

BOARD OF PUBLIC WORKS

Wednesday, May 14, 2014
4:00 p.m.

Board met on call. The following members were present: Mayor Justin M. Nickels, City Attorney Kathleen McDaniel, Director of Public Infrastructure Dan Koski, Finance Director Steve Corbeille, Alderpersons Jim Brey, Keith Shaw and Eric Sitkiewitz, and City Clerk Jennifer Hudon.

Absent: None.

Also present: Rahr West Art Museum Director Greg Vadney, Transit/Building & Grounds Team Leader Jim Muenzenmeyer, Deputy City Clerk Deborah Neuser and bidders representatives.

Mayor Nickels called the meeting to order at 4:00 p.m.

Board met to open bids for 2014 Rahr-West Art Museum Surveillance System Update, Project WB-14-13. City Clerk reported having received three (3) envelopes. Same was opened, read out loud, and are as follows:

Bidder	Bid Bond	Addenda	Amount
Connecting Point 529 N. Monroe Green Bay, WI 54301	Bid Bond	Yes	\$31,932.00
Martin Security Systems 2988 Voyager Dr. Green Bay, WI 54311	Certified Check \$1,749.95	Yes	\$34,999.00
SimplexGrinnell LP 1941 Holmgren Way Green Bay, WI 54304	Bid Bond	No	\$46,845.00

Moved by City Attorney Kathleen McDaniel, seconded by Finance Director Steve Corbeille and unanimously carried to refer the bids to the Director of Public Infrastructure for tabulation and recommendation. Ayes, 8. Nays, none. *(Clerk's Note: This project will be rebid.)*

City Clerk submitted the following Change Orders for approval:

Northern Pipe Equipment	2014 Televising Misc. Sewers C. O. #1. per work change directive 5-1 WU-14-5	\$3,665.31
Northern Pipe Equipment	2014 Televising Misc. Sewers C.O. #2 (closeout) (\$1,199.52) Final Quantities per worksheet WU-14-5	

Moved by Alderperson Keith Shaw, seconded by Alderperson Jim Brey and unanimously carried to approve the change orders. Ayes, 8. Nays, none.

City Clerk submitted the following City Engineer's estimates for approval and payment:

Name	Project	No.	Amount
AECOM	Mtwc. River Sheet Wall & River Walk Inv. #37432647	Est. #1	\$4,800.00
ACE Building Services	Mtwc. Marina Dock Repairs Inv. #15342	Est. #1 & Fnl.	\$18,618.00
Northern Pipe Equipment	2014 Televising Misc. Sewers WB-14-5	Est. #1 & Fnl.	\$43,005.55

Moved by Alderperson Sitkiewitz, second by City Clerk Hudon, and unanimously carried to approve the payments. Ayes, 8. Nays, none.

City Clerk reported that the assessment maps for 2013 special assessments have been received from the office of the Director of Public Infrastructure, and the assessments have been computed by the City Clerk's office.

It was then moved by Director of Public Infrastructure Dan Koski, seconded by Alderperson Sitkiewitz, and unanimously carried to approve the assessments as presented by the City Clerk, to authorize the public hearing to be held on Wednesday, May 28, 2014, and to instruct the City Clerk to

issue the proper legal notices as required under Section 7.275 of the Municipal Code and Chapter 66.0701 of the Wisconsin Statutes, in accordance with the following policy:

(1) That the assessments for street improvements be levied against abutting property owners in accordance with Section 7.280, "STREET ASSESSMENT POLICY," and for sanitary sewers and storm sewers with Section 7.276, "SEWER ASSESSMENT POLICY," of the Municipal Code;

(2) That the assessments for the 2013 Street Improvement Program be paid in full on or before November 1, 2014;

(3) That any unpaid assessments on November 1, 2014 of any property owner having a total assessment exceeding \$250.00 automatically will be placed on a five year annual installment payment plan, with interest at seven per cent (7%) beginning with the first day of the month of November, 2014, as provided for in Section 7.285 of the Municipal Code. The first installment with interest through December 31, 2014, will be collected in the 2014 tax roll due and payable at the City Treasurer's office after January 1, 2015. Property owners desiring to pay the balance of an assessment can do so at the City Clerk's office at any time, including the total balance of interest to date of payment.

(4) All other assessments unpaid on November 1, 2014, will be placed in full on the 2014 tax roll due and payable with other city taxes at the City Treasurer's office after January 1, 2015; these assessments shall include interest at seven per cent (7%) on the unpaid amount for the period from November 1, 2014, to December 31, 2014.

(5) That the abutting property owners be given delayed assessments if the total assessment cost exceeds the sum of One Thousand Dollars (\$1,000.00) provided they do not directly benefit by said improvement at the time the improvement is made, and their land is unimproved or unplatted in accordance with Section 7.290 of the Municipal Code, upon the filing of a waiver to the City of Manitowoc waiving their rights under the Statutes of the State of Wisconsin;

(6) That the abutting property owners having agreements with the City of Manitowoc for delayed assessments be given delayed assessments in accordance with the agreements;

(7) That the corner lot adjustments be given as provided by Sections 7.276(1)(c)&(d) and 7.28(1)(a)2 C of the Municipal Code;

(8) That in those instances where property has not been dedicated for street purposes and the same abuts a street paved, the assessment be made for the actual frontage on the street; and

(9) That the property owners be assessed for the full frontage of their lot where a sanitary sewer was installed, even though the sewer does not extend the entire length of the frontage.

Ayes, 8. Nays, none.

Assessments are as follows:

***** (List of Assessments is Attached) *****

Moved by City Attorney Kathleen McDaniel, seconded by Alderperson Keith Shaw and unanimously carried, Board adjourned at 4:10 p.m. Ayes, 8. Nays, none.

Respectfully submitted,

City Clerk Jennifer Hudon
Secretary, Board of Public Works