

**STREETS AND SANITATION COMMITTEE
MEETING MINUTES**

May 14, 2012
6:30 p.m.

MEMBERS PRESENT

Dave Soeldner
Jim Brey
Jason Sladky
Allen Schema
T. Martell

STAFF PRESENT

Val Mellon
Greg Minikel

OTHERS

Steve Rosenbeck, Commercial Horizon
John Wachtl, 1315 Oriole
Jim Toerpe, 1649 Mirro Dr
Mike Check, 9140 Hilltop Rd
Ted Jennejohn, Red Arrow Outfall
Dale Hanke, Red Arrow Outfall
Dave Barnett, Red Arrow Outfall

MEMBERS ABSENT

Approval of the Minutes from 04/23/12

A. Schema made a motion to approve the minutes from the March 26, 2012 meeting. J. Brey seconded the motion.

Motion carried unanimously, no further discussion.

Discussion and possible action on drainage issue on Southeast corner of Mirro and Oriole Drive

G. Minikel explained that this issue was discussed last year. The recent storm caused flooding again, which the Mayor directed the Fire Dept to pump out. The Streets Committee minutes from last year indicated that the property owners should install a storm sewer pipe to drain the water and the City would hook it up. The City would only install pipe with the Right-of-Way (R/W) and not on private property.

D. Soeldner thought the Building Inspection was instructed to determine if there was any blockage in the pipe. J. Sladky wanted to make sure that the new houses didn't cause the problem, J. Brey recalled the discussion about the development causing the flooding.

G. Minikel said because it was a private 4" lateral, the City wasn't responsible to clean it and that the maintenance of this pipe was the responsibility of the property owner. It was noted by staff that the DPW does not have equipment to clean this small diameter pipe.

D. Soeldner asked the property owners in attendance if they would be willing to install a pipe to help drain the water to the City's storm sewer.

There are low spots in the backyards of many properties and the homes are unsellable right now.

D. Soeldner said that the existing pipe wouldn't have been installed if there weren't issues with flooding. He believes if this pipe was working properly, there wouldn't be issues right now. He is not sold on the fact that the development of Mirro Drive created the flooding.

J. Brey said the Engineering Dept could possibly help the property owners with a drainage design. The property owners aren't clear of where to place the pipe. G. Minikel said if the Committee instructs the Engineering Dept, they will take elevations to determine low areas and connection point for the pipe.

V. Mellon explained she would recommend placing the pipe in the same location. The Committee would like for Engineering to provide a design to help drain the area.

D. Soeldner said Engineering could assist with finding contractors to do the work. The City will be responsible for the connection to the storm sewer within the R/W.

G. Minikel is recommending a 2 foot diameter inlet with a bee-hive cover or a flat top open grate cover to be installed at a low point and then install an 8 or 10 inch storm sewer pipe to discharge to Oriole Drive.

Discussion and possible action regarding Red Arrow sheet wall project as it effects the City storm sewer and outfall

G. Minikel presented to the Committee the amounts that we received from McMullen & Pitz. The work will probably take 3 days and will cost approximately \$15,000. This area is a confined space and work will be completed from the barge.

G. Minikel explained that there was money in the budget for storm sewer work and many of the projects will not be done. Now is the time to complete the work.

J. Brey made a motion to instruct the City Engineering Dept. to prepare the details to hire McMullen & Pitz to do the work this year. The Engineering Dept. should prepare the contract and move appropriate monies from the budget lines. A. Schema seconded the motion.

Once the culvert is opened up, if there are no large voids, the wooden floor could remain in place. If there is a large void, G. Minikel said it could be filled with a granular material and not the expensive slurry material.

Discussion regarding a possible sink hole occurred. J. Brey asked where we could potentially get fill. G. Minikel explained that granular fill material would be the best for this situation. G. Minikel explained that any findings or any costs in excess of \$16,000 will be brought back to the Committee.

J. Brey amended his motion to include costs not to exceed \$16,000. A. Schema seconded the amendment.

Motion approved unanimously. No further discussion.

Discussion and possible action TO Establish a rate for the Fee In-Lieu of on-site Stormwater Management for a new site development in Harbor Town

G. Minikel said that we informed Commercial Horizons, McMahon & Panda Express that the City would allow drainage to the Dewey & S. 35th Street pond with a fee in-lieu of on-site stormwater management in accordance with Section 28.060(7) of the Municipal Code. However, the fee must be determined by a resolution approved by the Council. It was noted that we have only used this option once before (Woodridge No. 6 in 2006-2007). The fee in-lieu of is supposed to be for a quality pond that is already in place. However, the existing stormwater pond at Dewey & S. 35th St. is not a quality pond that meets the 80% TSS reduction standard for new development. The City intends to construct a quality pond at this site in 2013 and has accepted a DNR Urban Non-Point Source Construction Grant to build it. The existing pond in Harbor Town is only getting about half of the required 80% Total Suspended Solids (TSS) reduction. The Ordinance allows a credit for stormwater management practices that are already in place. Therefore, G. Minikel asked if we should only charge half of the \$0.75/SF of impervious area that was previously approved in the 2007 resolution.

D. Soeldner made a motion to cut the rate in half to the amount of \$0.375/SF of impervious area. The peak flows will be accommodated by the existing City facilities at S. 35th and Dewey Street.

J. Sladky seconded the motion.

Motion approved unanimously. No further discussion.

Discussion and possible action regarding water quality analysis for the proposed Dewey Street stormwater pond

G. Minikel included a proposal from MSA in the agenda packets. This will be brought to Council for final approval.

J. Brey made a Motion to approve hiring MSA to do the necessary analysis and A. Schema seconded the motion. G. Minikel noted that we can use the DNR Grant money for this study/analysis, but it will require Gus Glaeser of the DNR to approve it first before the Council can sign the contract with MSA. G. Minikel will start the ball rolling.

Motion approved unanimously, no further discussion.

Discussion and possible action regarding hiring private contractors for mowing and clean-up of private properties

This is an agenda request by J. Sladky. J. Sladky asked if we have the manpower to keep up with the weed ordinances and cutting the lawns to stay within the guidelines of the City Ordinance.

R. Junk said we will be having summer employees along with Holiday House laborers mowing lawns. C. Scheinoha will be supervising.

J. Brey said we will need to increase fees. The brush fee seems to be working. We should apply it to the Weed cutting Ordinance as well.

J. Sladky said the foreclosures are what is hurting us. He would like to increase fees to make it worth the City time to cover costs. We need to be aggressive.

R. Junk said that some of the notices mailed out are taking a long time to reach the property owners.

J. Sladky asked about the notices. Letters are only sent out once. The Committee decided to re-word for the Ordinance for the next meeting. We should charge a flat rate and charge a determined hourly rate.

J. Brey mentioned a minimum charge of \$200. J. Sladky said if we make it more, we may not have so many violations. There is too much time being spent on cutting lawns.

D. Soeldner said that he believes a letter would be adequate notification per a previous discussion with the City Attorney. He thought it might be a good idea to pass it by Juliana again.

J. Sladky recommended putting a sticker over the seal of the door to provide notification regarding the violation. The Committee also recommends allowing 5 business days to perform this work.

The Committee instructed the Engineering Dept to draft a notice to include the items discussed and to bring back to the next meeting.

J. Sladky made a motion to change the current Weed Ordinance to include a minimum fee of \$200 plus time and material and any work beyond 1 hour would be assessed at \$50 per hour. The Ordinance should allow 5 day notice to property owners and we will need to obtain stickers to be placed on the seal of the door. J. Brey seconded the motion.

J. Brey said there is a lot of talent within the Holiday House. They are supervised and many are capable of manual laborer. Holiday House also covers the insurance.

Motion approved unanimously, no further discussion.

Discussion and possible action regarding N. 8th Street - Waldo to RR Tracks - Budget issue

G. Minikel discussed the 8th Street project budget shortfall. He said we have a commitment with the County. He budgeted less and explained that there is money in the storm sewer budget to cover this.

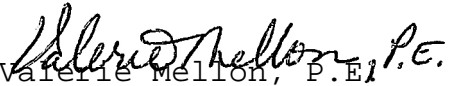
J. Brey made a motion to recommend to Finance to move \$60,000 from bond issue from storm sewer budget to asphalt paving. J. Sladky seconded the motion. Motion carried (4 Ayes; 1 nay (A. Schema)).

Discussion and possible action regarding assignment of Board of Public Works Position

Dave said he can't make the Board of Public Works meetings at 4:00 due to his work schedule. He asked if anyone was interested in sitting on the B oPW. J. Sladky said that he will take D. Soeldner's place on the Board of Public Works. D. Soeldner will take it to the Mayor.

Discussion to meet with Mike Check within the next week to discuss Stormwater issues.

J. Sladky made a Motion to adjourn at 7:43 p.m.


Valerie Mellon, P.E.
Director of Public Works/
City Engineer/
Director of Parks & Recreation