

**MUNICIPAL TREE COMMISSION MEETING**  
**Open Air Shelter by Mariners Trail**  
**Tuesday, April 27, 2012**

**MINUTES**

Commissioners Present: Glenn Pfeffer, Mike Penckofer, & Rick Schwarz

Ex-Officio Present: Kevin Glaeser

Staff Present: Sandy Ronski, Matt Smits, Lee Gauthier

The meeting was called to order at 11:10 a.m. by G. Pfeffer.

R. Schwarz made a motion to approve the minutes. M. Penckofer stated that the International Society of Horticulture should be changed to the International Society of Arboriculture. R. Schwarz amended his motion to approve the minutes with the noted correction. M. Penckofer seconded the motion. Motion approved unanimously.

The Commission had a discussion regarding stumps in the terrace area. The City of Manitowoc does not have a machine to remove stumps. Plus, there is liability associated with the removing stumps. In the future, T. Holschbach would like the City to consider removing stumps.

There was some discussion of trees in the terrace area causing sidewalk upheaval or being planted underneath utility wires. These problems should occur less frequently since a permit is now required to plant trees in the terrace area.

Elections of officers followed. T. Holschbach nominated G. Pfeffer for Chairman. G. Pfeffer stated that he would prefer the Vice Chairman's position. G. Pfeffer then nominated T. Holschbach for Chairman. R. Schwarz nominated M. Penckofer for Chairman. M. Penckofer accepted the nomination. G. Pfeffer seconded. The vote was unanimous to accept M. Penckofer as Chairman.

T. Holschbach nominated G. Pfeffer as Vice Chairman. G. Pfeffer accepted. R. Schwarz seconded the nomination. The vote was unanimous to accept G. Pfeffer as Vice Chairman.

G. Pfeffer recommended that articles about tree permit requirements be published seasonally in the newspaper. Arbor Day would probably be a good time for that, since you could include fun facts about Arbor Day.

Per A. Schema, property owners can trim a tree if it is onto their property as long as it doesn't kill the tree. Trees must have a 10' clearance over the sidewalk and 14' over the street. R. Schwarz was of the opinion that there is not enough instruction to the public.

*K. Glaeser, Arborist M. Smits, and L. Gauthier arrived.*

Tuesday, K. Glaeser will be meeting with Alderman Sladky regarding the tree program. The City recently received 40 trees from K.I. They gave out evergreens to their employees, and these were the leftover trees that were not taken.

T. Holschbach made a motion that the next meeting take place in August as regularly scheduled. R. Schwarz seconded the motion.

A. Schema made a motion to adjourn the meeting. T. Holschbach seconded the motion. The motion carried unanimously. An Arbor Day Celebration followed the meeting.

smsr