

A G E N D A
COMMUNITY DEVELOPMENT AUTHORITY

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| Plan Commission Conference Room | <i>Regular Meeting</i> |
| First Floor | Wednesday |
| Manitowoc City Hall | December 12, 2012 |
| 900 Quay Street | 4:00 P.M. |

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES of the regular October 10, 2012 meeting
(see enclosure # 1 – November agenda packet).
- IV. MANITOWOC HOUSING AUTHORITY BUSINESS
 - A. Financial Report and Approval of Monthly Expenditures
 - B. Board Approval of Updated Personnel Policy (provided under separate email)
 - C. Review of Housing Authority Job Descriptions (provided under separate email)
 - D. Update on Miscellaneous Projects
 - E. Business Owner's Property Insurance Update
 - F. Board Approval of Adoption of New Interest Rate Calculation
- V. DOWNTOWN REDEVELOPMENT ACTIVITIES
 - A. Financial Reports – October 26, 2012 (see enclosure #2 – November agenda packet) and December 6, 2012 (see enclosure #2A)
 - B. Update – Regionalizing Revolving Loan Funds (see enclosure # 3 – November agenda packet)
 - C. Update – Consideration of Downtown Design Review and Signage Changes to Municipal Code

VI. HCRI / HOME PROGRAM 2012 MEMORANDUM OF UNDERSTANDING (MOU)

- A. Memorandum of Understanding Working Agreement Between City of Manitowoc and Lakeshore CAP, Inc. (provided under separate email)

VII. EPA / RLF APPLICATION UPDATE

- A. Update - 2012 US EPA Revolving Loan Fund Application and Role of CDA.

VIII. ADJOURNMENT

Respectfully Submitted,

David Less
Executive Director

CAUTION TO COMMUNITY DEVELOPMENT AUTHORITY (CDA) MEMBERS: The documents attached to this agenda are for your review in preparation for the CDA meeting to be held on the above date. Any discussion or communication between members of the CDA by any means prior to the CDA meeting regarding these documents, may be a violation of the open meetings laws.