



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Agenda

### Common Council

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Monday, March 20, 2017

6:30 PM

Council Chambers

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

[17-0278](#) Commendation by Mayor Nickels to commend, congratulate and wish a happy retirement to K9 Ullly.

**Attachments:** [17-0278.pdf](#)

[17-0315](#) Update on Mirro Building (1512 Washington Street) Demolition by Stantec.

**Attachments:** [Process of Demolition example Photos.pdf](#)  
[17-0315.pdf](#)

#### E. PUBLIC HEARINGS

#### F. PUBLIC INPUT

*Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.*

#### G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[17-0282](#) Appointment to Citizens Advisory Committee: Theresa M. Collins for indefinite term.

**Attachments:** [17-0282.pdf](#)

## H. CLOSED SESSION

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The specific subject matter that may be considered in closed session is:

[17-0308](#) Wastewater Treatment Facility Superintendent Salary Negotiation.

## I. RECONVENE IN OPEN SESSION

## J. CONSENT AGENDA

*These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.*

### 1. Removal of Consent Agenda Items

*Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.*

### 2. Miscellaneous

[17-0280](#) Minutes of Common Council meeting of February 20, 2107, recommending approval and place on file.

**Attachments:** [17-0280.pdf](#)

[17-0288](#) Thank You from Governor Scott Walker for sharing our resolution, recommending placing on file.

**Attachments:** [17-0288.pdf](#)

[17-0289](#) Public Notice of Air Pollution Control Permit application review of Broadwind Towers, 101 S. 16th Street, Manitowoc, recommending placing on file.

**Attachments:** [17-0289.pdf](#)

### 3. Committee of the Whole (Consent)

[17-0298](#) Report of Special Events Committee recommending approval of the following events subject to Council action: WindigoFest/MonsterFest and Parade on 10/6 and 10/7/17 (Street Closures; Parking Restrictions; Noise Ordinance Waiver; Alcohol on City Property; Lift Downtown Parking Restrictions); Memorial Day Parade on 5/29/17 (closure of 8th Street from Marshall to Huron, Huron from N. 8th to N 18th, & N 18th from Michigan to the Veterans Memorial); recommending approvals.

**Attachments:** [report 17-0298.pdf](#)  
[memorial day parade.pdf](#)  
[windigoFest.pdf](#)

[17-0299](#) Report of Special Events Committee relative to approval of the following events: Children's Safety Network Family Fun Night on 4/28/17; Waiver of Fees Art at the Zoo on 4/29/17; Waiver of Fees Kids' Art at the Zoo on 5/7/17; Manitowoc Safety Patrol Picnic on 5/17/17; Manitowoc Sunrise Rotary Run/Walk on 10/21/17; Richard Luebke Benefit on 3/31/17, recommending acceptance of report and place on file.

**Attachments:** [report 17-0299.pdf](#)  
[childrens safety network.pdf](#)  
[art at the zoo.pdf](#)  
[kids art at the zoo.pdf](#)  
[safety patrol picnic.pdf](#)  
[sunrise rotary run walk.pdf](#)  
[luebke benefit.pdf](#)

#### 4. Finance Committee (Consent)

[17-0220](#) Write off Personal Property Taxes due to palpable error on parcel 000-918-386 Crown Credit Company \$1,862.71, recommend approval.

**Attachments:** [Palpable Error Crown Credit 000918386](#)

[17-0248](#) Request Carryforward of unspent 2016 Vehicle Acquisition Funds in the amount of \$42,768.30 to 2017 Budget for the purchase of a used squad car from Village of Valders (\$23,000) and other 2017 vehicle purchases, recommend approval.

**Attachments:** [Valders Squad Information](#)  
[Valders Squad](#)

[17-0256](#) License Refund Petskull Brewing Company LLC Class "B" License fees of \$58.34, recommending approval.

**Attachments:** [License Refund Petskull Brewing Company](#)

[17-0258](#) Possible Property Purchase as part of the road project located at S 10th St and Dewey St., recommending approval to pursue purchase.

**Attachments:** [S 10th and Dewey Land Purchase](#)

[17-0285](#) General City Claims in the amount of \$1,476,891.62 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

**Attachments:** [report 17-0285.pdf](#)

[3-17-17.pdf](#)

[3-10-17.pdf](#)

[3-6-17.pdf](#)

[2-24-17.pdf](#)

[3-3-17.pdf](#)

## 5. Personnel Committee (Consent)

## 6. Public Infrastructure Committee (Consent)

[17-0133](#) Grass Cutting & Trimming Services for Properties in Non-Compliance with City Weed Ordinance Contract with Ecology Technology, Inc., recommending entering into the contract.

**Attachments:** [17-0133.pdf](#)

[17-0133-1.pdf](#)

[17-0261](#) Annual Request from David Naidl to place crosses at Evergreen Cemetery the week prior to Easter, recommending approval.

**Attachments:** [17-0261.pdf](#)

[17-0263](#) DNR MS4 Annual Permit - 2016 Accomplishments, recommending acceptance and place on file.

**Attachments:** [MS4 Permit 2016.pdf](#)

[17-0264](#) Permission to operate a Mobile Cookie Booths on City property, recommended approving request.

**Attachments:** [17-0264.pdf](#)

[17-0279](#) Report of Board of Public Works of February 22, 2017, of bids received for 2017 Seal Coating, Project WS-17-6, recommending awarding to low bidder, Scott Construction, Inc. in the amount of \$154,763.26.

**Attachments:** [17-0279.pdf](#)

[bid tab 17-0279.pdf](#)

[17-0283](#) Report of Director of Public Infrastructure Dan Koski of Tonnage Report for the year ending 12/31/16.

**Attachments:** [17-0283.pdf](#)

[17-0286](#) Report of Board of Public Works of March 8, 2017, of bids received for Silver Creek Fieldhouse Renovations, Project WB-17-13, recommending awarding to low bidder, Hamann Construction in the amount of \$213,202.00.

**Attachments:** [17-0286.pdf](#)  
[WB-17-13 BID TAB WITH SIGNATURE.pdf](#)

[17-0287](#) Report of Board of Public Works of March 8, 2017, of bids received for 2017 Remove and Replace Existing Sidewalks, Project WS-17-3, recommending awarding to low bidder, Seiler Bros. Construction Inc. in the amount of \$105,185.00.

**Attachments:** [17-0287.pdf](#)  
[bid tab 17-0287.pdf](#)

[17-0296](#) Report of Board of Public Works of March 13, 2017, of quotes received for Three New 2018 Ford Utility All-Wheel Drive Police Interceptors (Option K8A) for Police Department, QE-17-2, recommending awarding to low bidder, Ewald Chevrolet/Ford in the amount of \$84,796.00.

**Attachments:** [17-0296.pdf](#)  
[17-0296 bid tab.pdf](#)

[17-0297](#) Report of Board of Public Works of March 13, 2017, of quotes received for Ready Mixed Concrete to be used by the Department of Public Infrastructure Operations Division during the 2017 construction seasons, QE-17-1, recommending awarding to low bidder, R & J Fricke in the amount of \$67,575.00.

**Attachments:** [17-0297.pdf](#)  
[17-0297 bid tab.pdf](#)

## **7. Public Safety Committee (Consent)**

## **K. STANDING COMMITTEE REPORTS**

### **1. Committee of the Whole**

[17-0143](#) Ordinance to amend Section 11.010(10)(d) of the Municipal Code regulating "Class A" license regulations relative to intoxicating liquor sales only.

**Attachments:** [17-0143.pdf](#)

[17-0290](#) Resolution urging Governor and Legislature to protect homeowners and main street businesses from having even more of the property tax burden shifted to them.

**Attachments:** [17-0290.pdf](#)

## 2. Finance Committee

[17-0291](#) Statement of the Board of Canvassers relative to February 22, 2017 Primary Election for D. 7 Alderpersons.

**Attachments:** [17-0291.pdf](#)

[17-0300](#) Resolution to backfill an Administrative Support Specialist position in the Finance Department - Clerk's Division, due to a resignation.

**Attachments:** [17-0300.pdf](#)

[17-0311](#) Recommendation from Room Tax Commission to utilize up to \$4,000.00 from the undesignated room tax reserves for trail counters on Mariner's Trail.

[17-0305](#) Resolution to enter into agreement with Carlson Dettmann Consulting, LLC for market measurement and pay plan management services of the City's original compensation step plan.

**Attachments:** [17-0305.pdf](#)

## 3. Personnel Committee

[17-0222](#) Resolution adopting revised Employee Policy Manual updates.

**Attachments:** [17-0222.pdf](#)

[Memo to Council re EPM Revisions 2017](#)

[EPM-Rev 02-2017 TOC update](#)

[17-0225](#) Resolution to approve revised job descriptions within the Department of Public Infrastructure, WWTF, and Police departments.

**Attachments:**

[17-0225.pdf](#)  
[Cemetery Laborer 6.2016](#)  
[Clerk Typist-PD JD 6.2016](#)  
[Court Evidence Clerk 6.2016](#)  
[Crime Prevention Sergeant JD 6.2016](#)  
[Deputy Chief of Police JD 3.2015](#)  
[Detective JD 6.2016](#)  
[Engineering - City Surveyor Technician \(June 2016\)](#)  
[Engineering - Engineering - Stormwater Technician \(June 2016\)](#)  
[Engineering Division Manager \(June 2016\)](#)  
[Engineering Tech I \(June 2016\)](#)  
[Engineering Tech II \(June 2016\)](#)  
[Engineering Tech III \(June 2016\)](#)  
[Office Manager-PD JD 6.2016](#)  
[Operations - Electrician.JD 5.2016](#)  
[Operator-WWTF- JD 2016](#)  
[Park Team Leader 6.2016](#)  
[Police Officer JD 6.2016](#)  
[Police Patrol Lieutenant JD 6.2016](#)  
[Training Lieutenant JD 6.2016](#)  
[Transit BG Division Manager JD 6-2016](#)  
[Zoo Curator Educational Special Events 2016](#)  
[Zoo Curator of Animals 4.2016](#)  
[Administrative Assistant-PD JD 6.2016](#)  
[Administrative Assistant-WWTF JD 2016](#)  
[Administrative Support Specialist-PD JD 6.2016](#)  
[Assistant Chief of Police JD 6.2016](#)

[17-0234](#) Resolution to allow immediate posting of job openings in hiring process.

**Attachments:**

[17-0234.pdf](#)

[17-0303](#) Resolution to approve backfilling of Rahr-West Art Museum Security Guard.

**Attachments:**

[17-0303.pdf](#)

[17-0304](#) Resolution to approve the hiring of a replacement Wastewater Treatment Facility Chemist/Pretreatment Coordinator.

**Attachments:** [17-0304.pdf](#)

[17-0306](#) Resolution to approve the backfilling of a Clerk Typist position within the Police Department.

[17-0307](#) Resolution to enter into agreement with Associated Financial Group as our Benefits Broker for the City's Medical Plan.

**Attachments:** [17-0307.pdf](#)

[17-0309](#) Communication from Wisconsin Professional Police Association relative to the opening of contract negotiations - Manitowoc Police Department Employees Association.

**Attachments:** [17-0309.pdf](#)

#### 4. Public Infrastructure Committee

[17-0121](#) Proposed 2019 Reconstruction of CTH R and temporary access to Custer Lane

**Attachments:** [17-0121.pdf](#)

[17-0262](#) Henry Vits Memorial Restoration Project - Washington Park

**Attachments:** [17-0262.pdf](#)

[17-0266](#) Request to place two (2) porta potties at Silver Creek Park (April-October).

**Attachments:** [17-0266.pdf](#)

[17-0281](#) Report of Board of Public Works of February 22, 2017, relative to delayed sanitary sewer assessment for parcel 812-303-109, with Board recommending reduction in assessment to \$3,519.00.

**Attachments:** [17-0281.pdf](#)

[17-0284](#) Resolution approving Three Year Harbor Development Statement of Intentions for 2017-2019.

**Attachments:** [17-0284.pdf](#)

[17-0294](#) Report of Harbor Commission relative to redevelopment of Canadian National Railroad property.

**Attachments:** [17-0294.pdf](#)

[17-0295](#) Report of Harbor Commission relative to maintenance of whalers east of 8th Street Bridge.

**Attachments:** [17-0295.pdf](#)



[17-0302](#) Demolition/Salvaging Application from Brandenburg Industrial Service Co. for Mirro Building, 1512 Washington Street.

**Attachments:** [17-0302.pdf](#)

## 5. Public Safety Committee

[17-0203](#) Sex Offender Residence Appeal for Mark A. Henseler with recommendation from Police Chief Nick Reimer to deny.

[17-0301](#) Contract with Bartolotta Fireworks (Wolverine Fireworks Display) for St. Patrick's Day Display on March 17, 2017.

**Attachments:** [17-0301.pdf](#)

## L. OTHER BUSINESS

## M. ADJOURN

*1. Next Scheduled Common Council Meeting: Monday, April 17, 2017 at 6:30pm in the Common Council Chambers at City Hall.*

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Jennifer Hudon  
City Clerk**