

**MANITOWOC COMMITTEE ON AGING
SENIOR CENTER-SEWING ROOM
Monday, Feb 6, 2012, 10:00 am**

Members Present : Pat Clark, Roger Halverson, Donna Kickland, Ruth Malzahn, Beatie Dornaus-Lau, Mary Schultz, Ron Von Drachek

Ex-Officio Present : Denise Larson, Jim Muenzenmeyer

1. Call Meeting to Order by Chairman Clark at 10 am
2. Approval of the Monday, January 9 Committee on Aging Minutes
Motion made by Halverson and seconded by Von Drachek to approve the minutes as presented.
3. Financial Report and Trust Fund Update - Denise reported that the expenses for January is \$2,836.36 and Revenues - \$4,484.05 for a balance of \$58,946.67
4. Aging Resource Center Information – Judy Rank - No report
5. Old Business
 - a. Senior Center Hours – The hours have been discussed to change from 7:30 am – 4:30 pm to 8 am – 4 pm. This will work much better due to the lack of staff on site now. This will be brought for approval at the Park & Recreation Committee on Feb. 6.
 - b. Closing of Center on Sundays - After monitoring the attendance for the Sundays. It has been enough in attendance to warrant continuation of the Sundays for now. Attendance monitoring will continue.
6. New Business
 - a. Liturgical Publication & News Notes Denise will be meeting with an agency to discuss the printing of our news notes. This will be done free of charge with ads being sold. Denise and Jim feel this will look more professional and takes the burden off office staff to print it each month. Two Rivers Senior Center uses their services.
 - b. Volunteer Coordinator - We are looking for a volunteer coordinator to help the center with volunteers. We have a lot of opportunities for volunteers and will need them now that we have a limited staff. There was a individual that was asked but she turned it down. We will continue to look for someone to take on that role since Deb Tasch has been eliminated
6. Next regular meeting, Monday, March 12, at 9:30am at the Manitowoc Senior Center – Sewing Room

If you need accommodation for this meeting, please notify the City Clerk's Office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950 or TDD 686-6552.