

MINUTES OF THE
MANITOWOC PUBLIC LIBRARY
BOARD OF TRUSTEES
May 18, 2015

BOARD MEMBERS:

Present: Clark, Gratz, Hazlewood, Hunter, Kornely, Reinertson, Stokes and Vollendorf

Absent: Hennessey, Holschbach and Thennes

OTHERS PRESENT: Stewart, Davis, Juza, Schreiner and Marlene Dramm

The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President Linda Hunter at 5:00 p.m., Monday, May 18, 2015.

MINUTES: A motion was made by Stokes, seconded by Vollendorf, to approve the minutes of the April 27, 2015 Regular Board meeting. Motion carried.

FINANCIAL MANAGEMENT REPORT: A motion was made by Kornely, seconded by Gratz, to approve the Financial Management Report for the month of April 2015 in the amount of \$147,898.34. Motion carried.

CHECK REGISTER: A motion was made by Kornely, seconded by Stokes, to approve the Manitowoc Public Library operating check register for the month of May 2015 in the amount of \$25,886.59. Motion carried.

A motion was made by Kornely, seconded by Vollendorf, to approve the Manitowoc Public Library Foundation Checking check register for the month of May 2015 in the amount of \$637.33. Motion carried.

PUBLIC COMMENT: None

OLD BUSINESS: The Board agreed by unanimous consent to move agenda item 8a, *April 16, Fundraising Gala (discussion)* before the Director's Report.

8a. *April 16, Fundraising Gala* - Fundraising co-chair Marlene Dramm reported for the committee, presenting a list of suggestions on how the money raised could be used. They would like to see some noticeable impact to Library service.

DIRECTOR'S REPORT:

- ✓ MPL is now a 2-1-1 PLUS site, where the community will be able to access United Way 2-1-1 services.
- ✓ One-to-One Adult Literacy program has recently trained 18 new volunteers to become tutors.
- ✓ A donation of \$1000 was made to the MPL Foundation in memory of Library Friend, Kathy Herrity.

COMMITTEE REPORTS:

7a. Buildings Committee – Chair Robert Vollendorf reported for the Committee.

A motion was made by Vollendorf, seconded by Clark, to propose we move forward with the construction of the new Community Creation Room as laid out in the proposal submitted by Keller. Motion carried.

7b. Nominating Committee – No action taken at this time.

OLD BUSINESS:

8b. *Meeting room policy revisions –*

A motion was made by Stokes, seconded by Clark, move to accept the revisions to the Meeting Room policy. Motion carried.

NEW BUSINESS:

9a. *Review of the 2016 Manitowoc County Reimbursement*

9b. *Foundation Checking Account Memo of Understanding* – It was suggested by Board Members to get a second opinion before taking action on this matter. No action taken at this time.

9c. *Revision to Bylaws* – There were two revisions made to the Bylaws of Manitowoc Public Library. Article II – Meetings; Section 1: Regular Meetings – second sentence *In the month of May the meeting shall be held on the third Monday*, and Section 2: Annual Meeting – third line of that paragraph *electing Board Officers on the fourth Monday in the month of June* of each year at 5:00 p.m...

A motion was made by Kornely, seconded by Stokes, so move to approve the noted changes. Motion carried.

*A vote on the revisions made will be on the June 2015 agenda.

There being no further business to come before the Board, a motion was made by Kornely, seconded by Reinertson, to adjourn. The meeting adjourned at 6:09 p.m.

Respectfully submitted,

Mary Davis,
Recording Secretary