

**PUBLIC NOTICE OF A MEETING OF THE
PERSONNEL COMMITTEE
OF THE CITY OF MANITOWOC**

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the **PERSONNEL COMMITTEE** of the City of Manitowoc will be held on **Monday, March 12, 2012 at 5:15 o'clock P.M.** at City Hall, Second Floor Conference Room, 900 Quay Street, Manitowoc, Wisconsin.

As of the date of this notice, the subject matter known to be intended for consideration at the meeting is as follows:

1. Call meeting to order.
2. Public input.
3. Discussion and possible approval of minutes of previous Personnel Committee meetings. (January 9, January 30, February 13 and February 27, 2012)
4. Update on legal expenses billed through Human Resources.
5. Update on health plan funding.
6. Discussion and possible action on request for out-of-state travel to attend the National Fire Academy by the Deputy Chief of Operations and Fire Protection.
7. Discussion and possible action on request by the City Planner for out-of-state travel to attend the 2013 National Brownfield Conference.
8. Update from City Planner on status of RFQ/P (Request for Qualifications/Proposal) and advertising for plumbing inspection services.
9. Discussion and possible action concerning outside counsel review of Employee Policy Manual.
10. Discussion and possible action regarding a request by the Director of Public Works/City Engineer/Director of Parks and Recreation to fill the vacated position of Administrative Assistant and any subsequent vacancies she may have in her department as a result of filling the vacant Administrative Assistant position.
11. Discussion and possible approval to hire a qualified seasonal employee for pool maintenance at a rate not specified in the Seasonal Hiring Policy.
12. Discussion and possible approval of request to hire two engineering students through the Lincoln High School Youth Apprenticeship Program.
13. Discussion and possible approval of position description for Summer Maintenance Personnel in the Engineering Department.
14. Discussion and possible approval of request by the Fire Chief to hire two new firefighter/paramedics.
15. Schedule next meeting.
16. Adjourn.

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950, or TDD 686-6552.

Dated this _____ day of March, 2012.

Personnel Committee Chairman

POSTED:

Bulletin Board - Clerk's Office

DELIVERED:

Official Newspaper

Lakeshore Chronicle

Cable Programmer-Clerk's Office

Committee Chair

Mayor

MAILED:

WOMT

WCUB

Comcast

Department Heads

Municipal Judge