

**STREETS AND SANITATION COMMITTEE
MEETING MINUTES**

*June 22, 2009
6:35 p.m.*

MEMBERS PRESENT

Dave Soeldner
Jason Sladky
Nick Levendusky
Jim Brey
Ray Geigel

STAFF PRESENT

Valerie Mellon
Greg Minikel
Derek Muench
Mike Huck

OTHERS

Mark Balaban, 917 Sarah Miles Ln
Tom Wier, 921 S. 22nd Street
John Schroeder, 4227 Ray Street

MEMBERS ABSENT

None

Approval of the Minutes from 06/08/09

N. Levendusky made a motion to approve the minutes from the June 8, 2009 meeting. R. Geigel seconded the Motion.

Motion carried unanimously. No further discussion.

South 22nd Street - Asphaltic Reconstruction Program

T. Wier, South 22nd Street, was present to discuss the reconstruction of South 22nd Street. He was confused as to how this project escalated from minor repairs into a total reconstruct. V. Mellon explained this project was in the 5-year plan as a reconstruct. It is a 90 year old macadam street and has reached the end of its useful life. The sealcoating treatments which are applied in order to seal up all the cracks and keep the base dry are no longer holding up. We expect the new asphalt street should have a life of approximately 40 years due to the low traffic volume, especially after we repair the drainage problems.

G. Minikel explained after further evaluation, over 50 percent of the curb and gutter would need replacement and after surveying, the street was not centered on the right-of-way. The reconstruction will also improve driveway grades, terrace widths, intersection geometry to accommodate the new one-way operation.

Mr. Tom Wier said the property owners should have been notified a lot sooner.

N. Levendusky asked if the watermain would be replaced. V. Mellon said that MPU was made aware of bids that are sent out through Engineering and has decided not to replace the watermain. Concrete reconstruction would require a re-design which would result in substantial cost increases for the necessary change orders since the project has been awarded for the current design.

D. Soeldner recommended sending the abutting property owner a notice of reconstruction projects well in advance for future construction seasons. It was decided that after the committee approves the 2010 projects in July, a notice will be sent in early August to all property owners that will have special assessments. This will provide time for committee discussion before design efforts have been expended.

J. Brey made a motion to recommend to the Board of Public Works to delay assessment to November 2011. D. Soeldner seconded the motion.

N. Levendusky questioned how other projects will be handled, as his street will be reconstructed this year.

N. Levendusky and J. Sladky opposed to the motion (2 ayes; 2 nays). Motion died.

Communication (09-319) from Mark Balaban of North Valley Subdivision asking the Committee to reconsider his prior request to postpone the paving of Albert Drive

Mark Balaban thought with a new Committee he would present himself one more time to request a delay in paving of Albert Drive.

G. Minikel explained that the bids have been let, and if the City would have to re-negotiate price, all other areas would pay more. Mark Balaban was given the option to delay his assessments by writing a letter to the City requesting this. V. Mellon explained that there was an Ordinance change to allow non-residents to use a 10-year payment plan in place of the 5-year plan to extend payments and to give developers more time to sell homes in these tough economic times. Mr. Balaban was instructed to write a letter to request this 10-year plan if he was interested.

D. Soeldner said the bid has been awarded and J. Brey said the discussion has already taken place. The committee decided to take no further action on this issue. The Committee recommends placing on file.

Sidewalk on S. 41st Street

J. Schroeder was present to discuss, once again with the committee, the importance of installing sidewalks in this area. He is requesting sidewalk to be installed on S. 41st Street between Custer Street and Harbor Town on the west side of the street only.

J. Sladky questioned sidewalks installed in an Industrial Park. G. Minikel informed him that it was in the 5-year plan and engineering department supported it for this area because it will link a residential area with the shopping area of Harbor Town. Typically sidewalks are not installed in Industrial parks, per ordinance. J. Brey expressed he will support including in the budget for 2010.

D. Soeldner said that we can revisit in the 5 year plan and can accelerate if needed.

Late Fee Funeral Charges

D. Muench was present to discuss the late funeral charge that was made back in October 2008. The Cemetery Commission set a \$250 flat fee for late arrivals. He explained that the funeral home director was aware of the late fee and he was the one to inform the Cemetery that they would be arriving late. D. Muench explained that the late fees were paid and was surprised to hear that there was a problem. He explained that late arrivals result in employee overtime. The committee decided to support the cemetery commission decision to uphold the late fee.

EECBG

Mike Huck was present to discuss the energy efficiency grants and stimulus programs.

V. Mellon explained that we weren't selected for any road/bridge projects including the 21st Street Bridge, Broadway Bridge, Dewey and 10th Street projects and Custer Street project.

We will continue to work to trim the electricity budget thru installation of LED traffic signals and investigate improved low energy street lighting in the parks.

Right-of-Way Excavation Permit Fees

V. Mellon recommended increasing Excavation Permit Fees from \$60 to \$80. The last time this was increased by \$20 was in 1994.

The Committee didn't think this would be a good time to increase fees. They requested that Engineering keep looking for ways to bring in additional revenue.

Carol Rose Wester Memorial Walk/Run Special Evens Request

V. Mellon wants the Committee to be aware and think about putting a policy into place. Typically non-profit organizations were charged at ½ the cost and profit organizations are charged the full amount. This is not a perfect policy and the City is losing significant labor and material costs especially with the Rose-Webster type events that require lane closures. Justin Nichols is putting together some recommended policy changes and we just wanted to distribute actual DPW cost info so the committee is better informed for future decisions in this area.

Restoration of Street Surface Billing Procedure

V. Mellon explained that the DPW crews do most of the street restoration work. Typically it was based on a schedule of prices, however restorations should be based on time and material since springbrook now gives us the ability to track this information.

N. Levendusky made a motion for all restorations to be on time and material basis. J. Brey seconded the motion.

Motion carried unanimously, no further discussion.

Communication (09-275) from Manitowoc Public School District and Felician Village requesting a change to make South 21st Street a one-way street going south from Division Street to Grand Avenue.

The Committee recommends referral to Safety, Traffic and Parking Committee.

Communication (09-312) from Harvey Krish requesting a reduced assessment for resurfacing of street in front of 1816 Nagle Avenue

Committee recommends referral to Board of Public Works.

Streets & Sanitation Committee request (09-334) from SMI as representatives of United One Credit Union for special permit for parking lot expansion in a residential district at 1126 S. 10th Street

Committee recommends referral to Plan Commission and placing on file.

Closed Session - Director of Public Works PERC review

J. Brey made a motion to adjourn to closed session at 8:29 p.m. to discuss the Director of Public Works PERC Review. J. Sladky seconded the motion. (3 Ayes; 1 Nay (Levendusky))

Following the completion of the closed session, the Committee reconvened in open session. The motion to reconvene in open session

was made by J. Brey and seconded by J. Sladky. Motion carried unanimously.

Meeting adjourned at 8:45 p.m.



Valerie Mellon, P.E.
Director of Public Works
and City Engineer