



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, January 20, 2020

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

E. PUBLIC HEARINGS

[20-0028](#)

6:33 p.m. Public Hearing for the purpose of hearing any and all interested parties in the matter of a proposed change in zone from its Town of Manitowoc classification of "RR" Rural Residential to "R-4" Single and Two Family Residential for property located at 1803 Viebahn St., effective upon its annexation to the City of Manitowoc.

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[20-0074](#)

Mayor to make the following appointments in place of Mike Howe: Public Safety Chair - Todd Lotz, Public Safety Member - Jeremiah Novak, Public Infrastructure Member - Steve Czekala

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[20-0029](#) Minutes of December 16, 2019 Common Council meeting, recommending approval and place on file.

Attachments: [CC Min - 12-16-19](#)

[20-0030](#) Communication from Ted (Edward) Vallis resigning from Manitowoc Industrial Development Corporation, recommending acceptance and place on file.

Attachments: [Vallis Resignation](#)

[20-0031](#) Thank you from The Salvation Army for donation from the Schuette, Wernecke, Wilda, Rank Christmas Fund, recommending placing on file.

Attachments: [Thank you - Salvation Army](#)

3. Committee of the Whole (Consent)

[20-0071](#) Report of Special Events Committee relative to approval of the following event: Waiver of Partial Fees - Fish & Game Monthly Meetings; recommending acceptance of report and place on file.

Attachments: [January SE Report](#)
[Waiver of Fees - Fish & Game Meetings](#)

4. Finance Committee (Consent)

[20-0012](#) 4th Quarter Claims Report from City Attorney; recommend to accept and place on file.

Attachments: [Claims Report to Finance Committee Jan to Dec 2019.pdf](#)

[20-0015](#) Report of City Clerk of summary of fees collected for leased parking stalls for 2019; recommend to accept and place on file.

Attachments: [2019 Leased Parking Report](#)

[20-0016](#) Report of City Clerk of proposed schedule of assessments for 2020 Weights and Measures licenses; recommend to accept and place on file.

Attachments: [2020 Weights & Measures](#)

[20-0032](#) General City Claims, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments: [January Claims](#)
[12-27-2019](#)
[1-3-2020](#)
[1-10-2020](#)
[1-17-2020 \(2\)](#)
[1-17-2020](#)
[12-20-2019](#)

5. Personnel Committee (Consent)

[20-0004](#) Out of State Travel Request-Finance-Springbrook User Conference-May 11-14, 2020-Portland, OR, recommending approval.

Attachments: [Out of State Travel-Finance Springbrook.pdf](#)

6. Public Infrastructure Committee (Consent)

[20-0006](#) Request for new right turn lane at Southwest corner of N. 11th Street and Waldo Blvd., recommending placing on file and the Engineering Dept to perform traffic counts of the Waldo Blvd/N 11th Street Intersection in July 2020 and obtaining accident reports for 6 months.

Attachments: [20-0006 Letter of request for reanalyze traffic flow on N 11th and Waldo Blvd](#)
[20-0006 Email regarding sw corner of N 11th and Waldo Blvd](#)

[20-0007](#) Request for roadwork in the 1300 and 1400 block of South 26th Street, recommending approval of patching in Spring and including reconstruction in 2021 budget.

Attachments: [Memo Staff Recommendations to Committee - Item #20-0007 Request to Reco](#)
[20-0007 email regarding 1300 and 1400 block of South 26th Street](#)

[20-0020](#) Purchase wind screen from Carron Net for Lincoln Park Zoo birds of a prey exhibit with the donation tube funds, recommending approval

Attachments: [New Wind Screen in BOP exhibit recommendations to committee 2](#)
[20-0020 Lincoln Park Zoo Birds of Prey Exhibit Netting](#)

[20-0021](#) Watermain Petitions for Bayshore Drive, recommending approval

Attachments: [20-0021 Water Petition for Bayshore Drive Development](#)

[20-0022](#) Concrete versus Asphalt for South 29th Street and South 13th Street, recommending to bid both projects with asphalt and concrete.

[20-0023](#) Proposed 2020 Aquatic Center Schedule, recommending approval

Attachments: [Memo- MFAC Schedule 2020](#)
[20-0023 2020 Aquatic Center Schedule](#)

[20-0025](#) High Water Levels impacting Mariner's Trail, recommending to place on file.

Attachments: [20-0025 email requesting looking at Mariner's Trail behind YMCA](#)
[20-0025 Photos of erosion along Mariners Trail](#)

[20-0038](#) Report of Board of Public Works of 12/18/19 for 1st and Final payment of \$8,895.00 to Maritime Plumbing and Mechanical, LLC for Install Drinking Fountain at Halvorsen Park, AGMT-19-16, recommending payment.

Attachments: [Final Payment AGMT-19-16](#)

[20-0039](#) Report of Board of Public Works of 1/8/2020 for 1st and Final payment of \$6,600.00 to Chris Lewis Tree Surgery for Removal of Trees at Lincoln Park, AGMT-19-22, recommending payment.

Attachments: [Final Payment AGMT-19-22](#)

[20-0040](#) Report of Board of Public Works of 1/8/2020 for 6th and Final payment of \$37,020.11 to Highway Landscapers, Inc. for 2019 Asphaltic Concrete Paving Program, WS-19-4, recommending payment.

Attachments: [Final Payment WS-19-4](#)

[20-0046](#) Progress invoices from WI Department of Transportation for Waldo Blvd project, recommending payment.

Attachments: [Waldo Blvd Progress Invoices](#)

[20-0048](#) Report of Board of Public Works of 1/8/2020, of quotes received for Sewer Jetter with Front Mount Hose Reel, Project QE-20-2, recommending not to award.

Attachments: [QE-20-2](#)
[QE-20-2 Tab](#)

[20-0049](#) Report of Board of Public Works of 1/8/2020 of appeal for snow removal assessment for property at 411 State Street, recommending to deny the appeal.

Attachments: [Snow assessment appeal - 411 State Street](#)

[20-0052](#) Report of Board of Public Works of 1/8/2020, of bids received for Tree & Stump Removal of Sidewalk Remove & Replace Program, Project WO-20-11, will re-bid, recommending not to award.

Attachments: [WO-20-11](#)

7. Public Safety Committee (Consent)

8. Plan Commission (Consent)

[19-1323](#) PC 39-2019: Koenig; Petition for Direct Annexation from the Town of Manitowoc to the City of Manitowoc - 1803 Viebahn Street, recommending to approve the annexation petition as presented and recommend a zoning classification of R-4 Single and Two Family Residential and require dedication of Viebahn Street.

Attachments: [19-1323 PC Report 1803 Viebahn St](#)
[19-1323 Report to Council Koenig Annexation](#)

I. COMMITTEE REPORTS

1. Committee of the Whole

[19-1326](#) Possible acquisition of 1216 Washington Street

[20-0026](#) 2020 Operations of the Manitowoc Farmers Market

Attachments: [Tegen memo to COW Proposal 1-17-2020.pdf](#)

[20-0050](#) Resolution to extend water service in the City of Manitowoc and to provide municipal water to impacted properties in the Town of Newton

Attachments: [Res - extend water to impacted properties in Town of Newton](#)

2. Finance Committee

[20-0011](#) Ordinance amending Municipal Code 12.170 regulating opening of fire hydrants.

Attachments: [Ord - opening of fire hydrants](#)

[20-0013](#) Erdman Claim for Hedge Damage

Attachments: [Hedge Claim 856 N 13th St](#)
[ERDMAN Claim.pdf](#)
[City Attorney recommendation to Finance on Erdmann Claim](#)

- [20-0033](#) Ordinance to implement Central Count of Absentee Ballots on Election Day
Attachments: [Ord - Central Count](#)
- [20-0034](#) Scope of Engagement relative to proposed issuance of \$9,905,000 City of Manitowoc Note Anticipation Note
Attachments: [Scope of Engagement \\$9.905M Note Anticipation Note](#)
- [20-0035](#) Resolution Authorizing the Issuance of \$9,905,000 General Obligation Promissory Notes and the Issuance and Sale of a \$9,905,000 Note Anticipation Note in Anticipation Thereof
Attachments: [Res - \\$9.905M GOPN & NAN](#)
- [20-0036](#) Resolution Providing for the Sale of Approximately \$2,000,000 General Obligation Promissory Notes
Attachments: [Res - \\$2M GOPN](#)
- [20-0037](#) Resolution Providing for the Sale of Approximately \$9,905,000 General Obligation Refunding Bonds
Attachments: [Res - Sale of \\$9.905M GORB](#)
- [20-0070](#) Ordinance to rescind Section 11.080 of the Municipal Code regulating Hearse Licenses
Attachments: [Ord - Hearse Licenses](#)
- [20-0073](#) Palpable error on the following manufacturing personal property accounts: Dowco Inc, Red Line Plastics LLC, and Eck Industries Inc
Attachments: [Palpable Error - Manufacturing PP](#)

3. Personnel Committee

- [20-0072](#) Resolution to revise drug and alcohol prevention policy for DOT-regulated drivers
Attachments: [Res - revise EPM](#)

4. Public Infrastructure Committee

- [19-1284](#) Stormwater Management Facility Maintenance Agreement with Calumet Avenue Manitowoc LLC.
Attachments: [19-1284 Stormwater Management Maintenance Agreement for Calumet Ave LI](#)
- [20-0008](#) Resolution for Reconstruct of Reed Avenue from 150 feet east of N. 2nd to North 8th Street in 2022 and Request for Funding under the 2020-2021 Local Roads Improvement Program (LRIP)
Attachments: [20-0008 Resolution to reconstruct Reed Ave](#)

[20-0051](#) Agreement between the City of Manitowoc and the Aging & Disability Resource Center of the Lakeshore Senior Nutrition Program regarding the dining site.

Attachments: [Facility Use Agreement - ADRC Dining Site](#)

[20-0053](#) Resolution Modifying Fee Schedule for Department of Infrastructure

Attachments: [Res - DPI Fees](#)

5. Public Safety Committee

6. Plan Commission

[20-0055](#) Ordinance to annex certain territory from the Town of Manitowoc to the City of Manitowoc as part of the 7th Aldermanic District and the 31st ward of the City

Attachments: [Ord - Annex Ward 31](#)

[20-0054](#) Resolution creating ward #31, population two (2) for the Viebahn South #28 Annexation Area and combine with wards #13 & 14 for voting purposes.

Attachments: [Res - Ward 31 Annexation](#)

[20-0056](#) Ordinance rezoning the recently annexed tract of land generally located south of Viebahn St. and west of S. 18th St. from "R-R" Rural Residential - Manitowoc County zoning to "R-4" Single and Two Family Residential District

Attachments: [Ord - rezone ward 31](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, February 17, 2020 at 6:30pm in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Deborah Neuser
City Clerk