



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, January 23, 2017

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[17-0039](#)

City Clerk administers Oath of Office to Police Officer Kim Albright and to Firefighter Joshua Feider, followed by a Badge ceremony.

E. PUBLIC HEARINGS

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[17-0020](#)

Appointment to Zoological Board: Martin Gregory (NEWGLSF) in place of W. Utterstedt for unexpired term ending 6/1/18.

Attachments:

[17-0020.pdf](#)

[17-0021](#)

Appointment to Municipal Tree Commission: Al Schema in place of M. Penckofer for two year term ending 6/1/18.

[17-0057](#)

Mayor to disband Room Tax Allocation Board.

Attachments:

[17-0057.pdf](#)

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[17-0001](#) Minutes of December 19, 2016 Common Council, recommending acceptance and place on file.

Attachments: [17-0001.pdf](#)

[17-0026](#) Thank yous from St. Vincent de Paul and Catholic Charities for donations from Schuette, Wernecke, Wilda, Rank Christmas Fund, recommending placing on file.

Attachments: [17-0026.pdf](#)

3. Committee of the Whole (Consent)

[17-0036](#) Report of Special Events Committee recommending approval of the following event subject to Council action: Run for Shelter 5K on 5/6/17 (waiver of rules prohibiting dogs in Lincoln Park; no parking in S parking lane along Magnolia Ave from N 6th to N 18th, recommending approvals.

Indexes: SER

Attachments: [17-0036.pdf](#)

[17-0037](#) Report of Special Events Committee relative to approval of the following events: Manitowoc Fish and Game waiver of fees; Shelltrack Bike Race on 1/21/17; High Wheel Weekend on 6/17/17; recommending acceptance of report and place on file.

Indexes: SER

Attachments: [report.pdf](#)
[FishGame.pdf](#)
[shelltrack.pdf](#)
[high wheel.pdf](#)

4. Finance Committee (Consent)

[16-1179](#) Communication from Chue Yang withdrawing his "Class B" Retail Intoxicating Liquor and Fermented Malt Beverage license application TAV-1630A of Thai Chi Lounge LLC, Chue Yang, Agent, 1103 S. 10th St., recommend accepting and place on file.

Attachments: [16-1179.pdf](#)

[17-0003](#) Command Central Election Hardware Maintenance Agreement, recommend approval and enter into the agreement.

Attachments: [Command Central Agreement](#)

[17-0007](#) Rescind Special Assessment on parcel 220-006-170 Tax Deed Property Sold by County for Loss, recommend rescinding.

Attachments: [220-006-170 Special Assessment Write Off](#)

[17-0027](#) General City Claims in the amount of \$13,415,049.89 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments: [report.pdf](#)
[12-23-16.pdf](#)
[12-30-16.pdf](#)
[1-6-17.pdf](#)
[1-13-17.pdf](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[17-0023](#) Report of Board of Public Works of January 11, 2017, of bids received for 2017 Televising Miscellaneous Sewers I, Project WU-17-5, recommending awarding to low bidder, Green Bay Pipe & TV LLC in the amount of \$45,784.45.

Attachments: [17-0023.pdf](#)
[bid tab.pdf](#)

7. Public Safety Committee (Consent)

[16-1051](#) Request sent to Fire Chief Todd Blaser from a concerned citizen regarding the warning siren testing every week, recommending placing on file.

Attachments: [Warning Siren Item #16-1051](#)

[16-1056](#) Request to install school crossing signs near Jackson School due to safety concerns. One at North 18th Street and the other at Menasha Avenue, recommending placing on file.

Attachments: [Jackson School Crosswalk Request](#)
[Jackson School Crosswalk Request Map](#)
[Jackson School Crosswalk Map](#)
[Superintendent Mark Holzman Letter](#)

[16-1131](#) November Police Report, recommending approval.

Attachments: [November Police Report](#)

[16-1132](#) November Fire & Rescue Report, recommending approval.

Attachments: [November Fire and Rescue Report](#)

[16-1181](#) Citizen request to have crosswalks at the intersection of Menasha Avenue and Kellner Street, recommending approval of request and include in 2017 street epoxy marking.

Attachments: [Menasha Ave. and Kellner St. request](#)

[16-1185](#) Request for a stop or yield sign at the intersection of Whitetail Court and River Bluff Drive, recommending placing on file.

Attachments: [Whitetail Court and River Bluff Dr.](#)

[16-1186](#) Request for a stop or a yield sign at the intersections of South 9th Street and South 11th Street, recommending denial of request and place on file.

Attachments: [South 9th St and 11th St.](#)

I. STANDING COMMITTEE REPORTS

1. Committee of the Whole

[17-0028](#) Resolution establishing compensation for Finance Director.

Attachments: [17-0028.pdf](#)

[17-0029](#) Settlement Agreement of Menard's tax assessment cases (15CV200, 16CV279 and 16CV362).

2. Finance Committee

[16-1191](#) Request to authorize agreement for EPA revolving loan fund sub-grant at Manitowoc Manor as approved by the Brownfields Advisory Committee.

Attachments: [16-1191 SubGrant Agreement FINAL 12-19-16](#)

- [17-0005](#) Advance from Manitowoc Public Utilities for Citywide Phone System.
- Attachments:** [Promissory Note - Phone System_Draft](#)
[2016-08-22 \(CITY\) Phone Repayment Schedule](#)
- [17-0006](#) Parcel 000-139-000 rescind taxes in the amount of \$10,065.86 Holy Family Memorial Medical Center.
- Attachments:** [000-139-000 Tax Rescind](#)
- [17-0008](#) Resolution Setting Pay for Election Board Officials for Calendar Year 2017.
- Attachments:** [Resolution Election Board Officials Pay](#)
- [17-0024](#) Termination of Temporary Access Easement Agreement with Jared Smith.
- Attachments:** [17-0024.pdf](#)
- [17-0025](#) Warranty Deed from Steven C. & Clara J. Mikkelsen for public alley purposes at 1010 Lincoln Blvd.
- Attachments:** [17-0025.pdf](#)
- [17-0049](#) Agreement for maintenance assessment services with Accurate Appraisal LLC for the period beginning February 1, 2017 through December 31, 2018.
- Attachments:** [accurate appraisal.pdf](#)
- [17-0030](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein.
- Attachments:** [17-0030.pdf](#)
- [17-0058](#) Report of Finance Committee relative to "Class B" Retail Intoxicating Liquor and Fermented Malt Beverage license application of TAV-1630B, Imperial Lounge Manitowoc LLC, Cher Her, Agent, 1103 S. 10th St.
- Attachments:** [17-0058.pdf](#)
Police Chief REcommendation.pdf

3. Personnel Committee

- [17-0033](#) Resolution to approve the hiring of sworn Police Officers up to the 2017 budgeted amount.
- Attachments:** [17-0033.pdf](#)
- [17-0034](#) Resolution revising the Employee Policy Manual to include the Interim Pay Policy.
- Attachments:** [17-0034.pdf](#)

[17-0045](#) Resolution to approve revised job descriptions for Wastewater Superintendent and Chemist and reclassification of the Chemist position from Grade G to Grade H of the Compensation Plan, and posting of vacant Superintendent position.

Attachments: [17-0045.pdf](#)

4. Public Infrastructure Committee

[16-1168](#) Agreement between City of Manitowoc and Assist to Transport for paratransit services for 2017 thru 2019.

Attachments: [16-1168.pdf](#)
[paratransit service agree.pdf](#)
[vehicle lease.pdf](#)
[00040512.pdf](#)
[00040513.pdf](#)

[17-0035](#) Ordinance to adjust rates for sewer service charges effective January 1, 2017.

Attachments: [17-0035.pdf](#)

[17-0038](#) Proposal to produce and install a new monument sign with animated display at Manitowoc Senior Center at a cost of \$28,085.00.

Attachments: [17-0038.pdf](#)

[17-0048](#) Paratransit Service Agreement between County of Manitowoc and City of Manitowoc to provide special transportation services for elderly and disabled residents of rural areas in Manitowoc County.

Attachments: [17-0048.pdf](#)

[17-0050](#) Contract 17-02 with Asplundh to cut and remove approximately 13 trees and stumps at various locations within the area of the 2017 Sidewalk Remove and Replace Program at a cost of \$11,813.00.

Indexes: AGREE

Attachments: [17-0050.pdf](#)

[17-0051](#) Contract 17-01 with Asplundh to cut and remove approximately 16 trees at various locations around the City at a cost of \$12,106.00.

Indexes: AGREE

Attachments: [17-0051.pdf](#)

5. Public Safety Committee

[16-1180](#) Sex Offender Residence Appeal for Terry R. Futamata with recommendation from Police Chief Nick Reimer to deny request and place on file.

[17-0022](#) Ordinance to amend Section 16.070 of the Municipal Code regulating razing of buildings.

Attachments: [17-0022.pdf](#)

[17-0046](#) Pedestrian Sign Installation and Maintenance Agreement between City of Manitowoc and Wisconsin Aluminum Foundry Company, Inc.

Attachments: [17-0046.pdf](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, February 20, 2017 at 6:30pm in the Common Council Chambers at City Hall.

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Jennifer Hudon
City Clerk**