

MINUTES OF THE
MANITOWOC PUBLIC LIBRARY
BOARD OF TRUSTESS
March 30, 2015

BOARD MEMBERS:

Present: Clark, Gratz, Hennessey, Holschbach, Hunter, Kornely, Stokes and Vollendorf

Absent: Hazlewood, Reinertson and Thennes

OTHERS PRESENT: Stewart, Davis, Eisenschink, Herrmann, Juza, Koch S., Schreiner and Penckofer

The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President Linda Hunter at 5:00 p.m., Monday, March 30, 2015.

MINUTES: A motion was made by Kornely, seconded by Gratz, to approve the minutes of the February 23, 2015 Regular Board meeting. Motion carried.

FINANCIAL MANAGEMENT REPORT: A motion was made by Kornely, seconded by Hennessey, to approve the Financial Management Report for the month of February 2015 in the amount of \$143,281.80. Motion carried.

CHECK REGISTER: A motion was made by Kornely, seconded by Vollendorf, to approve the Manitowoc Public Library operating check register for the month of March 2015 in the amount of \$39,475.62. Motion carried.

A motion was made by Kornely, seconded by Gratz, to approve the Manitowoc Public Library Foundation Checking check register for the month of March 2015 in the amount of \$3,087.05. Motion carried.

PUBLIC COMMENT: None

TRUSTEE EDUCATION: Ann Herrmann, children's services manager, talked about the "Growing Wisconsin Readers New Media Training" held in Green Lake, WI, March 18-20, 2015. Participants were selected through an online application process administered by DPI. The goal of the training is to support new media offerings for young children and their families, and the integration into new and existing library collections, programs and services.

Director Cherylyn Stewart talked about the "Library Leadership in a Digital Age" conference she attended March 19-21, 2015 at the Harvard Graduate School of Education, Cambridge, MA. Topics included fundamental changes occurring in the field of knowledge management and their implications for libraries, information services, and library leadership.

DIRECTOR'S REPORT:

- Silver Lake College has offered to donate a piano to MPL.
- The library has received LSTA funds for the Community Creation Room. A meeting with the Buildings Committee, to review the plans, will be scheduled for sometime in April 2015.
- Stewart commented that the incident which occurred in the first floor men's bathroom on March 10, 2015 is now in the hands of the courts and a letter "banning until further notice" has been sent to the patron in violation of the library's *Public Behavior Policy*.
- There was discussion regarding a letter received from a patron who was confused by the shifting of materials and the lack of signage.

COMMITTEE REPORTS: Trustee Holschbach reported for the Personnel Committee who met on Monday, March 30, 2015 at 4:30 p.m.

A motion was made by Hennessey, seconded by Holschbach, move to adopt "option B" of the proposed wage schedule for page, clerk and guard/custodian, as recommended by the Personnel Committee, with effective date of July, 2015 and with the current guard/custodians to be grandfathered in at current rate of \$14.96. Motion carried.

(Yeas 4 - Hennessey, Holschbach, Hunter, Kornely/Nays 3 - Stokes, Gratz, Vollendorf/Abstain 1 - Clark)

NEW BUSINESS:

- Request to revise Bylaws, Article II – Meetings* - A motion was made by Gratz, seconded by Vollendorf, so move to accept the revision. Motion carried.
- Request to revise Request to use Work Health Options for pre-employment screenings* – so move to accept the revision. Motion carried.
- Request to transfer \$1,500 from Literacy Donation to Business/Administration – Salary & Wages* – so move to approve the transfer. Motion carried.

OLD BUSINESS:

- April 16, 2015 – Fundraising Gala* – Trustee Stokes reported on the details for the event and updated the number of attendees to date.

CLOSED SESSION: A motion was made by Hennessey, seconded by Holschbach, to enter into closed session as authorized by Section 19.85 (1)(c) of the Wisconsin Statutes. The motion carried with a roll call vote and the Board entered into closed session at 6:15 p.m.

The specific subject matter which will be considered in the closed session is the following:

a. *Performance of Library Director*

OPEN SESSION: A motion was made by Hennessey, seconded by Gratz, to enter into open session. The motion carried with a roll call vote and the Board reconvened in open session at 6:35 p.m.

There being no further business to come before the Board, a motion was made by Gratz, seconded by Hennessey, to adjourn. The meeting adjourned at 6:37 p.m.

Respectfully submitted,

Mary Davis,
Recording Secretary