

MINUTES OF THE
MANITOWOC PUBLIC LIBRARY
BOARD OF TRUSTEES
May 20, 2013

The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President Linda Hunter at 5:00 p.m., Monday, May 20, 2013.

TRUSTEES PRESENT: Brandel, Gratz, Hennessey, Holschbach, Hunter, Kornely, Reinertson, Stokes, and Vollendorf

TRUSTEES ABSENT: Hazlewood and Sczygelski

OTHER PRESENT: Stewart, Davis, Steve Corbeille (Finance Director), Michael Stollfus (O'Donahue & Associates, Inc.), Mayor Nickels, Cerkas, Horbeck, and Muchin Young

The Board agreed to move the presentation and discussion of agenda item 10a *Review Health Plan options presented by the City of Manitowoc* before the standard order of business.

Michael Stollfus, a representative from O'Donahue & Associates, Inc. presented to the Board an overview of the General Employees Health Plan (new plan). There was much discussion and many questions comparing benefits of the current plan to the proposed plan.

MINUTES: A motion was made by Vollendorf, seconded by Holschbach, to approve the minutes of the April 22, 2013 Finance Committee and Regular Board meeting. Motion carried.

FINANCIAL MANAGEMENT REPORT: A motion was made by Kornely, seconded by Stokes, to approve the Financial Management Report for the month of April 2013 in the amount of \$160,059.90. Motion carried.

CHECK REGISTER: A motion was made by Kornely, seconded by Holschbach, to approve the Manitowoc Public Library operating check register for the month of May 2013 in the amount of \$55,736.40. Motion carried.

A motion was made by Kornely, seconded by Brandel, to approve the Manitowoc Public Library Foundation Checking check register for the month of May 2013 in the amount of \$1,075.40. Motion carried.

PUBLIC COMMENT: None

CORRESPONDENCE: A letter of financial support from First Reformed United Church of Christ, thank you letter from Peter's Pantry and Brown County Library were included in the board packets.

COMMITTEE REPORTS: Nominating Committee will present a slate of new officers at the June 24, 2013 meeting.

TRUSTEE EDUCATION: Trustee Reinertson reviewed Chapter 21 *The Library Board and Accessible Services*.

Trustee Hazlewood was elected to review Chapter 22 *Freedom of Expression and Inquiry* at the June 24, 2013 meeting.

DIRECTOR'S REPORT: Stewart reported that retired MPL IT Manager, Margie Verhelst is now consulting for MCLS. Staff will record uses of IT services from MCLS.

Biblioteka will be sending a technician who will use a tuning device to determine the issues with the gates and self checks.

OLD BUSINESS: A motion was made by Brandel, seconded by Holschbach, so move employees to General Employee Plan (new plan) in January 2014. Motion carried. Trustee Vollendorf abstained from the vote.

b. There has been little activity regarding the interior lighting project. Two other companies visited MPL to look at the project, Graybar and Visual Impact Lighting. The Building Committee will meet sometime in June 2013.

c. Stewart reported she is discouraged with the merger discussions so far, with several concerns mentioned in the Merger memo. Discussions will continue on Tuesday, May 28, 2013.

CLOSED SESSION: A motion was made by Holschbach, seconded by Vollendorf, to enter into closed session as authorized by Section 19.85 (1)(c) of the Wisconsin Statutes. The motion carried with a roll call vote and the Board entered into closed session at 6:34 pm.

OPEN SESSION: A motion was made by Brandel, seconded by Kornely, to enter into open session. Motion carried with a roll call vote and the Board reconvened in open session at 6:49 p.m.

A motion was made by Gratz, seconded by Brandel, so move to approve a 3% pay raise beginning July 1, 2013 for the following positions; Library Director, Facilities Manager, Children's Services Manager, Public Services Coordinator. Motion carried unanimously.

NEW BUSINESS:

a. Gift Account – to be discussed at a later date.

b. Presentation by Trustee Brandel on Common School Fund for public school libraries – to be presented at a later date.

There being no further business to come before the Board, a motion was made by Brandel, seconded by Kornely, to adjourn. Motion carried. The meeting adjourned at 6:50 p.m.

Respectfully submitted,

Mary Davis, Recording Secretary