

**PUBLIC NOTICE OF A MEETING OF THE  
PERSONNEL COMMITTEE OF THE CITY OF MANITOWOC**

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the **PERSONNEL COMMITTEE** of the City of Manitowoc will be held on **Monday, December 9th, 2013 at 5:15 o'clock P.M.** at City Hall, Second Floor Conference Room, 900 Quay Street, Manitowoc, Wisconsin.

As of the date of this notice, the subject matter known to be intended for consideration at the meeting is as follows:

1. Call meeting to order.
2. Announcement that meeting is being taped and audio tape will be available to the public on the City's website.
3. Public input.
4. Discussion and possible approval of minutes of previous Personnel Committee meetings. (November 11th, 2013)
5. Update on legal expenses billed through Human Resources.
6. Update on health plan funding.
7. Update on Human Resources initiatives.
8. Discussion and possible action regarding out of state travel and training for two Police Officers.
9. Discussion and possible action regarding the updated job descriptions for the Transit.
10. Discussion and possible action regarding the updated job descriptions for the WWTF.
11. Discussion and possible action regarding the updated job descriptions for the MPD Community Service Officer and MPD Office Manager.
12. Discussion and possible action regarding transitioning the Police Supervisor Group into the Employee Policy Manual.
13. Discussion and possible action regarding 2012 Flex plan funds forfeited to the City.
14. Discussion and possible action of hiring replacement Firefighter.

15. Discussion and possible action regarding approval for hiring a replacement Associate Planner
16. Schedule next meeting.
17. Adjourn

If you need accommodations for this meeting, please notify the City Clerk's Office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Dated this \_\_\_\_\_ day of December, 2013.

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Personnel Committee Chairperson

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