



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Agenda

### Common Council

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Monday, May 18, 2015

6:30 PM

Council Chambers

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

[15-527](#)

Presentation by Library Director Cherilyn Stewart relative to expansion of digital services in 2015.

[15-528](#)

Presentation by Rahr-West Art Museum Director Greg Vadney with annual update and outgoing members.

#### E. PUBLIC HEARINGS

#### F. PUBLIC INPUT

*Members of the public will be permitted to speak at the first or second scheduled Common Council meeting of each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.*

#### G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[15-529](#)

Appointments by Mayor to Various Standing Committees, Boards and Commissions.

**Attachments:**

[Addl Appts \(2\).pdf](#)

[CC Appts.pdf](#)

**15-562**

Council Appointment of member to serve on Plan Commission for ensuing one year term ending 4/18/16.

## H. CONSENT AGENDA

*These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.*

### 1. Removal of Consent Agenda Items

*Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.*

### 2. Miscellaneous

[15-526](#) Minutes of April 20, 2015 Common Council meeting, recommending approval and place on file.

**Attachments:** [15-526.pdf](#)

[15-551](#) Minutes of Citizens Advisory Committee of 4/7/15; Community Development Authority of 3/11/15, 1/15/14, 6/19/13; Crime Prevention Committee of 3/5/15, Great Lakes Utilities Board of 1/21/15, 11/18/14; Great Lakes Utilities Lakewind Project Committee of 1/21/15, 11/18/14; Manitowoc Public Utilities Commission of 4/27/15, 3/23/15, 2/23/15; Transit Commission of 10/8/14; Plan Commission of 4/20/15, 4/8/15, 3/4/15; Sustainability Committee of 4/7/15; Wastewater Treatment Facility Board of 1/13/15, recommending placing on file.

**Attachments:** [Minutes051815.pdf](#)

[15-535](#) Communication from Robert Maloney resigning as member of Crime Prevention Committee, recommending placing on file.

**Attachments:** [15-535.pdf](#)

[15-541](#) Notice of pending applicatoin for proposed riprap from Wisconsin Dept. of Natural Resources, Donald Drumm, 4539 Kuchera Lane, Applicant, recommending placing on file.

**Attachments:** [15-541.pdf](#)

[15-542](#) Notice of Hearing from Public Service Commission of Wisconsin relative to Manitowoc Public Utilities application for tariff changes related to deferred payment agreements, recommending placing on file.

**Attachments:** [15-542.pdf](#)  
[201505130847.pdf](#)

### 3. Committee of the Whole (Consent)

### 4. Finance Committee (Consent)

[15-525](#) General City Claims in the amount of \$1,458,924.49 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

## 5. Licensing, Permits and Inspections Committee (Consent)

[15-506](#) Special Events request from Fat Seagull for extension of premise for various events May 24, 2015 through September 26, 2015, recommending approval of the request.

**Attachments:** [15-506.pdf](#)

[15-516](#) Special Events Request Northeastern Wisconsin Salmon Festival, July 3 - 5, 2015, recommending approval of request.

**Attachments:** [15-516.pdf](#)

[15-518](#) Manitowoc Public Utilities commercial offer to purchase C. Reiss Dock, recommending to approve the purchase.

**Attachments:** [15-518.pdf](#)  
[15-518mpu.pdf](#)

## 6. Parks and Recreation Committee (Consent)

[14-2200](#) Special Event Guidelines and Policy identifying policy, process and procedures for obtaining approval of special events, recommending approval of the policy.

**Attachments:** [20150415171647227.pdf](#)  
[Special events app form - 2014 draft Rev 4-16-15.pdf](#)

[15-352](#) Tour / program fees for the Lincoln Park Zoo, recommending approval of fee schedule.

**Attachments:** [15-352 Zoo Offsite Tour Form 2015](#)  
[15-352 zoo education form 2015](#)

[15-421](#) Request from Manitowoc Professional Police Association to waive the fees for rental of the Lincoln Park Fieldhouse on Friday, December 11th and Saturday, December 12th, 2015 for a Kid's Christmas Party, recommending approval.

**Attachments:** [15-421 MPPA Kids Christmas Party](#)

[15-422](#) Request from Amvets Post 99 to waive the fees for rental of the Wenger Bandwagon and risers for their Memorial Day Picnic on May 25, 2015 at 4310 Conroe St. in Manitowoc, recommending granting request.

**Attachments:** [15-422 Amvets Use of Bandwagon](#)

[15-461](#) Request from Manitowoc County Breakfast on the Farm Committee to waive fees for the use of picnic tables on Sunday, June 14th for their annual breakfast promoting dairy & agriculture in Manitowoc County, recommending granting request.

**Attachments:** [15-461 Manitowoc County Breakfast on the Farm](#)

[15-462](#) Mariners Trail Permit from Anne Juza, Manitowoc Public Library, to hold Library to Library Walk on Saturday, August 22, 2015, recommending granting request.

**Attachments:** [15-462 Library to Library Walk](#)

[15-464](#) Donation of \$2,500 from Kenny's Athletic Klub to be used toward a shed to be placed at Citizen Park for use by both the Klub and the City of Manitowoc for storage needs related to their annual tournament and the City's ball diamond needs, recommending approval of donation of \$2,500 with placement at either site 1 or 2.

**Attachments:** [15-464 Donation for shed from Kenny's Klub](#)

[15-467](#) Special Events Request from Amy Fettes, Friends of the Manitowoc River Watershed, for annual Fourth on the Shore River Paddle on Saturday, July 4, 2015 beginning at Manitou Park and ending at the YMCA., recommend granting Special Events Request.

**Attachments:** [15-467 Fourth on the Shore River Paddle](#)

[15-470](#) 2014 and 2015 fees for the Manitowoc Bandits' use of Municipal Field, recommending approval of 2014 fee structure without maintenance agreement and 2015 fee structure with signed maintenance agreement.

[15-471](#) Special Events Request and Mariners Trail Permit from Dustin Brierley, U.S. Army Recruiting Center, for use of the Mariners Trail and Blue Rail Beach for the Army 5K on Saturday, June 6, 2015, recommend granting Special Events Request.

**Attachments:** [15-471 Army 5K](#)

[15-472](#) Mariners Trail Permit from Lisa Schneider for use of the Mariners Trail for the Melissa Protz Memorial Walk on Saturday, July 18th, 2015., recommend granting request.

**Attachments:** [15-472 Protz Memorial Walk](#)

[15-473](#) Mariners Trail Permit from Sue Tomasik, The Crossing, for use of the Mariners Trail for annual Walk for Life Fundraiser on Saturday, August 15, 2015, recommend granting request.

**Attachments:** [15-473 Walk for Life](#)

[15-474](#) Request from Rod Scheuer, Mishicot Riverfest Chairman for use of the Wenger Bandwagon from Tuesday, July 21st through Monday, July 27th for Mishicot Riverfest 2015, recommend granting request.

**Attachments:** [15-474 Mishicot Riverfest](#)

[15-475](#) Request from John & Julie Woodcock, Volunteer Bird Surveyors for Wisconsin Society for Ornithology, for permission to access City properties for the purpose of conducting a Breeding Bird Atlas during the spring and summer of 2015, recommending granting request for City owned property under control of Common Council.

**Attachments:** [15-475 Breeding Bird Atlas](#)

[15-476](#) Request from Melissa Jacquart, Lakeshore Humane Society, to allow adoptable dogs from the shelter into Washington Park on June 19th & 20th, 2015 during MetroJam., recommend denying request.

**Attachments:** [15-476 LHS MetroJam Request](#)

## 7. Personnel Committee (Consent)

## 8. Public Infrastructure Committee (Consent)

[15-479](#) Ingress/Egress Issues at Silverridge Subdivision. The Committee instructed the Public Infrastructure Department to recommend to Wisconsin DOT that Westbound Bypass lane be added to intersection of 151/Silverridge when 2020 reconstruction project plans developed.

**Attachments:** [15-479 INGRESSEGRESS AT SILVERRIDGE SUBD.pdf](#)  
[15-479.pdf](#)

[15-481](#) Special Events Request from Northeastern Wisconsin Great Lakes Sport Fishermen for the 41st Annual NEWGLSF Salmon Derby on July 3rd-5th, 2015 at the Manitowoc Marina. A request for extended noise ordinance for Friday night, use of various City equipment, permission to sell fermented beverages until 11:30 p.m., as detailed therein. (Also referred to Licensing, Permits & Inspections and Public Safety Committees.) The Committee recommended approving Special Events Request.

**Attachments:** [15-481 SALMON DERBY.pdf](#)

[15-482](#) Request to install an Electric Vehicle Re-charging Station at the Visitor Information Building, recommending approving the request.

**Attachments:** [15-482 ELECTRIC VEHICLE CHARGING STATION.pdf](#)

[15-483](#) 2015 Urban Mass Transit Paratransit Assistance Contract between State of Wisconsin, Department of Transportation and the City of Manitowoc, recommending acceptance of agreement and payment.

**Attachments:** [15-483 2015 URBAN TRANSIT PARATRANSIT.pdf](#)

[15-484](#) Special Events Request for 7th Annual Street Party at Fat Seagull on Quay Street from South 9th to South 8th Street on July 25, 2015. They are requesting street closure on Saturday, July 25th, 2015 for a portion of Quay Street from 6:00 a.m. to 10:30 p.m., recommending approval of the request.

**Attachments:** [15-484.pdf](#)  
[15-484 SPECIAL EVENTS REQUEST FAT SEAGULL.pdf](#)

[15-532](#) Report of Board of Public Works of May 6, 2015 for 2015 Televising Miscellaneous Sewers I, Project WU-15-5 for 2nd and Final Payment to Northern Pipe Equipment Inc. in the amount of \$16,731.44, recommending payment.

**Attachments:** [15-532.pdf](#)

[15-540](#) Progress Invoice from Wisconsin Dept. of Transportation in the amount of \$2,633.32 for Sidewalk Additions, Project No. 4991-03-00, recommending payment.

**Attachments:** [15-540.pdf](#)

[15-543](#) Resolution authorizing emergency repairs to Evergreen Cemetery Communications Tower adopted by Board of Public Works on April 21, 2015, recommending acceptance and place on file.

**Attachments:** [15-543.pdf](#)

## 9. Public Safety Committee (Consent)

### I. STANDING COMMITTEE REPORTS

#### 1. Committee of the Whole

[15-424](#) Development Agreement and letter of support relative to Wisconsin Economic Development Corporation Community Development Investment Grant application for 804 Jay Street (Parcel No. 000-230-120).

**Attachments:** [15-424 \(2\).pdf](#)

[15-533](#) Proposal from Herald Times Reporter to publish council proceedings, legal notices, display ads and ordinances, for the contract year beginning June 1, 2015.

**Attachments:** [15-333.pdf](#)

[15-545](#) Resolution disbanding ad-hoc committees: Ad-Hoc Negotiating Committee, Big Red Barn Committee, Downtown Streetscape Committee, Inclusive Playground Equipment Committee, Local Law Enforcement Block Grant Committee, Save Our Ship, Handicap Appeal Commission, Recreation Board, Safety, Traffic and Parking Commission, Diversity Advisory Council, Employee Occupational Safety Committee and Performance Evaluation Review Committee.

## 2. Finance Committee

[15-477](#) Resolution Terminating TIF District No. 8

**Attachments:** [RESOLUTION TERMINATING TIF DISTRICT NO 8\\_attorney](#)

## 3. Licensing, Permits and Inspections Committee

[15-536](#) Ordinance to amend Section 11.010(10)(d) of the Municipal Code to allow the purchase of intoxicating liquor in the licensed premises or in the non-licensed portion of a business.

**Attachments:** [15-536.pdf](#)

[15-539](#) Report of Licensing, Permits and Inspections Committee approving various licenses for granting (see attached).

**Attachments:** [15-539.pdf](#)

[15-550](#) Report of City Plan Commission relative to revisions to Chapter 15 of the Municipal Code regarding home occupations.

**Attachments:** [15-550.pdf](#)

[15-559](#) Ordinance to amend portions of Chapter 15 of the Municipal Code to revise various definitions of home occupation.

**Attachments:** [15-559.pdf](#)

## 4. Parks and Recreation Committee

[15-530](#) Report of Board of Public Works of May 6, 2015 for bids received for Red Arrow Park Restoration of Tennis Courts, Project WS-15-13.

**Attachments:** [15-530.pdf](#)  
[bid tab 15-530.pdf](#)

## 5. Personnel Committee

[15-371](#) 2015 DPW Employee Agreement.

**Attachments:** [DPW Revised Agreement](#)

[15-546](#) Resolution to approve hiring summer seasonal employment of supervisory personnel.

**Attachments:** [15-546.pdf](#)

[15-547](#) Resolution to modify Employee Policy manual to provide that Lieutenants scheduled to work on a holiday be paid at time and one-half for work performed and to modify PTO schedules for department heads and chiefs.

**Attachments:** [15-547.pdf](#)

[15-556](#) Resolution to hire outside labor council for fire arbitration.

**Attachments:** [201505151428.pdf](#)

## 6. Public Infrastructure Committee

[13-606](#) Ordinance amending Sections 10.290 and 10.730 of the Municipal Code to designate a portion of Park Street as a one-way street and to add angle parking, recommending adoption of the ordinance subject to easement language addition as approved by City Attorney.

**Attachments:** [13-606.pdf](#)

[15-457](#) Report of Board of Public Works of April 8, 2015, of bids received for Screw Down Metal Roof Replacement - Hail Damage, Project WB-15-17.

**Attachments:** [15-457.pdf](#)  
[bid tab 15-457.pdf](#)

[15-459](#) Report of Board of Public Works of April 8, 2015, of bids received for Rahr-West Mansion Roof Replacement - Hail Damage, Project WB-15-15.

**Attachments:** [15-459.pdf](#)

[15-485](#) Marina Dock Replacement Proposals. The Committee recommended awarding design contract to Lunde Williams, LLC in amount not to exceed \$141,000.

**Attachments:** [15-485 MARINA DOCK REPLACEMENT.pdf](#)  
[15-485.pdf](#)  
[Lunde Contract.pdf](#)

[15-504](#) Manitowoc Public Utilities purchase of C. Reiss Coal Docks, recommending approval for Manitowoc Public Utilities to purchase C. Reiss Coal Docks.

**Attachments:** [15-504 OFFER TO PURCHASE.pdf](#)  
[15-504 ADDENDUM A COMM OFFER TO PURCHASE.pdf](#)

[15-505](#) Resolution for Clean Water Fund application for the WWTF Improvements. The Committee recommending approving the Resolution.

**Attachments:** [15-505.pdf](#)

[15-531](#) Report of Board of Public Works of May 6, 2015 for bids received for Seal Coating & Prep. Work on Various Streets, Project WS-15-6.

**Attachments:** [15-531.pdf](#)

[15-537](#) Lease with Dramm Corporation for the Sexton House located in Evergreen Cemetery for a period ending June 5, 2030.

**Attachments:** [15-537.pdf](#)



[15-538](#) Resolution declaring official intent to reimburse expenditures from proceeds of borrowing relative to Wastewater Treatment Facility improvements.

**Attachments:** [15-538.pdf](#)

[15-544](#) Contract with Hamann Construction Company to furnish labor, equipment and material required to create a service counter with a roll-up counter top door and powder coating; and renovate the existing information desk layout at City Hall for the sum of \$14,791.00.

**Attachments:** [hamann contract.pdf](#)

[15-548](#) State/Municipal Agreement for State-Let Highway Project for Waldo Blvd. - 8th Street to Maritime Drive, #4570-12-00/71.

**Attachments:** [15-548.pdf](#)

[15-549](#) State/Municipal Agreement for a State-Let Highway Project for Waldo Blvd. - CTH R to 8th Street, Project 1500-37-00/71 & 1500-47-71.

**Attachments:** [15-549.pdf](#)

[15-557](#) Report of Board of Public Works of May 13, 2015, of bids received for Rahr West Mansion Roof Replacement - Rebid, Project WB-15-15R.

**Attachments:** [15-557.pdf](#)  
[bid tab 15-557.pdf](#)

[15-560](#) Contract with Schaus Roofing & Mechanical Contractors to furnish labor, equipment and material required to replace two roof areas at the Park Maintenance Building at 1105 Fleetwood Dr.

**Attachments:** [15-560.pdf](#)

## 7. Public Safety Committee

[15-330](#) Ordinance to amend Section 10.630 of the Municipal Code revising the regulation for towing vehicles, recommending approval with clarification of City Attorney.

**Attachments:** [PS 15-330.pdf](#)

## J. OTHER BUSINESS

## K. ADJOURN

*1. Next Scheduled Common Council Meeting: Monday, June 15, 2015 at 6:30pm in the Common Council Chambers at City Hall.*

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Jennifer Hudon**  
**City Clerk**