

**PUBLIC INFRASTRUCTURE COMMITTEE  
MEETING MINUTES**

*July 8, 2013  
6:30 p.m.*

**MEMBERS PRESENT**

Dave Soeldner  
Jim Brey  
Jason Sladky  
Scott McMeans

**STAFF PRESENT**

Dan Koski  
Greg Minikel  
Sonja Birr

**OTHERS**

Don Goeke, 3006 Custer St  
Scott Matula, Mainly Mtwc  
Jamie Zastrow, Mainly Mtwc  
Michael Check, Builders Assoc

**MEMBERS ABSENT**

Jill Hennessey

**Announcement that meeting is being taped and audio tape will be available to the public on City's website**

D. Soeldner made an announcement that the meeting is being recorded and will be posted to the City website.

**Discussion and possible approval of minutes of previous Public Infrastructure Committee meeting (June 10<sup>th</sup>, 2013)**

J. Brey made a motion to approve the minutes from the June 10<sup>th</sup> meeting. J. Sladky seconded the motion.

Motion carried unanimously, no further discussion.

**Discussion and possible action regarding the Mainly Manitowoc's Street Scaping Plan for downtown area.**

Scott Matula and Jamie Zastrow were present from Mainly Manitowoc. Jamie distributed photos and designs that were put together by their Committee.

Mainly Manitowoc is looking for the Committee to consider redesigning the area between 7<sup>th</sup> and 10<sup>th</sup> Street, York, Buffalo and Chicago Streets. The drive for this project began with the green dot program in this downtown area. This is the best time to try to bring some options to the downtown businesses.

Jamie Zastrow said that part of this redesign would consist of curb replacements, bumpouts, adding trees, colored concrete, bike racks, mid-block plantings and grasses. A few of the designs were reviewed by the Committee.

Jamie Zastrow would like to know costs associated with some of this work and we need to determine who pays what portion for the replacements. Scott said that there may be some safety concerns that need to be looked into, such as trees and plantings.

Jamie Zastrow said that this project could be performed in phases. It would be nice to present the downtown businesses with alternatives.

J. Brey said that it was decided at a previous Public Infrastructure meeting that we will continue with the sidewalk replacement program as some of the sidewalks have already been replaced and some are scheduled to be done.

S. McMeans would like to start figuring costs and what the City will need to budget for and what will be paid by the downtown businesses.

D. Soeldner said that is where he is struggling because how do we handle "what if" situations presented by business owners. He doesn't expect all business owners to be on board. If we offer alternatives, that may be the best way to approach them.

Jamie Zastrow said that she previously met with downtown business owners and there is interest; however, the bottom line is cost.

J. Sladky recommended starting with a 1-2 block area to sell the idea to the downtown businesses. Jamie Zastrow agreed that this would be a great idea. Now is the best time to get in before budget discussions.

D. Koski asked about checking into a Business Improvement District, and they can work when used well. Jamie Zastrow said they are not real popular in Manitowoc.

G. Minikel would like to check on the condition of the sanitary sewers in the area. All sidewalks should be new. Overlaying of the street should also be determined.

The Committee decided to determine manageable scopes to help determine costs associated with the downtown projects within a 2-3 block area. The area that has already been in discussion is York Street 7<sup>th</sup>-9<sup>th</sup> Street.

The Streets Committee recommended putting together costs and looking into Ordinances for this area.

S. McMeans said to make it sustainable to pertain to other areas.

No further discussion.

**Discussion and possible action regarding a complaint about the Fishermen's parking lot adjacent to the Carferry lot and request to make it larger.**

D. Koski informed the Committee that there is a lease with the Carferry regarding the parking lot. This lease does allow the Carferry to dictate parking for their lot.

The Committee suggested controlling the parking hours to alleviate parking for extended periods of time.

J. Sladky said that fishermen fish the entire night. We should come up with an agreement with the Carferry to allow fishermen a few spots if their lot is full and work out a deal with the Carferry.

J. Brey said if the carferry lot is empty, there should be no reason the fishermen can not park in that lot.

J. Sladky recommended talking with the Carferry Management.

The lease is through 2026 and becomes year to year after that time.

**Discussion and possible action regarding the DOT Project USH 151 (Calumet Ave) STH 42 to I-Tec Drive Reconstruction**

J. Brey made a motion to stop the 4-lane project. J. Sladky seconded the motion.

J. Brey said that necessity for 4-lanes at the City's cost should not be carried forward at this time.

The City will not have to pay the DOT with any design costs associated with this project.

The Committee recommended informing the DOT that we are not interested in continuing with the 4-lane widening project.

Motion carried unanimously, no further discussion.

**Convene in Closed Session**

Motion to convene in closed session was made by S. McMeans and seconded by J. Sladky.

All in favor, motion carried unanimously.

**Reconvene in Open Session**

Motion to reconvene to open session was made by J. Brey and seconded by J. Sladky.

All in favor motion carried unanimously.

**Discussion on compensation of Public Infrastructure Department employees**

J. Sladky said he would recommend allowing D. Koski a couple weeks to review and determine how he would restructure the department and the workflow and to work with the Human Resource Department.

No further discussion.

*J. Sladky made a motion to adjourn and S. McMeans seconded the motion. The meeting adjourned at 7:20 p.m.*

A handwritten signature in black ink, consisting of a stylized 'D' followed by a comma and 'P.E.'.

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Dan Koski, P.E.  
Director of Public Infrastructure