

**Rahr-West Art Museum**  
**Board of Director Minutes**

October 16, 2019

Present: Diana Bolander, Amy Gehrig, Candice Giesen, Phil Hoff, Lori Kirby, Erin LaBonte, Jeremiah Novak, Steve Proszenyak, Dolly Stokes, Amy Fricke-Weigel, HaLeigh Zipperer

Absent: Carrie Estrella, Greg Vadney

1. Call to Order

The meeting was called to order by President Proszenyak at 12:00pm.

2. Public Input

None

3. Minutes- Steven Proszenyak

Motion was made by Novak, seconded by Gehrig, and unanimously approved by the board to accept the September minutes as written.

4. Review of Financial Accounts

No questions

5. President Report-Steven Proszenyak

a. Education Committee—Bolander/Zipperer

Met October 11 and discussed SPARK! Conference that Heather attended. They also discussed the potential of using handheld devices for audio/visual tour of the house.

b. Membership/Marketing Committee—Fricke Weigel

Met October 14 and reviewed the Stokes print for members at the Advocate level and above. There will be 25 printed and distributed. They discussed the next incentive print, which Diana will bring recommendations to the committee in the next couple months. They also discussed and came up with a rough draft of new membership levels, which were distributed.

c. Buildings & Grounds Committee

Did not meet

d. Public Arts Committee—Novak

Committee met and discussed vision for 2020. Novak and Mueller are making recommendation for public arts projects for the 2020 budget. Novak invited the Public Arts Committee to attend the budget meeting October 21. The Mirro site fence wrap is installed. The next phase of public arts will be focused on the carferry area. A badger sculpture has been commissioned. It is believed that there will be four additional sites for public arts projects in that area.

e. Development Committee

Did not meet

f. Code of Ethics

The draft Code of Ethics was sent out with the Board packet. It was asked whether this was a new document or an updated draft of an older document. Bolander stated there was an

**Rahr-West Art Museum  
Board of Director Minutes**

October 16, 2019

outdated copy and the current draft has been substantially updated. This was needed to meet standards for reaccreditation. The approved copy needs to be provided to AAM by January. A motion to approve the Code of Ethics policy was made by Novak, seconded by Fricke-Weigel and unanimously approved.

g. AAM Accreditation Meeting

A special meeting of the Board will be held on November 12 at 12pm. All Board members are encouraged to attend.

6. Director Report-Bolander

There was a review of upcoming events, including Art of Conversation, Halloween in the Mansion, and the Santa Reception for the Lakeshore Holiday Parade. The Mansion will be closed November 12-November 26 to allow for decorating for Christmas in the Mansion. The members only Holiday Reception will be held December 5. The Hmong exhibition will open December 8.

The AAM Accreditation visit will take place in November. Bolander also reviewed attendance and membership numbers. A new security guard was hired, start date has not yet been determined.

Vadney attended the MMA Conference at the beginning of October. Heather Nelson attended a SPARK! Conference also, at the beginning of October.

7. Rahr-West Friends Committee Report—Gehrig

Gehrig reported out on the Shoppe at the Rahr. Sales are going well. There is some new merchandise from Acute Angle, which ties in very well with the collection. The tablesetting reception was very well attended. The group is currently working of speakers for the 2020 Art of Conversation.

8. Foundation Report—Fricke-Weigel

No specific numbers to review, but financial accounts are doing well. Quarterly Foundation Board meeting will be held Tuesday, October 22. Janet Planet save the date cards have been mailed. Formal invites will go out at the beginning of November. Tickets will go on sale December 1 for members and January 2 for nonmembers.

9. Collection Report—Bolander

Collections committee met October 15. There were no acquisitions to discuss, but they worked on a long range plan, which will be used to set goals.

The Collections Management Policy was distributed at the last meeting, as well as sent out with the Board packet.

A motion to approve the Collections Management Policy was made by Hoff, seconded by Novak and unanimously approved.

10. Old Business

Fricke-Weigel distributed the drafted membership levels, which were discussed at the Marketing & Membership meeting. They would like a vote at the November meeting.

Proszenyak stated that although a draft rental policy was created, due to Vadney's absence. This will be revisited in November.

**Rahr-West Art Museum**  
**Board of Director Minutes**

October 16, 2019

11. Adjourn

A motion was made by Gehrig, seconded by Kirby, and unanimously approved by the board to adjourn at 12:20 pm.

Submitted by Melissa Franz, Administrative Support Specialist