

**STREETS AND SANITATION COMMITTEE  
MEETING MINUTES**

November 12, 2012  
6:30 p.m.

**MEMBERS PRESENT**

Dave Soeldner  
Jason Sladky  
Jim Brey (arrived 7:12 p.m.)  
Allan Schema (arrived 6:40 p.m.)  
Tyler Martell

**STAFF PRESENT**

Val Mellon  
Greg Minikel

**OTHERS**

Catrina Tegen, Class Project  
Andrea Lohr, Class project  
Mike Check

**MEMBERS ABSENT**

**Approval of the Minutes from 10/08/12**

J. Sladky made a motion to approve the minutes from the October 8, 2012 meeting. T. Martell seconded the motion.

Motion carried unanimously, no further discussion.

**Discussion and possible action regarding limiting/regulating oversized loads through the City.**

V. Mellon said that they met with the State DOT and with a representative from the Carferry to discuss establishing a permitting process for oversized loads traveling throughout the City. V. Mellon recommends setting up an e-mail account that includes contacts from the State. The City would be contacted whenever there is a permitted load coming through the City. The City is requesting 48 hour notification before coming through the City. The problem is we need to track their travels throughout the City and decide how this will be done and if the City will charge a fee for costs included to track the oversized loads and any associated damage to the terrace areas or signs the permit. Normally the oversize load hauling companies are required to pay this permit fee and they pass it along to the companies who are purchasing the product.

In the case of the wind towers, the Broadwind Co. would not pay the fee. It would be paid by Siemens or GE who are actually buying the towers.

G. Minikel stated that the Police Department said that most of the loads that cause property damage are the loads that are coming into the City from outside of this area and not the outbound wind towers from Broadwind. We are working to set up an account to monitor the loads. We are waiting for the DOT to send us information and will work to establish a permit system.

J. Sladky said he is most concerned with Broadwind Towers and their loads traveling on N. 18<sup>th</sup> Street during the Jackson School dismissal times. V. Mellon offered to contact Broadwind Towers and request that they not be in this area at the 3:30 p.m. dismissal of school.

V. Mellon would like to look into improving the intersections that these oversized loads are traveling and possibly obtaining a DOT Freight Division grant to cover the improvements of the truck route intersections.

G. Minikel informed the Committee that there have been changes made to the truck route maps and this may make a difference on some of the routes that these trucks are currently taking. G. Minikel also mentioned the DOT might fund installing cameras to monitor any damage.

V. Mellon said we will work with Daryl to put together an e-mail common contact. The Committee recommended Val to contact Broadwind Towers and informing them the hours to avoid the N. 18<sup>th</sup> Street location. J. Sladky said he would like to figure out a system to find out which trucking companies are damaging signs throughout the City and invoice them.

***Update 11/16/12: Val spoke to Justin Knode at Broadwind and he agreed to avoid N. 18<sup>th</sup> Street (Jackson School area) from 3:00-4:00 p.m. and expects next load to be December 3<sup>rd</sup> and then again in January.***

**Discussion and possible action on Sanitary lateral repair reimbursement policy.**

Tabled until next meeting

**Discussion and possible action regarding update on Waldo Blvd reconstruction.**

The Engineering Department's website has been updated to include all the information from the DOT for the Waldo Blvd Reconstruction.

J. Sladky said the City Council opposes the consultant spending any more money on research of the 3 lane alternative. It was clearly expressed by nearly 80 people that attended the recent Public Information Meeting that the roadway remain 4 lanes with bikes allowed on the sidewalks.

There will be another meeting in December, which, the consultant plans to present the recommended alternative to the full Council at this time.

The Committee would like to draft a resolution to support a 4-lane design which includes a grass median.

The Committee would like a resolution introduced for Council on November 19, 2012. V. Mellon will work with the City Attorney to get this prepared and once approved by Council will get it immediately sent to the DOT/Ayres Association.

**Discussion and possible action regarding the preparation of proposals for crackfilling, concrete slab replacement and Epoxy Painting**

G. Minikel said he received some information from MPU regarding their

bidding process and theirs is based mainly on time and material. He recommended bidding out for the concrete slab replacement and epoxy painting, as we always have. However, the crackfilling would be a little different to bid. He would like a little more direction on how to put together into a spec or plan.

D. Soeldner said it wouldn't be impossible to bid; however, we don't have the staff to do the work. D. Soeldner said the purpose of receiving bids is because the DPW staff does not have the time to do the prep work in house, but if we do, he is fine with the City staff doing the work. He also said that you could lump it all together with the Slurry Seal.

V. Mellon said she is concerned with bidding prep work as a linear feet of crack and how we would control this since the contractor would be motivated to router and prep cracks that might not require it and so we need to figure out a way to prepare a bid plan in order to retain control over the cost. Inspection will be critical for this work. We also would recommend assessing these prep costs as this would be part of the bid.

D. Soeldner said that we could assess for a percentage and not the entire bid amount, as we do for reconstructs. J. Sladky recommended putting the bid into 2 separate bids - slurry seal only and slurry seal with preparation work.

G. Minikel said that we will need to check with the City Attorney. Would we bid as a RFP or a Quote.

**Discussion and possible action on DPW operations and staffing (Discussions to include but not limited to: Snow Removal Policies for 2012-13 and Management of Tasks for 2013)**

V. Mellon informed the Committee that she has been working with our City Attorney based on an example received from Calumet County to put together a job description for a temporary plow driver. This job description for an "LTE casual position" will be discussed at Council on Monday November 19, 2012.

V. Mellon said the next step would be to advertise. She said that she attended an APWA Conference and has asked other entities what they are currently doing and for some of their feedback. Most advised her to utilize retired plow drivers if possible. She was also informed that Calumet County had farmers that applied as they have operated heavy equipment. V. Mellon thought it would be beneficial to set up training in the gravel pit area.

**Communications (12-335) from Doneff Companies relative to streetscape improvements and changes to Jay Street between 8<sup>th</sup> and 9<sup>th</sup> Street.**

Tabled

Communication (12-417) from Luisier Plumbing relative to sewer repair at 1403 Nagle Avenue

Tabled

Special Events Request (12-631) from Tom Chermak requesting the use of Washington Park for Metro Jam weekend, June 14 and 15, 2013, the use of the Metro Stage, a waiver of rules prohibiting alcohol beverages to be consumed in the park for the weekend, closing S. 11<sup>th</sup> & S. 12<sup>th</sup> Street for a portion of the weekend, the City employees to help with the Children's Area and for setup and preparation of the event, as detailed therein.

Tabled until the next Council meeting.

Sidewalk Privilege Agreement (12-650) with the Bytof Family Limited Partnership for the purpose of constructing an addition to their building located at 2406 Washington Street which will extend 8" into the City right-of-way.

Tabled until the next Council meeting.

Discussion and possible action regarding the proposal from the developers (Check, Popp & Bartow) outlining the fees to be paid by them for the City to take over maintenance of the stormwater ponds in their subdivisions.

Mike Check was present and D. Soeldner briefed the Committee on what has been happening at some of the meetings that have been held and the process that has been discussed for the City to take over the current ponds from the developers. The Committee wants to take over the ponds, but for a fee. The amount of the fee has been the main topic of discussion with the developers and City.

After much discussion, D. Soeldner came up with a number, based on a formula he created. The developers came back with paying 30 percent of the total that was proposed by D. Soeldner. D. Soeldner is asking for input from the Committee as to how much should be associated with taking over the ponds.

The majority of the ponds that were discussed were the 1/3 acre ponds. D. Soeldner originally proposed \$11,000 to take over the ponds and the developers came back with 30 percent of this amount as they based it on the calculations that the developed lots contributes 33 percent to the Stormwater ponds. Mike Check said they would like to keep it as fair as possible for all parties. Developers are losing right now as lots are not selling and the building permits are down.

Discussions held at another meeting involved an amount of approximately \$8,000 and details regarding how future ponds would be taken over.

Mike Check asked how he will go back to the developers and answer the question on how their existing ponds are any different to future developed ponds. J. Sladky reiterated that there is no difference and said that

they really just need to incorporate the pond fee into the future lot price and the developers actually received higher price profits from the sale of prior lots and development. D. Soeldner reminded Mike Check that the City is not required to take over the ponds that are already developed, but rather is offering to maintain them all in an event to incentivize future development.

The Committee agrees that there should be a fee to take over the ponds. The consensus of the Committee is that new ponds should be taken over by the City with no cost to the developers. V. Mellon point out that it is the same as the City taking over the streets and the sewers and the pond is just a spot location of the storm sewers.

We would need a formal process set up to take the existing Stormwater ponds over. D. Soeldner suggested we could treat each pond separately.

J. Sladky made a motion for the City to take over the existing Stormwater Ponds at 75 percent using the formula presented by Dave Soeldner, and payments to be made at closing per lot at a prorated basis starting January 1, 2013. These payments should be put into a segregated account set up to be used only for future maintenance of all Stormwater Ponds.

M. Check asked if this would be interest free? G. Minikel said it could be a fee that will be processed once the lot is sold.

Allan Schema seconded the motion.

Motion carried (Ayes-4; Naves-1 J. Brey)

The Committee would like to get an Ordinance or Resolution changes to Committee by December 10, 2012. The Engineering Dept will work with the City Attorney to put something together.

M. Check said he may not be able to get the developers together until the earlier part of December.

There is currently an Ordinance in the Subdivision Code in the Stormwater Maintenance Agreement that requires the developers to build and maintain the ponds within the Subdivision.

J. Sladky made a motion to amend the Ordinance to include Stormwater Ponds as part of the remainder of the stormwater system upon City taking ownership. A. Schema seconded the motion.

Motion carried unanimously.

V. Mellon said that we will try to get the Ordinance and the change by the December 10<sup>th</sup> meeting.

No further discussion.

*J. Brey made a motion to adjourn the meeting at 7:40.*

  
Valerie Mellon, P.E.  
Director of Public Works/  
City Engineer/  
Director of Parks & Recreation