing or if the passengers had problems. They may be rewarded with a monthly bus pass.

Member input- Claudia inquired about the possibility of putting crosswalk markings by the bus shelter on Harbor Town Lane. Claudia said there are so many people unsafely crossing in the middle of the street from Auldies to the shelter. Val said the reason there is no crossing there is for that reason because it is in the middle of the street. After discussion Val suggested Claudia send a letter to the Public Property and Safety Chair, Jim Brey.

Next meeting is scheduled for Wednesday, February 14, 2012 at 4:15.

Adjourned- a motion was made by Linda and seconded by Neil to Adjourn - motion carried