

**PUBLIC INFRASTRUCTURE COMMITTEE
MEETING MINUTES**

May 13, 2013
5:15 p.m.

MEMBERS PRESENT

Dave Soeldner
Jim Brey
Jason Sladky
Scott McMeans
Jill Hennessey

STAFF PRESENT

Greg Minikel
Sonja Birr

OTHERS

William Fessler
Mike Check
James Paquette
Justin Knode
Nan Oswald
Steve Oswald
Paul Steinbrecher, SMI
Tony Fodden
Jamie Zastrow

MEMBERS ABSENT

None

Announcement that meeting is being taped and audio tape will be available to the public on City's website

D. Soeldner made an announcement that the meeting is being recorded and will be posted to the City website.

Discussion and possible approval of minutes of previous Public Infrastructure Committee meeting (April 22nd, 2013)

J. Brey made a motion to approve the minutes from the April 22nd meeting. J. Sladky seconded the motion. Motion carried unanimously, no further discussion.

Discussion and possible approval of minutes of previous Public Infrastructure Committee meeting (April 25th, 2013)

J. Sladky made a motion to approve the minutes from the April 22nd meeting. J. Brey seconded the motion. Motion carried unanimously, no further discussion.

Discussion and possible action regarding curb and sidewalks on York Street between N. 7th and N. 8th Street

G. Minikel is working with Tony Fodden and Jamie Zastrow on the curb and sidewalks in the downtown area by Harborside Restaurant. Discussions include the possible bump outs and street scaping amenities to improve the downtown area with the sidewalk replacement requirements. The basic questions are how much will this cost, how will this be paid for and the assessment cost to the abutting property owner.

Jamie Zastrow said there is a business across from Harborside that would also like to improve their area in a similar manner.

D. Soeldner asked if there was a master plan for the downtown area or if we are helping businesses on a case by case basis. Jamie said that right now Mainly Manitowoc is on a case by case basis.

Tony Fodden said that with the opportunity of replacing the sidewalks they thought this would be the perfect opportunity to do some street scaping.

J. Sladky said that he likes the bump out idea. G. Minikel said that they are probably harder to maintain and plow around; however, there are other areas in the downtown with bump outs. He also added that the bump outs improve pedestrian safety by reducing the length of the pedestrian crossing at the intersection, but in this case it is at a stop sign. In this case the bump out would be more for the streescaping elements. He said he had more concerns with a mid-block bump out that was proposed by Mainly Manitowoc.

D. Soeldner likes the concept, and reminded the Committee that others may come forward.

The current cost estimate for the south side of York Street only is approximately \$12,000. G. Minikel said there are funds in the 2012 curb and gutter budget line that could be carried forward, which S. McMeans said will be addressed at Finance Committee the following week.

G. Minikel said if we do both York Street and N. 7th Street, the City's share will be approximately \$20,000 and Harborside's share is approximately \$9,000.

J. Sladky asked what the difference would be in standard curb versus the bump out curb. G. Minikel said that the cost estimate was determined with the standard curb.

The Committee recommended Greg Minikel to provide a detailed cost estimate for each side of the street on York Street and break down costs by side. This project could also be done in phases.

The Committee was interested in having a master plan developed for the curb and gutter and sidewalk repairs in the downtown area north of the Manitowoc River, and suggested delaying the sidewalk repairs abutting the Harborside Restaurant until the plan is developed.

Discussion and possible action regarding drainage issues and a request for a mini storm sewer at 1441 N. 23rd Street

G. Minikel passed around a few pictures and explained the area and location of the inlets and the options to serve the lateral at 1441 N. 23rd Street. One of the options would be to install a mini-storm sewer behind the curb to serve multiple properties and the cost of this is estimated to be approximately \$20,000 and if we need to extend further, we could. He said that we could just install a storm lateral crossing the street and that we received a proposal from Seiler Bros with the cost being approx. \$7,200 for this work. We could address the remaining areas next year and budget accordingly. He recommends adding the mini-storm sewer or lateral to the request list for the 2013 End of Life Funds.

J. Brey requested a mini storm sewer on the same side of the street to serve the Oswald's and other homes.

G. Minikel said that there is currently a dip in the road in front of 1441 N. 23rd Street and therefore it would make sense to install a lateral crossing the road and fix the dip at the same time. The cost would be less than a mini-storm sewer. He would like to put in a mini-storm sewer, but is looking at the costs and right now the most cost effective way would be to run across the street.

J. Sladky also agreed with J. Brey and we could better serve other property owners.

J. Hennessey said this is a larger issue that needs to be addressed.

J. Brey made a motion to conditionally approve up to \$20,000 to install a mini storm sewer contingent on the outcome of the Finance Committee. J. Hennessey seconded the motion.

G. Minikel will decide how to put together in the form of a quote or could make a change order to the existing sewer bid. J. Sladky would like more than one quote.

S. McMeans will put on the agenda for the Finance Committee.

Motion carried unanimously, no further discussion.

Discussion and possible action regarding oversized loads

D. Soeldner explained the issues that we are having with damage from the oversized loads and would like to limit the damage.

In order to repair existing damaged terrace areas, the City crews have put in breaker run stone and gravel on the northwest and southeast corners of S. 21st and Franklin and 8 inch thick concrete sidewalk at South 6th & Quay Street.

J. Sladky explained that we can put in concrete to the areas that the loads cannot make the corner and have Broadwind work with the City, or a permit system could be put in place.

G. Minikel said that we have had discussions and once the loads leave Broadwind, they become customer owned and Broadwind is no longer responsible for them.

The Committee further discussed measures that can be taken. J. Sladky recommended coming up with a solution and bring back to Broadwind Towers for their approval.

Justin Knode of Broadwind Towers explained that the signal at S. 21st & Franklin Street intersection is the problem and if this could be moved this could potentially solve the issue.

S. McMeans suggested finding out the driver's perimeters to help configure the intersections.

The City will contact Broadwind.

Discussion and possible action regarding a request to pave the cul-de-sac at the end of South 44th Street

Paul Steinbrecher said a large project is going in this location and is requesting the cul-de-sac to be paved.

G. Minikel said that this area has not been dedicated yet and there was no money in the 2013 budget for paving it.

They would like it paved this year. Therefore, the developer is willing to pay for the cost of paving the cul-de-sac. The developer's contractor will pave the cul-de-sac according to City Specifications and then turn it over to the City.

J. Sladky made a motion to approve request subject to Engineering/City Attorney review and to meet specifications. S. McMeans seconded the motion.

Motion carried unanimously, no further discussion.

Discussion and possible action regarding stormwater drainage problems on Silver Street

G. Minikel said all of D. McCue's items have been removed from the barn. The City crews will remove trees abutting the barn and then they will demolish the barn and restore the area with topsoil and seed.

The City is discussing building a berm on the industrial park property (north/south berm) to shift the water so that it drains to the north of D. McCue's property line. (Drainage would be between the property line and the existing barn. There is presently drain tile that will need to be relayed and reconnected. G. Minikel has not put together cost estimates at this time; however Bill Fessler might be able to obtain some money from the crop insurance.

J. Brey mentioned this could be part of the TIF project.

S. McMeans mentioned possibly burning the barn with fire department personnel. G. Minikel said that asphalt shingles would need to be removed first and the clean-up would be quite messy compared to just demolishing it.

J. Brey recommended checking with the City Planner, Dave Less, to find out if this is part of the TIF district.

Bill Fessler recommended obtaining approval to have access to Dave McCue's property to remove the barn.

Discussion and possible action regarding drainage ditch behind Ridge Court

G. Minikel asked if the Committee recalled the past discussions in 2012 about this area and whether they only wanted debris (litter & brush) removed from the ditch or was the ditch area supposed to be re-ditched or re-graded? J. Sladky said it is more of a sediment issue. D. Soeldner said that there was no direct recommendation, just to clean it.

J. Brey said he will talk to Gary Kennedy and have him contact Engineering to discuss cleaning out (re-grading) the ditch.

We currently have a 60' easement for the drainage way.

D. Soeldner said he will contact the property owner.

Discussion and possible action regarding "Slow Children Playing" sign on N. 17th & Michigan Ave

J. Brey made a motion to deny the request. J. Sladky seconded the motion.

J. Sladky said that there was a study performed and when there are too many signs; people tend not to see them.

Motion unanimously approved. No further discussion.

Discussion and possible action regarding Safe Routes to School Project

G. Minikel said that he met with Rich Glen from SEH (Local Program Consultant). The latest information is the barrier wall might not be required. We would need to build up the sidewalk with a railing. The cost was always with the bridge and now things have changed. We may not need to re-submit a new application, but just let them know our changes.

G. Minikel wanted to build a link to the Animal Shelter at the railroad tracks and not going any further. We would need to include the provisions for crossing at Albert Drive.

J. Brey recommended lowering the speed limit to 40 mph.

The Committee was in favor of moving forward with sidewalks crossing the river and improving the railing over the bridge.

Discussion and possible action regarding bidding out the preparation work for the annual slurry sealing program

G. Minikel explained that there is no money in the 2013 budget to do the prep work for the slurry seal and this might be best to bid as a separate project.

This would create more work on the City end, but we will need to decide if we would assess for this work. This would be included in the 2014 budget.

D. Soeldner recommended bringing back to a future meeting.

Discussion and possible action regarding the use of slurry sealing versus chip sealing

G. Minikel suggested tabling until the new Director is on board. He briefly explained that we need to be more efficient on the areas that we are placing the slurry seal versus the chip seal. The chip seal is actually being carried away by vehicles and ending up on yards.

G. Minikel said that it is not setting up as best as it should as we don't allow the curing time that is needed.

G. Minikel said that we will bring back to a future meeting.

Ordinance (12-711) to amend Section 22.010 of the Municipal Code entitled "Official Map - Master Subdivision Plans" for an area north of Viebahn Street and west of S. 42nd Street

Ordinance (13-120) to amend Section 7.210 of the Manitowoc Municipal Code regulating snow removal and deposits

Public Infrastructure will meet the 2nd Monday of the month at 6:30 p.m. The next meeting is scheduled for June 10, 2013 at 6:30 p.m.

J. Sladky made a motion to adjourn and J. Hennessey seconded the motion. The meeting adjourned at 7:49 p.m.



Greg Minikel, P.E.

Interim Director of Public Infrastructure