

FINANCE COMMITTEE MINUTES
July 15, 2013
City Hall – 1st Floor Conference Room #111 - West

Finance Chairperson Scott McMeans called the meeting to order at 4:30 PM

Present: Alderpersons Scott McMeans, Christopher Able, James Brey, Eric Sitkiewitz and Tyler Martell.

Absent: None

Also Present: Mayor Justin Nickels, Finance Director/Treasurer Steve Corbeille and Deputy Fire Chief Todd Blaser.

Approval of Minutes

A motion by Alderperson Able, second by Alderperson Brey to approve the minutes of the June 17, 2013, Finance Committee Meeting. Motion passed unanimously.

Public Input

There was no public input presented to the Finance Committee at this meeting.

2013-2014 Agreement with Tyler Technologies for CLT Tax System

Alderman McMeans provided some background and a general overview of the letter of agreement distributed to the aldermen in their meeting packets.

A motion by Alderman Brey, seconded by Alderperson Able to execute the letter of agreement for the 2013-2014 services with Tyler Technologies.

The Committee then held a short discussion to clarify the elimination of the Marshall & Swift segment of the agreement. Chairman McMeans called for the vote. Motion carried unanimously.

Carlson/Dettmann Compensation Analysis and Salary Table Update

Chairman McMeans provided the Committee a brief overview of the topic describing the scope, price and funding of the project. Alderperson Able provided the Committee Members additional detail in regard to the scope of the project.

The Committee discussed the selection of Carlson/Dettmann and bid requirements for this type of request. Finance Director/Treasurer Steve Corbeille shared his previous experiences with Carlson/Dettmann. The Committee also discussed the option of including the Police Supervisory group in the study.

A motion by Alderperson Brey, second by Alderperson Able to enter into the agreement with Carlson/Dettmann Consultants LLC for up to a total of \$31,000 to be funded from the contingency funds.

Lean Government Consulting Services

Alderman McMeans explained that this document was being brought forth from the Business Process Improvement (BPI) Steering Committee. The BPI requested a proposal from McCullough Enterprises, LLC outlining his consulting fees for a series of activities to assist the City in moving forward with its business processing efforts. The costs associated with the proposal would be covered by the funds approved in the 2013 budget.

The Committee then had a short discussion on the merits and value to the City of the proposed services as well as services of this type provided previously.

A motion by Alderperson Sitkiewitz, second by Alderperson Martell to enter into the agreement with McCullough Enterprises, LLC. Alderperson McMeans requested and received approval of a friendly amendment to change the contracted mileage rate from the current \$.565 per mile to the prevailing IRS rate as the rate may change in the future. Motion carried unanimously.

Next Meeting Date

Alderman McMeans reviewed a number of possible future agenda items including recommendations to the Mayor for the 2014 Budget. The next meeting date will be at the call of the Chair.

Adjournment

Motion by Alderperson Brey, second by Alderperson Sitkiewitz to adjourn. Motion carried unanimously. Chairman McMeans declared the meeting adjourned at 4:44 PM.

Respectfully Submitted,

Alderman Scott McMeans
By: Anthony Scherer
Assistant Finance Director

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