

**Present:** Meg Bollinger, Simone Dorcas, Amy Fricke-Weigel, Amy Jagemann, Lori Kirby, Jim Konitzer, Christine Kornely, Jason Ring, Dolly Stokes, Greg Vadney, Tricia Zimmermann

**Absent:** Mike Halla, Jill Hennessey, Jeanie Miller, Tom Van Horn

Meeting was called to order at 12:15

A motion was made by Dorcas seconded by Kirby and unanimously approved by the board to accept the August Minutes as written.

### **Financial Review**

Current budget figures were reviewed by the board

### **Presidents Report** - Amy Fricke-Weigel

Board recognized Vadney's one year anniversary as Executive Director of the Museum.

### Committees

Made adjustments to committees based on board members preference. Revised list will be emailed to board members

Membership committee will meet at 11:00 on October 17th

### Executive Director's Evaluation

Fricke-Weigel will send evaluation forms to all board members to complete and send back to her, not the RWAM. Personnel committee will review. A closed session with the entire board will be held - date to be determined - to discuss. Results will be shared with the Mayor. Mayor will also complete a review and share results with board members

### Annual Meeting - October 4th

Executive Director and Board President will speak

Will unveil the new Membership program and 2013 exhibition schedule.

### **Directors Report** - Greg Vadney

#### West Fund

Gave an overview for new board members to bring them up to date.

Vadney has been working with City Attorney and Steimle Birshbach on a contract to transfer these funds to the RWAM Charitable Foundation. Current stipulation of dividend revenues going to the City of Manitowoc will remain intact. A lengthy discussion followed.

A motion was made by Stokes, seconded by Kornely and unanimously approved by the board to have Vadney make a recommendation to the City Council to transfer the West Funds to the RWAM Charitable Foundation.

### Exhibits/Events

#### Reviewed Upcoming Exhibits

Ladies of the Lake Quilt - December 7th

Frank Lloyd Wright Exhibit will be June 9, 2013 - August 2, 2013

Will collaborate with the Schwartz House in Two Rivers

The fees for this exhibit will be taken from the 2013 exhibit budget

Will be seeking sponsorships for this exhibit.

WI Alliance of Composers Concert - Sunday, October 14<sup>th</sup>.

Chairs for Charity - Saturday, November 10<sup>th</sup>

Holiday Parade - November 21<sup>st</sup>

### Sputnikfest

Went really well, almost all feedback has been positive. Attendance was up significantly from 2011 - estimated at 5000. Reviewed financial spreadsheet, with a profit of around \$5000.

Wrap up meeting will be scheduled.

## Personnel

### Holiday House Employee

This individual is redesigning the Museum & Foundation brochures, Membership Rack Cards and creating a Tablesettings Intro Panel

## Strategic Planning

Due to amount of change that has occurred over the past three years and the staff changes, the Strategic Plan needs to be reviewed. Last Strategic Planning was done in 2005. It was suggested that a one day session be planned with a facilitator. A discussion followed as to how much time is needed for this session. It was decided to first find the facilitator and then decide on a day and time.

## **Friends Advisory Committee** - Tricia Zimmerman

A motion was made by Kornely, seconded by Dorcas and unanimously approved by the board to give the Friends a benchmark of \$400 for receptions without prior approval, as long as they keep the board informed of their plans. Anything over that amount must have prior approval from the Board of Directors

A motion was made by Dorcas, seconded by Ring and unanimously approved by the board to okay the purchase of five waste receptacles at a cost of approx. \$1000

Friends are also looking into recovering the vinyl benches used in the exhibition area.

A motion was made by Kirby, seconded by Jagemann and unanimously approved by the board to allow the Friends to make a \$500 donation to Art Splash to be used for the Mural Project in Manitowoc's Downtown, which will be going on during the next couple of months.

## **Foundation Report** - Mike Halla

No Report

## **Collection Report** - Greg Vadney

A motion was made by Stokes, seconded by Zimmerman and unanimously approved by the board to accept a 3'x3' ceramic tile, which came from the Rahr Malting Building (large R with 2 barley sprigs). This was donated to the museum by Mary Ann Bower.

A motion was made by Kornely, seconded by Zimmerman and unanimously approved by the board to accept the Tom & Pat Foster donation of a poster in honor of Jennifer Hogan

A motion was made by Ring, seconded by Stokes and unanimously approved by the board to decline the donation of a pencil drawing by Margaret Hess.

A motion was made by Kornely, seconded by Jagemann and unanimously approved to adjourn the meeting at 1:00.

The next board meeting will be October 17, 2012 at 12:00 noon

Respectfully submitted  
Elaine Schroeder