

**STREETS AND SANITATION COMMITTEE  
MEETING MINUTES**

July 27, 2009  
6:30 p.m.

**MEMBERS PRESENT**

Dave Soeldner  
Jason Sladky  
Nick Levendusky  
Jim Brey  
Ray Geigel

**STAFF PRESENT**

Valerie Mellon  
Greg Minikel  
Kim Lynch  
Kevin Glaeser

**OTHERS**

**MEMBERS ABSENT**

None

**Approval of the Minutes from 07/13/09**

J. Brey made a motion to approve the minutes from the July 13, 2009 meeting. R. Geigel seconded the Motion.

Motion carried unanimously. No further discussion.

**Petition(09-315) from vendors of the 2009 Manitowoc Farmers' Market opposing the closing of Quay Street on Saturday, June 27, 2009.**

Committee recommends placing on file.

**Special Events Request (09-307) and Communication (09-284) from Jeff Leifer to hold a Freedom Walk on July 4, 2009, from 9:00am to 11:00am with route detailed therein.**

Committee recommends approving request subject to route change recommendations by the police department and placing it on file.

**Communication (09-351) from Patricia Roth, on behalf on Manitowoc City Center Association, requesting permission for use of sidewalks and various City equipment for Krazy Daze on Saturday, July 11, 2009, as well as the closing of Franklin Street between 7<sup>th</sup> and 8<sup>th</sup> and the use of Burger Park.**

Committee recommends granting request subject to city policy.

**5-Year Capital Improvement Plan and Fleet Inspection at DPW**

Kevin Glaeser, Fleet Manager, presented information regarding the City of Manitowoc's fleet. He told the committee that the city uses a fleet management system called FASTER. He can generate a detailed report listing every piece of equipment including the date purchased and the recommended replacement date. He also generates reports showing the cost per mile for a piece of equipment which aids in the decision of replacement. Other factors for replacement include whether the vehicle is used daily or seasonally and if it could serve another purpose for use within the city. The mechanics have in the

past done several retrofits to equipment to extend the life of the vehicle in a different useful capacity.

K Glaeser told the committee that in 1995 a study of passenger vehicles was done. They analyzed the 'hand me down' process where old police cars (with over 100,000 miles) were given to other departments to drive until they died. It was found that it was more costly to maintain and use these older, energy inefficient vehicles. K Glaeser explained the process for replacing a passenger vehicle. He requires a vehicle condition report be processed for all replacement requests. He first determines the useful life and cost of repairs before replacing any vehicle. The committee was unanimous in allowing the Fleet Manager to make this determination.

There are 176 vehicles in the fleet with 67 of them in the DPW.

K Glaeser told the committee that if the standard yellow color is not available from a manufacturer, the color of some vehicles may be white with the new DPW logo. This would be done in a cost savings effort as it costs \$900 to \$1200 to have them specially painted the yellow color.

A couple vehicles K Glaeser highlighted in the fleet tour are as follows:

#75 and #76. These two tandems have rusted out truck beds and broken frames. These trucks are now light loaded for safety which is inefficient and results in increased labor costs for each operation.

#45. This truck has had the salter unit left on for the summer months because the lift mechanism for the dump body is severely rusted and is not safe to use. There is no other use for this vehicle. It is going to remain with a salter unit for emergency purposes of filling it with sand for spills.

#50. It currently holds the calcium chloride tanks. It is the only use left for this vehicle as the lift mechanism for the dump body is also severely rusted.

#42. This truck had no useful life as it was. The vehicle still ran well, however the dump body and sub frame rusted out before its entire useful life was up, so K Glaeser found another use for it. The DPW mechanics retrofitted this vehicle with a flatbed to hold forms for the concrete crew.

#92. This piece of equipment has over 12,000 hours on it.

#84. A new grader is about \$230,000. K Glaeser found this used grader from a municipality for \$30,000 and it has run extremely well for over 5 years now.

K Glaeser showed the committee many other pieces, such as, the new street sweepers, the combination jet-vac, the specially designed jetter truck, and the weed crew lawn/weed cutting machines. K Glaeser showed the committee the graders and explained how we hire out 16 or more pieces of equipment for snow plowing and hauling operations because the DPW does not have the equipment and manpower to do the full operation alone.

K Glaeser took the committee into the Transit facility. This area is funded by federal/state dollars and is not used for the DPW fleet.

D Soeldner stated that fleet efficiency was not a concern, moreover the concern is manpower. D Soeldner would like a presentation on snow plowing operations at the next meeting.

The discussion turned more toward the 5 year plan and what specifically is in it. D Soeldner stated that he is hesitant to add new infrastructure to the city because it is a cost to the taxpayers through assessments. He specifically stated he would not be interested in paving Enterprise Court, reconstructing Custer Lane and reconstructing an alley with storm sewer.

The committee all agreed that the 5 year plan is a 'wish' list or a list of 'planned' projects for guidance in preparing coming years work. The 5 year plan is a guide only in developing the budget.

J Brey made a motion to approve, as is, the 5 Year New Sidewalk plan. R Geigel seconded the motion. Motion carried unanimously. No further discussion.

#### **Other Business:**

##### **Country Lane Drainage Ditch**

J Sladkey has been approached by several residents in the Country Lane ditch area. He was asked about requirements for cutting the ditch area. Apparently there have been mixed communications of whether it had to be cut per city policy or DNR policy. J Sladkey would like the DPW to cut the ditch area and then have residents be responsible thereafter.

After further discussion, a resolution was determined by a motion. J Sladkey made the motion to override the Municipal Code 13.05 for 2009 and have the residents commence cutting in 2010. J Brey seconded the motion. Motion carried unanimously. No further discussion.

The Engineering Department will send out letters to affected property owners regarding this decision.

*D. Soeldner adjourned the meeting at 8:18 p.m.*

Valerie Thelton, P.E.

Valerie Mellon, P.E.  
Director of Public Works  
and City Engineer