

**PUBLIC INFRASTRUCTURE COMMITTEE  
MEETING MINUTES**

*June 10, 2013  
6:30 p.m.*

**MEMBERS PRESENT**

Dave Soeldner  
Jim Brey  
Jason Sladky  
Scott McMeans  
Jill Hennessey

**STAFF PRESENT**

Dan Koski  
Greg Minikel  
Sonja Birr  
Denise Larson

**OTHERS**

Allen Michalek  
Glen Michalek  
Gary Kennedy

**MEMBERS ABSENT**

None

**Announcement that meeting is being taped and audio tape will be available to the public on City's website**

D. Soeldner made an announcement that the meeting is being recorded and will be posted to the City website.

**Discussion and possible approval of minutes of previous Public Infrastructure Committee meeting (May 13<sup>th</sup>, 2013)**

J. Brey made a motion to approve the minutes from the May 13<sup>th</sup> meeting. S. McMeans seconded the motion.

Motion carried unanimously, no further discussion.

**Discussion and possible action regarding a complaint about the Fishermen's Parking lot adjacent to the Car Ferry Lot and request to make it larger**

A couple fishermen were present at the meeting to discuss the parking issue in the parking lot adjacent to the car ferry lot. Currently, there are 10 stalls available for the fishermen to park. Apparently, there are many people that park in this lot. They have complained to the PD but there isn't much they can do. The fishermen are looking for some guidance as they are unable to park in the carferry lot without being told they need to move their vehicles.

Both parking lots are City lots. The other lot is for the carferry overflow.

The Committee was informed that the overflow from the carferry has been parking in the fisherman lot, but when the fishermen try to park in the carferry lot, they are told they have to leave.

S. McMeans asked if the majority of the parking is for pickup or getting on the carferry. He was told that many of them are traveling on the carferry.

J. Brey said that when the main parking lot isn't being used, why is it not available for the fishermen?

The fishermen wondered if this parking lot was leased to the carferry.

Before we can determine parking situations, the Committee recommended checking with the City Attorney to determine if there was a lease with the Car Ferry and if so, what is included in the lease regarding parking. This item shall be kept on the agenda for the July 8<sup>th</sup> meeting.

**Discussion and possible action regarding the proposed jurisdiction transfer of CTH "R" from Broadway Street to Custer Street**

J. Brey said that typically jurisdictional transfers occur during a reconstruction project. Gary Kennedy was present from the County and said that they would like to move forward with the project and doesn't see why the City would want to wait to begin the jurisdictional transfer process.

All the necessary language will be included in the agreement.

J. Brey made a motion to instruct City Attorney to draft an agreement with Manitowoc County to take jurisdictional transfer of the road and bridge from Broadway to Custer Street with the condition of the 4-lane highway and bridge being built with no cost to the City. J. Sladky seconded the motion.

G. Minikel reminded the Committee about the issue we had on W. Custer Street, where not all parcels were within the city limits, and the State DOT didn't accept the jurisdictional transfer. Therefore, the City and County entered into side agreement where the County receives the General Transportation Aids (GTA) funding from the State and the County forwards the GTA payment to the City, since the City plows and maintains the road. He recommended putting together the same type of side agreement for this project on Rapids Road.

The Committee agreed that this would be part of the agreement.

Motion carried unanimously, no further discussion.

**Discussion and possible action regarding drainage ditch behind Ridge Court**

D. Soeldner explained to the Committee that most of the drainage issues are outside of the city limits.

G. Minikel said that he and Gary Kennedy met at the site. Gary requested that the City pay for the seeding and e-matting. G. Minikel said he is uncertain of our staff availability to do this work and if we hire it out, the estimated cost will be approximately \$10,000-\$12,000.

The westerly end (2/3's) of the ditch is on Vinton Construction's property. SMI is not quite sure what happened as there was a shift in the drainage ditch easement location from the Preliminary Subdivision Plat to the Final Subdivision Plat. This is raising a lot of questions as this is on private property and is outside of City limits. It was noted that there are 2 properties that have existing fences that are located on Vinton's property.

J. Hennessey questioned why we would consider going onto property outside of the City limits.

J. Brey also mentioned testing the water further upstream to determine if there is an issue with the runoff water from further upstream.

Gary Kennedy said the water isn't currently flowing properly and if this ditch gets cleaned out it will change the appearance of the water sitting in the ditch.

The Committee recommended notifying property owners that this ditch is outside the city limits. Engineering should also contact Vinton Construction to inform or remind them that this ditch is on their property.

**Update, discussion and possible action on traffic signal at Michigan Avenue and N. Rapids Road**

D. Soeldner explained that he performed traffic counts on his own, as he received a voicemail from the constituent complaining to him about the decision that was made at a previous meeting.

D. Soeldner said his findings were consistent with Engineering's studies. He met and explained his findings with the constituent. D. Soeldner feels he is ok with it now.

**Discussion and possible action regarding the curb and sidewalk on York Street between N. 7<sup>th</sup> and N. 8<sup>th</sup> Street**

D. Soeldner explained to the Committee that they met with Jamie Zastrow and Tony Fodden of Mainly Manitowoc. Mainly Manitowoc will be putting together a plan to include bumpouts, trees and streetscaping ideas in a 6 block radius. They will bring back to the July meeting.

The Committee needs to decide what to do about the sidewalk.

J. Sladky said his concern was that if there was a trip and fall in this area, how would we deal with it if we delay repairs? S. McMeans said that by law there is no set time for sidewalk repairs per the City Attorney's office.

The Committee determined including in the next year sidewalk program if this is delayed and if no improvements are made with Mainly Manitowoc.

We could try to put more work in the City contract to make Seiler Bros whole. Engineering will find out the amount of green dots in this area and then figure out other areas with Seiler and bring back recommendations to the Committee.

D. Soeldner recommended Engineering to figure out how many permits have been obtained in this location and then to put together a plan for the City contractor.

D. Soeldner made a motion to send a letter and notify the property owners with green dots in this downtown area of a one-year delay in sidewalk improvements. S. McMeans seconded the motion.

Need to determine how many permits were obtained for this location.

S. McMeans said that there will be a cost either way, whether we do it now or later.

The Committee was skeptical until they know how much sidewalk has already been repaired in this area.

The Committee wanted more direction from Mainly Manitowoc, no further action from the Committee at this time and no vote was taken on the motion.

**Discussion and possible action regarding the proposed stormwater pond at Dufek and West Dr.**

G. Minikel said that when we originally submitted the grant application, we thought the project cost would be approximately \$258,000. Because of the wetlands in this area, two separate pond designs are being proposed to achieve the required 80% TSS reduction for new development.

G. Minikel said that we used the recent bids for the Dewey Street Pond to generate a new revised cost estimate for the Dufek/West Drive pond and we are coming up with approximately \$840,000 for this pond as currently designed. He said that we have already requested one delay and isn't certain we can ask for another.

S. McMeans asked for the completion date. G. Minikel said that it is supposed to be completed in 2014. S. McMeans said that we can still request another extension.

J. Sladky asked what would be the benefit of extending.

D. Koski said that if we receive a grant and decline, it can affect future grants.

J. Hennessey asked if we could find a different location.

S. McMeans asked about building a smaller pond.

G. Minikel said we would need more engineering work and could possibly design smaller and move further west.

D. Soeldner liked the idea of building a smaller pond.

J. Brey questioned if this was part of a TIF.

The Committee recommended that we contact our design consultant, MSA, to discuss a smaller pond option.

G. Minikel explained that we have to work around existing wetlands that were delineated at the site, which significantly changed the project and created the need for 2 separate ponds. The 2<sup>nd</sup> pond is located further to the south where there is a big hillside and

this played a big role in increasing the excavation quantity to nearly 80,000 cubic yards.

G. Minikel said he will contact the MSA and/or the DNR and check on another extension and redesigning a smaller pond.

**Discussion and possible action regarding a request for a portion of Marshall Street to be added to the mandatory snow hauling route**

G. Minikel said that, per a request from an abutting property owner, they would like to add the location on Marshall Street between 8<sup>th</sup> and 10<sup>th</sup> Street to the mandatory snow hauling route. There is angle parking by the County Jail and it is pushing cars further out into the street due to the large snow banks.

D. Soeldner asked if the snow plow operation is making the street difficult to pass through. J. Sladky said if this is only when the banks get high; he is not opposed to cleaning out if difficult to pass through.

The Committee suggested hauling snow away if we have a bad winter, just like we did a few years ago on several other City streets.

We can re-visit this issue again in winter if necessary.

No action taken.

**Discussion and possible action regarding a complaint of snow on sidewalks from the plows at 2306 Marshall Street**

J. Brey received a call from a constituent regarding snow on his sidewalk. He has a very narrow terrace. It was also noted that there was a section of curb that was damaged and needs to be replaced. The City has this location on the list for repairs for this summer.

The Committee recommended monitoring the sidewalks during the winter.

**Discussion and possible action regarding proposed rate increases for the 2013-2014 snow shoveling complaints**

G. Minikel said that snow shoveling assessments have not been updated since 2003-2004. G. Minikel said that he will bring back a proposal for the next meeting.

The Committee was ok with bringing back a proposal and discussed the possibility of bidding out this work.

J. Sladky said he would like to bid out the snow shoveling and weed cutting. There are violations and the City doesn't have the time to commit to this.

D. Koski said many of these properties are foreclosures in which the City would pay to recoup the costs.

The Committee recommended bringing back to a future meeting.

**Convene in Closed Session**

Motion to convene in closed session for discussion and possible action on compensation of Public Infrastructure Department employees was made by J. Sladky and seconded by J. Hennessey.

Motion carried unanimously, no further discussion.

**Reconvene in Open Session**

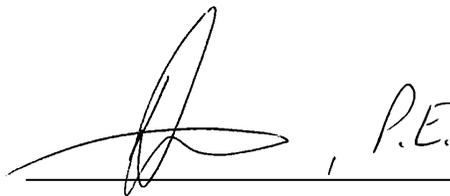
Motion to reconvene in open session was made by J. Hennessey and seconded by S. McMeans.

Motion carried unanimously, no further discussion.

Motion to refer recommendations of compensation of Public Infrastructure Department employees to Personnel Committee was made by J. Hennessey and seconded by J. Sladky.

Motion carried unanimously, no further discussion.

*J. Hennessey made a motion to adjourn and S. McMeans seconded the motion. The meeting adjourned at 8:30 p.m.*

A handwritten signature in black ink, appearing to be 'Dan Koski, P.E.', written over a horizontal line.

Dan Koski, P.E.  
Director of Public Infrastructure