

MINUTES OF THE  
MANITOWOC PUBLIC LIBRARY  
BOARD OF TRUSTEES  
April 27, 2015

**BOARD MEMBERS:**

*Present:* Clark, Gratz, Hazlewood, Hennessey, Hunter, Kornely, Reinertson, Stokes, Thennes and Vollendorf

*Absent:* Holschbach

**OTHERS PRESENT:** Stewart, Davis, Corbeille, S. (Finance Director), Eisenschink, Herrmann, Juza, Schreiner and Penckofer

*The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President Linda Hunter at 5:00 p.m., Monday, April 27, 2015.*

**NEW BUSINESS:** The Board agreed by unanimous consent to move agenda item 7d, *Review letter to Friends and Foundation from City Finance Director* (discussion), before the regular order of business.

**MINUTES:** A motion was made by Hennessey, seconded by Kornely, to approve the minutes of the March 30, 2015 Personnel Committee meeting and the March 30, 2015 Regular Board meeting. Motion carried.

**FINANCIAL MANAGEMENT REPORT:** A motion was made by Kornely, seconded by Stokes, to approve the Financial Management Report for the month of March 2015 in the amount of \$155,287.93. Motion carried.

**CHECK REGISTER:** A motion was made by Kornely, seconded by Hennessey, to approve the Manitowoc Public Library operating check register for the month of April 2015 in the amount of \$37,004.07. Motion carried.

A motion was made by Kornely, seconded by Clark, to approve the Manitowoc Public Library Foundation Checking check register for the month of April 2015 in the amount of \$1,703.54. Motion carried.

**PUBLIC COMMENT:** None

**DIRECTOR'S REPORT:** A copy of the March/April 2015 Administrative Report was included in the packet.

**MANAGER HIGHLIGHTS:** Stewart talked about the dedication ceremony held in March 2015 for longtime volunteer, Evelyn Brandl, and how grateful her family was for the recognition she received.

Several staff members have attended the webinar training for the new Collection HQ software, a collection development resource.

**NEW BUSINESS:** (cont.)

a. *Request to reschedule May and December meetings* - A motion was made by Clark, seconded by Thennes, move to approve the request to reschedule the May board meeting on the Monday before Memorial Day each year and to reschedule the December 2015 meeting to Monday, December 21, 2015. Motion carried.

b. *Request to transfer funds from 2810-57330-529922 to 2810-57330-511100* – a motion was made by Vollendorf, seconded by Thennes, move to approve the transfer. Motion carried.

c. *Review meeting room policy* – No action taken at this time.

**OLD BUSINESS:**

a. *Report of the fundraising gala* – funds raised from the Gala exceeded the expectations of the fundraising Committee. Several options as to how the funds will be used will be discussed by the Co-Chairs of Fundraising Committee and the Board of Trustees.

There being no further business to come before the Board, a motion was made by Hennessey, seconded by Kornely, to adjourn. The meeting adjourned at 5:58 p.m.

Respectfully submitted,

Mary Davis,  
Recording Secretary