

**PUBLIC NOTICE OF A MEETING OF THE
PERSONNEL COMMITTEE OF THE CITY OF MANITOWOC**

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the **PERSONNEL COMMITTEE** of the City of Manitowoc will be held on **Wednesday, December 5, 2012 at 5:00 o'clock P.M.** at City Hall, Second Floor Conference Room, 900 Quay Street, Manitowoc, Wisconsin.

As of the date of this notice, the subject matter known to be intended for consideration at the meeting is as follows:

1. Call meeting to order.
2. Announcement that meeting is being taped and audio tape will be available to the public on the City's website.
3. Public input.
4. Discussion and possible approval of minutes of previous Personnel Committee meetings. (November 12, 2012)
5. Update on legal expenses billed through Human Resources.
6. Update on Human Resources Generalist position.
7. Update on health plan funding.
8. Discussion and possible action on creation of three FTE Police Officer positions.
9. Presentation from The Benefit Companies regarding voluntary long-term disability coverage for employees.
10. Presentation from the City's insurance consultants (Auxiant and O'Donahue & Associates, Inc.) regarding recommended changes to the City's health plan for 2013.
11. Discussion and possible action of any modification to the City's health plan for plan year 2013.

CONVENE IN CLOSED SESSION

12. Advisory discussion on department staffing and structure from the Streets and Sanitation Committee.

Notice is hereby given that the above governmental body will adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The specific subject matter to be considered in closed session is number 12 noted above.

RECONVENE IN OPEN SESSION

13. Discussion and possible recommendation concerning vacancy in the position of Director of Public Works/City Engineer/Parks & Recreation.
14. Discussion and possible recommendation on request from the Director of Public Works/City Engineer/Parks and Recreation to change the classification of one of the DPW General Laborers to reflect a working foreman type position.
15. Discussion and possible recommendation on request from the Director of Public Works/City Engineer/Parks and Recreation regarding additional duties added to the Engineering Department due to efficiencies in work flow that came as a result of the reorg.
16. Discussion and possible action on update from the People Committee on Performance Feedback forms and process.
17. Discussion and possible recommendation on employee appreciation days.
18. Schedule next meeting.
19. Adjourn.

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950, or TDD 686-6552.

Dated this _____ day of December, 2012.

Personnel Committee Chairperson

POSTED:

Bulletin Board – _____ 2012 – Clerk's Office

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Comcast

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