

**STREETS AND SANITATION COMMITTEE
MEETING MINUTES**

October 12, 2009
6:30 p.m.

MEMBERS PRESENT

Dave Soeldner
Jason Sladky
Nick Levendusky
Ray Geigel
Jim Brey

STAFF PRESENT

Valerie Mellon
Greg Minikel
Sonja Birr
Mike Huck
Juliana Ruenzel
Randy Junk

OTHERS

Bob Pokorsky
Barb Pokorsky
Dave Henderson
Jamie Zastrow
Patrick Wade

MEMBERS ABSENT

Approval of the Minutes from 09/28/09

R. Geigel made a motion to approve the minutes from the September 28, 2009 meeting. N. Levendusky seconded the motion. Motion carried unanimously, no further discussion.

ROW Encroachment for Bob Pokorsky for Garage on S. 11th Street North of Phillipen Street

Property owners Bob and Barb Pokorsky of 1023 Manila Street were present to request approval for the construction of a 22' x 22' garage with accompanying 51 lf retaining wall and fence in the Right-of-way of S. 11th Street in the area north of Phillipen Street. Mr. Pokorsky distributed copies of survey, existing garage dimensions and the proposed garage. This will allow more space between the house and the garage of the property owner. The only underground utilities are the telephone company. The rest is overhead. The telephone cable runs north/south on the west side of garage and is not in conflict with the proposed addition as far as we know.

J. Brey asked the Pokorsky's if they would be willing to sign a right-of-way agreement. Mr. Pokorsky agreed to sign an agreement. The City Attorney would like to look at the Statutes to determine the appropriate action to take.

J. Brey made a motion to recommend to Board of Public Works that the Streets and Sanitation is in favor of encroachments and a Right-of-Way Encroachment Agreement (Sidewalk Privilege Agreement) will be granted upon receiving formal request letter by the Pokorsky's. D. Soeldner seconded the motion.

J. Ruenzl said that a building permit will also need to be obtained from Building Inspection. She will keep the Committee and property owners informed.

Per an October 14th e-mail for Attorney Ruenzel, the Pokorsky's will be required to fill out an application for a variance and the issue will have to be approved by the Zoning Board of Appeals prior to approval of the Encroachment Agreement.

Decorative (Christmas) Lighting and Snow Removal Assessments

D. Soeldner explained the Mayor requested the Streets Committee to reconsider the decorative lighting assessments to the businesses. D. Soeldner feels that all assessments should be discussed.

J. Brey said we shouldn't assess in Harbor Town if we don't assess the downtown businesses. It wouldn't be fair if we did and the only way he would be in favor is if it applied to both. V. Mellon said the downtown and Harbor Town decorative lighting bring in about \$12,500 Revenue for the City annually.

D. Soeldner said there could be many arguments but isn't sure it is the right approach to assess the downtown businesses and provide other services throughout the city and not assess property owners.

V. Mellon said the City brings in approximately \$115,000 annually for snow removal in the downtown area. The current rate is \$2.00/lf. Discussions were held with mixed feelings about the downtown snow removal; however, D. Soeldner wanted to keep the Committee focused that the City would continue to remove the snow, just not assess the businesses. Private hauling companies would charge per snow removal and cost quite a bit more.

R. Geigel questioned when does it stop? He feels this fee is reasonable and covers the entire winter.

R. Junk said it would be interesting to research what other communities are currently doing as far as assessing for snow removal. M. Huck said department heads are being asked to find ways to generate revenue and now we are trying to take away.

R. Geigel made a motion to leave the assessments in the budget. N. Levendusky seconded the motion.

Motion carried (4-Ayes; 1-Nay (Soeldner)).

Snow Plowing and Removal - Private Haulers

To be discussed at next meeting.

Snow Fence Installation along Memorial Drive on the Elk's Property

V. Mellon explained snow fence is put up along the golf course along Memorial Drive to protect the road from drifting snow and built up

ice. R. Junk explained that it is necessary to install the snow fence for safety reasons.

Bob Elfner from the Elk's Club doesn't like the snow fence as it takes a long time to dry the golf course driving/practice range in Spring. It is a low area and the City has offered to fill and restore this area and provide drainage if we are allowed to continue to install the snow fence yearly. The cost will be approximately \$10,000. Juliana Ruenzel will draft an agreement to fill the low area and shape it to drain toward Memorial Drive. V. Mellon has already met with Bob Elfner and he has agreed to sign an agreement.

N. Levendusky recommends applying for State funding as this is a safety issue.

Manitowoc Chiefs Football - Request to Install Sanitary Lateral for Clubhouse

G. Minikel explained that a request was received from the Manitowoc Chiefs requesting permission to install a grinder pump system to pump sewage up the hill from Clay Pit Road to Riverview Drive with a 2" forcemain pipe that would be directionally bored up the hill so there would be no trees removed on hillside and therefore no erosion issues.

N. Levendusky made a motion for Chiefs to provide a release of responsibility and provide an easement indicating where everything is located. R. Geigel seconded the motion.

G. Minikel said he believed there has already been a release of responsibility signed a while ago.

Motion carried unanimously, no further discussion.

Special Event Request from YMCA for Turkey Trot Race

V. Mellon explained the race route that has been proposed to start and end at Festival Foods. Most of the route is outside the City limits. The race is scheduled for Thanksgiving Day. The County is not interested in putting out signage for the detour and speaking with all the property owners that need to be contacted. The City would have no right to go into County jurisdiction.

R. Junk said he has talked with Craig Pautz from the YMCA about working on a different route which will be within the City limits. R. Junk thinks we should stay off of Dewey Street and Calumet Avenue. V. Mellon will be contacting Craig Pautz. A new route will be proposed.

Remediation at Newton Gravel Pit

Dave Henderson was present to discuss where we are currently at and the next steps that need to be taken. The source area will be capped,

fenced in and some old wells will be removed and some new ones will be installed. A recovery system will be in put into place to remove the free product and we will continue monitoring.

The Committee discussed solar versus wind power, the engineering fee, remedial design (how we will bid) and annual monitoring.

V. Mellon asked if the City will be able to take our own samples. D. Henderson explained that any City personnel would need to be 40 hour OSHA trained.

J. Brey would like Juliana Ruenzel present to discuss the Engineering fees. D. Soeldner was going to contact her.

J. Brey made a motion for permission for proposal to go to the next phase. R. Geigel seconded the motion.

Motion carried unanimously. No further discussion.

D. Soeldner adjourned the meeting at 8:06 p.m.

Valerie Mellon, P.E.
Director of Public Works
and City Engineer