



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, April 20, 2020

6:30 PM

Meeting will be held via remote conferencing

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted via remote conferencing software due to a state of emergency and the Wisconsin Governor's Executive Order. Members of the public may call to listen in at +1 877 853 5257 US Toll-free, Meeting ID: 944 4433 0662.

Those wishing to make public comment should email mreedkadow@manitowoc.org or call 686-6952 with their comment no later than 3:00 p.m. Central the day of the meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PRESENTATIONS

[20-0354](#) Presentation to outgoing Alders Lee Kummer and Mike Williams

[20-0356](#) Proclamation declaring the week of May 3rd through May 9th, 2020 as Professional Municipal Clerks Week

Attachments: [Proclamation - Municipal Clerks Week](#)

D. PUBLIC HEARINGS

E. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

F. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[20-0355](#) Appointment of Adam Tegen to Room Tax Commission (pl. of A. Kroner)

[20-0380](#) Appointments of the following individuals to the Industrial Development Corporation: Jeff Grunewald, John Fillingim, Jeff Dvorachek, Sam Grage

Attachments: [IDC Members \(002\)](#)

G. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[20-0382](#) Minutes of March 16, 2020 Common Council meeting, recommending approval and place on file

Attachments: [CC Min - 3-16-2020](#)

3. Committee of the Whole (Consent)

[20-0369](#) Quit Claim Deed for Hecker/Viebahn property, recommending acceptance and place on file.

Attachments: [Hecker - Viebahn Quit Claim Deed](#)

[20-0383](#) Report of Special Events Committee relative to approval of the following events: Waiver of Fees - YP Connect: Decades Dual Kickball Game on 5/19/2020; Waiver of Fees - AmVets Memorial Day Picnic on 5/25/2020; recommending acceptance of report and place on file.

Attachments: [Special Event Committee Events Acted On 3-12-20 to 4-15-20](#)

[YP Connect](#)

[AMVETS](#)

4. Finance Committee (Consent)

[20-0334](#) MSA Professional Services, Inc. contract amendment, recommend to enter into agreement.

Attachments: [2020 CDBG RLF PS Agreement - Manitowoc.doc](#)

[20-0337](#) Renewal of contract with AT&T for PRI Circuits for Phone System, recommend to enter into agreement.

Attachments: [SOW CENTREX RENEWAL CITY OF MANITOWOC_\(002\)](#)

[20-0338](#) City of Manitowoc and Central Brown County Water Authority Joint Request for a Sec. 14 Feasibility Study - Emergency Shore Protection Project at Lake Michigan in the City of Manitowoc, recommend to approve.

Attachments: [CBCWA Joint Request](#)
[L-Section 14 Request Final April 6 2020](#)

[20-0339](#) 1st Quarter Claims Report from City Attorney, recommend to accept and place on file.

Attachments: [Claims Report to Finance Committee Jan - Mar 2020.pdf](#)

[20-0340](#) 1st Quarter 2020 Internal Controls Report, recommend to accept and place on file.

Attachments: [2020_01 Check List for Finance Committee \(002\)](#)

[20-0342](#) Refinancing Agreements for Manitowoc Lodging Associates (Baymont), recommend to enter into agreement.

Attachments: [City Attorney Recommendation Memo to Finance.pdf](#)
[Non Disturbance and Attornment Agreement.pdf](#)
[Estoppel - Ground Lease Amendment.pdf](#)

[20-0361](#) General City Claims in the amount of \$5,300,658.87 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments: [3-20-2020](#)
[April Claims](#)
[3-20-2020 \(2\)](#)
[3-27-2020](#)
[4-3-2020](#)
[4-10-2020](#)
[4-10-2020 \(2\)](#)
[4-17-2020](#)

[20-0362](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein, recommending acceptance.

Attachments: [April Licenses](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[20-0330](#) Report of Board of Public Works of 3/25/2020 of bids received for Signalization Harbor Town Lane and Crawford Boulevard, project WS-20-12, recommending awarding to Vinton Construction Company in the amount of \$283,760.52

Attachments: [WS-12-12 Bid Tab](#)

[20-0331](#) Report of Board of Public Works of 3/25/2020 of bids received for 2020 Concrete Paving I, project WS-20-1 recommending awarding to Vinton Construction Company in the amount of \$695,994.58

Attachments: [WS-20-1 Bid Tab](#)

[20-0359](#) Progress Invoice from WI Department of Transportation in the amount of \$1,022.82 for Waldo Blvd, Project 39515003774, recommending payment.

Attachments: [Progress Invoice 20-0359](#)

[20-0360](#) Progress Invoice from WI Department of Transportation in the amount of \$1,167.88 for Waldo Blvd, Project 39515003775, recommending payment.

Attachments: [Progress Invoice - 20-0360](#)

[20-0363](#) Report of Board of Public Works of 4/8/2020, of bids received for 2020 Concrete Paving III, Project WS-20-7, recommending awarding to low bidder, Vinton Construction Company in the amount of \$732,577.06.

Attachments: [WS-20-7](#)
[WS-20-7 Bid Tab & Memo](#)

[20-0364](#) Report of Board of Public Works of 4/8/2020, of bids received for 2020 Asphaltic Concrete Paving II, Project WS-20-13, recommending awarding to low bidder, Vinton Construction Company in the amount of \$679,379.16.

Attachments: [WS-20-13](#)
[WS-20-13 Bid Tab & Memo](#)

7. Public Safety Committee (Consent)

8. Plan Commission (Consent)

H. COMMITTEE REPORTS

1. Committee of the Whole

- [20-0379](#) Proposal from Boys and Girls Club for Mirro property
- Attachments:** [Offer Proposal for Mirro Site 4-2020](#)
- [20-0357](#) Community Development status update on CN Peninsula Property
- [20-0374](#) Resolution to Authorize Purchase of Land for Vetter Trailhead and Camp Vits Access
- Attachments:** [Vetter Trailhead Offer to Sell 20200416](#)
[Camp Vits PropertyPurchase](#)
[CampVitsVetterTrailhead_11x17](#)
[Camp Vits PC Report 1984](#)
[Quick History Camp Vits](#)
[Resolution to Authorize Purchase of Land for Vetter Trailhead and Camp Vits A](#)

2. Finance Committee

- [20-0232](#) Ordinance amending Manitowoc Municipal Code 11.010(10) restricting "Class A" licensed premises
- Attachments:** [Liquor ordinance - photo 1](#)
[Liquor ordinance - photo 2](#)
[Liquor ordinance - photo 3](#)
[Ordinance to Expand Liquor Sales from 10 sq ft to 100 sq ft.pdf](#)
- [20-0336](#) Resolution approving carryforward requests from 2019 to 2020 budget from departments
- Attachments:** [Resolution 2019 to 2020](#)
- [20-0341](#) Resolution Approving Rahr-West Art Museum's Mission Statement, Code of Ethics, and Collections Management Policy
- Attachments:** [Res to approve RWAM Mission Stmt Ethics](#)
- [20-0358](#) Statement of the Board of Canvassers relative to the April 7, 2020 Spring Election for Municipal Judge and Alderpersons in Districts 1, 4, 5, 6, 8, 9 & 10.
- Attachments:** [Statement of Board of Canvassers - April 7, 2020 Spring Election](#)
- [20-0365](#) Resolution Awarding the Sale of \$9,900,000 General Obligation Refunding Bonds
- Attachments:** [Manitowoc C of - 2020 GORBs - Resolution \(4-20-20\)](#)
[Manitowoc C of - 2020 GORBs - Resolution \(4-20-20\)](#)
[BPA - Manitowoc Cy](#)
[PB - Manitowoc Cy](#)
[FINAL PRICING \\$9.860mm gorb 050520 manitowoc.cy](#)

[20-0366](#) Resolution Awarding the Sale of \$2,000,000 Taxable General Obligation Promissory Notes

Attachments: [Manitowoc C of - 2020 Taxable GOPNs - Resolution \(4-20-20\)](#)
[Manitowoc C of - 2020 Taxable GOPNs - Resolution \(4-20-20\)](#)
[NPA - Manitowoc CY TGOPNs](#)
[PB - Manitowoc Cy](#)
[FINAL PRICING \\$2.000mm tgopn 050520 manitowoc cy](#)

[20-0367](#) Scope of Engagement relative to the Proposed Issuance of \$9,900,000 City of Manitowoc General Obligation Refunding Bonds

Attachments: [City of Manitowoc - Scope of Engagement \(GORBs\)](#)

[20-0368](#) Scope of Engagement Relative to Proposed Issuance of \$2,000,000 City of Manitowoc Taxable General Obligation Promissory Notes

Attachments: [City of Manitowoc - Scope of Engagement \(Taxable GOPNs\)](#)

[20-0371](#) Smaglik claim settlement recommendation due to sewer main blockage

Attachments: [Memo to Council re Smaglik Claim](#)
[Smaglik Emergency Sewer Call Report](#)
[Claim - Smaglik.pdf](#)

3. Personnel Committee

4. Public Infrastructure Committee

5. Public Safety Committee

6. Plan Commission

I. OTHER BUSINESS

J. ADJOURN

1. Next Scheduled Common Council Meetings: Tuesday, April 21, 2020 at 5:15 p.m. and Monday, May 18, 2020 at 6:30pm via remote conferencing.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Deborah Neuser
City Clerk