

**Present:** Meg Bollinger, Simone Dorcas, Mike Halla, Eva Hickey, Amy Jagemann, Lori Kirby, Christine Kornely, Jeanie Miller, Jason Ring, Dolly Stokes, Greg Vadney

**Absent:** Amy Fricke-Weigel, Jill Hennessey, Tom Van Horn, Tricia Zimmermann

The meeting was called to order at 12:05 by Board Vice - President Dorcas

**Public Input** No public input

**Minutes** A motion was made by Miller, seconded by Kornely and unanimously approved by the board to accept the August Minutes as written.

**Financial Review** Current budget figures were reviewed by the board

**Presidents Report** – Simone Dorcas

**Education Committee** – Jeanne Miller

This year we will be holding a Halloween Event at the Rahr. We are in need of pumpkins.

The renovated Discovery Room is scheduled to open the night of the Holiday Parade, November 27<sup>th</sup>.

**Marketing Committee** – Simone Dorcas

Membership

Annual Membership Renewal mailing is scheduled for November

New Renewal Letter is being drafted – will be submitted for approval at Oct. Meeting

The Museum Aides will be calling the non-renewals to encourage renewal

I43 Signage

Lamar will be designing the “Whats Happening In Manitowoc” Billboard located just south of Sheboygan. This will be funded by the RWAM Charitable Foundation.

Advertising Budget

We will be looking for sponsorships for the 2014 Summer Programming to supplement the amount budgeted for 2014.

**Building Committee** – no meeting

**Sputnikfest**

An overview of this year’s events was given to the board for review. A discussion followed as to possible improvements and changes to the event. The Sputnikfest committee will be meeting in October to review this year’s event and begin planning for 2014.

**Directors Report** – Greg Vadney

**Museum hours**

Vadney requested that in 2014 the museum close on Mondays.

A motion was made by Ring, seconded by Dorcas and unanimously approved by the board to close the museum to the public on Mondays, beginning January 1, 2014.

Vadney will present this to the Parks & Rec Committee for approval by the City Council.

**Personnel**

Custodial: The individual, Seng Moua, from Holiday House has begun training.

September. This individual will work 2 hrs/day. The first 90 days will be covered by DVR and then this expense will be paid through the Buildings & Grounds Dept.

Security Guards: there were 18 candidates. 3 were interviewed, and offers have been made.

**Mansion Video**

The virtual tour of the mansion is now complete and available for public use. It is approx 30 minutes long and can be viewed on the television in the entrance.

**Activenet**

Usage does not warrant the expense. Therefore the museum would like to withdraw from the system. The consensus of the board was to look at discontinuing.

**Friends Advisory Committee** – Tricia Zimmerman

Bi-laws have been approved

New shrubs have been installed in the courtyard

**Foundation** – Mike Halla

**Annual Appeal**

Working on a draft for the Annual Appeal – target date of October, 2013

**Fundraisers**

The 2014 event is tentatively planned for July during the Eastman Kodak Exhibit.

**Other**

A check for \$14,231 was cut to the City. This is per an agreement with the city to supplement the clerical position at the museum.

**Collections**

Hooper Prints: no discussion

Nickel Rocking Horse: An circa 1890's rocking horse has been offered to the museum by the Nickel family. A motion was made by Stokes, seconded by Halla and unanimously approved by the board to not accept the horse.

**Old Business** None

A motion was made by Kornely, seconded by Jagemann and unanimously approved to adjourn at 1:05 pm.

The next Board of Director's meeting will be Wednesday, October 16<sup>th</sup> at 12:00 noon

Respectfully submitted  
Elaine Schroeder