

AGENDA  
MANITOWOC PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Monday, February 25, 2013  
5:30 P.M.

1. Call to Order
2. Approval of Minutes (action requested)
  - a. Regular Board Meeting (January 28, 2013)
3. Approval of Financial Management Report (action requested)
  - a. **Final** December 2012
  - b. January 2013
4. Approval of Bills/Check Register (action requested)
  - a. MPL Operating/Budget with the City of Manitowoc (February 2013)
  - b. MPL Foundation/Checking Account (February 2013)
5. Public Comment (Persons wishing to address the library board may notify the board president and/or library director prior to the meeting at which they intend to speak)
6. Correspondence (Review of Correspondence Germane to the Operation of the Library)
  - a. Thank you letter from MPSD 4K program.
7. **Director's Report**
  - a. Manager Highlights
8. Old Business
  - a. 2013 Budget (discussion)
  - b. Merger between ESLS & MCLS (discussion)
9. New Business
  - a. **Request to endorse Statement for DPI Annual Report - Did the system provide effective leadership and adequately meet the needs of Library (action requested)**
  - b. Review Carry Forward memo (possible action)
  - c. Review Vacation time accruals for Exempt staff (possible action)
  - d. Discuss IT Manager position and future needs (discussion)
  - e. Review Foundation checking account for 2012 (possible action)
  - f. Review interior lighting needs (possible action)
10. The Library Board of Trustees reserves the right to enter into Closed Session

Notice is hereby given that the above governmental body will adjourn to a closed session as authorized by Wis. Stat. 19.85 (1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The specific subject matter which will be considered in the closed session is the following:

- a. Performance of Library Director

11. Adjourn

**Next regular meeting:  
Monday, March 25, 2013 at 5:30 p.m.**