

PERSONNEL COMMITTEE MINUTES

Monday, January 9, 2012

The Personnel Committee of the City of Manitowoc met in the Second Floor Conference Room, 900 Quay Street, Manitowoc, Wisconsin on January 9, 2012 at 5:15 p.m. Members present were Chair Chris Able and Alderpersons McMeans and Braunel. Others present were Randy Junk, Amy Fricke-Weigel, Greg Vadney, Bill Manis, Tim Herzog, Julie Ruenzel, Kevin Glaeser, Charlie Matthews, Val Mellon, and Deb Geiger, Director of Human Resources/Risk Manager.

1. The meeting was called to order at 5:15 p.m.
2. Public input. None
3. Discussion and possible approval of December 12, 2011 Personnel Committee Minutes. A motion was made by Alder McMeans and was seconded by AlderBraunel to approve the minutes as presented. All members present voted in favor of the motion. That vote being 3-0.

Alders Schema and Hennessey arrived at 5:16 p.m.

4. Update on status of invoices concerning outside legal counsel for union negotiations. The Committee determined by consensus the funding method for the expenses incurred should be considered by the Finance Committee.
5. Discussion and possible action on a request by the Rahr-West Art Museum Director to create and fill a part-time Assistant Curator position at the Rahr-West Art Museum as provided for in the 2012 budget to replace the vacated, then eliminated position of Assistant Director of the Rahr-West Art Museum. GregVadney, Rahr-West Art Museum Director presented the request to create the position, approve the new position description, and establish the rate consistent with the 2012 budget as adopted by the Common Council. Alder Hennessey made a motion to approve the request including the creation of the position, position description and rate. Alder McMeans seconded the motion. All members voted in favor of the motion. That vote being 5-0.

Alder Olson arrived at 5:25 p.m.

6. Discussion and possible action on a request by Deputy Fire Chief Blaser for out-of-state travel. Fire Chief Manis presented two requests to send two peer fitness trainers to out-of-state training. The department will not incur overtime as a result of the training. Costs would be minimized, as presented in documentation provided by the Chief. The Spartan Concepts Inc. waiver was reviewed by City Attorney Ruenzel with recommended changes noted.

Alder Schema left the meeting at 5:30 p.m.

Alder Hennessey made a motion to approve the requests for out of state travel subject to the waiver as amended by the City Attorney. Alder Able seconded the motion. All members present voted in favor of the motion. That vote being 4-0.

At 5:32 p.m. a motion was made by Alder Hennessey and was seconded by Alder McMeans to convene in closed session. All members present were in favor of the motion by a roll call vote.

CLOSED SESSION

7. Discussion and possible action regarding tentative agreement for a successor labor agreement with the Firefighters Local 369.

*****Redacted – Closed Session*****

Alder Schema returned to the meeting at 5:37 p.m.

Mayor Nickels, Alders Brey, Soeldner and Sladky arrived at 5:40 p.m.

At 6:25 p.m. Alder McMeans made a motion to reconvene in Open Session. The motion was seconded by Alder Braunel. All members present voted in favor of the motion by roll call vote.

OPEN SESSION

8. Discussion and possible action regarding tentative agreement for a successor labor agreement with the Firefighters Local 369. A motion was made by Alder McMeans and was seconded by Alder Hennessey to approve the Memorandum of Agreement with the recommended changes and subsequently approve the tentative agreement. McMeans, Hennessey, Braunel and Schema voted in favor. Able opposed. That vote being 4-1.
9. Discussion and possible action on a request to fill the vacant position of Recreation/Zoo/Senior Center Supervisor. Val Mellon, Director of Public Works/City Engineer/Parks, presented the request to fill the position being vacated by Crees. Alder McMeans made a motion to approve filling the vacant position with an updated position description brought to the next Personnel Committee meeting to include Transit duties. The position is to be at the rate of pay when the position was occupied by Crees. Alder Schema seconded the motion. All members voted in favor of the motion. That vote being 5-0.
10. Discussion and possible action on a request by the Fire Chief to hire up to six new Firefighters/Paramedics. Chief Manis presented a request to hire two new firefighter/paramedics now. A motion was made by Alder McMeans and was seconded by Alder Hennessey to approve filling two firefighter positions provided the Fire Department remain under the \$400,000 reduction as directed by the Council. All members voted in favor of the motion. That vote being 5-0.

11. Schedule next regular Personnel Committee meeting. The next regular meeting for the Personnel Committee was determined to be on Monday, February 13, 2012 at 5:15 p.m.
12. Discussion and possible action regarding the Employee Policy Manual. The next special Personnel Committee meeting to discuss the Employee Policy Manual was determined to be Monday, January 30, 2012 at 5:15 p.m.
13. Adjourn. At 7:10 p.m. a motion was made by Alder Schema and was seconded by Alder Braunel to adjourn the meeting. All members present voted in favor of adjournment. That vote being 5–0. The meeting adjourned.

Respectfully submitted,

Debra Geiger
Director of Human Resources/Risk Manager